

# **MILNTHORPE PARISH COUNCIL**

Clerk,  
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**The Annual Meeting of Milnthorpe Parish Council will be held at Milnthorpe Catholic Church Hall at 7.00pm on Monday 20<sup>th</sup> May 2019. This will then be immediately followed, at approximately 7.15pm, by an ordinary monthly meeting of the parish council.**

## **AGENDA**

1. To elect the Chair of Milnthorpe Parish Council for the year 2019/20.
2. Clerk to receive the Chair's Declaration of Acceptance of Office.
3. To receive apologies for absence.
4. To appoint a Vice-chair of Milnthorpe Parish Council for the year 2019/20.
5. To appoint a Past Chair of Milnthorpe Parish Council for the year 2019/20.
6. To appoint representatives on outside bodies:
  - Heversham & Leasgill Quarry Fund – currently Cllrs Bingham & Capasso (res Cllr Hurst).
  - Local Area Partnership (LAP) – currently Cllr Robson
  - Memorial Hall – currently Cllr Baverstock
  - Cumbria Association of Local Councils (CALC) – currently Cllr Robson.
7. To appoint members of committees etc:
  - Planning Com. – currently Cllrs Baverstock, Bingham, Capasso, Hurst & Lachmann.  
(with 3 members as a quorum).
  - Finance Working Group - currently Cllrs Baverstock, Robson & Capasso.
  - Staff management responsibilities, currently - Cllr Lachmann for Tom Grindey.
    - Cllr Hurst for David Mason.
    - Cllr Capasso for Elaine Stott.
    - Cllr Capasso & the Clerk for James Lowther.
8. To consider annual subscriptions:  
Currently – CALC (£312.98 for year 2019/20).
9. To inspect/verify deeds, investments, leases etc in the custody of the Parish Council., namely:
  - three areas of Milnthorpe Green adjoining Main Street (Title – CU96091)
  - The Square, Green, Police Square, verges on Main Street & Beetham Road (Titles CU235662 & CU238216).
  - Lease of Recreation Ground (Title CU96624).

***The Annual Meeting agenda concludes at this point and the normal monthly meeting of the Parish Council then follows (items 10 - 24 below).***

10. To authorise the signing of the minutes of the previous meeting, held on 8<sup>th</sup> April 2019.
11. Announcements by the Chair.
12. Declaration of interest by members in respect of items on this agenda.
13. Matters arising from the minutes of 8<sup>th</sup> April 2019 and not included elsewhere on the agenda:
  - 13.1 Playing Field boundary wall (5.1) – inc rebuild contract award, as reserved business after the normal meeting.
  - 13.2 St Thomas’s Church communications mast (5.2).
  - 13.3 Dog fouling signage (5.3).
  - 13.4 Milnthorpe public toilets grant (5.5).
  - 13.5 Parking on The Square (5.6).
  - 13.6 Milnthorpe war memorial centenary (5.8).
  - 13.7 CCTV demonstration (5.9).
  - 13.8 Parish tree work. (6.4).
14. Public Participation:
  - 14.1 Police Report –
  - 14.2 County Council matters (inc Highways)
  - 14.3 District Council matters.
  - 14.4 Any matters electors wish to raise with the Parish Council.
15. New matters for consideration:
  - 15.1 MPC outdoor seats.
  - 15.2 Village Christmas tree 2019.
16. Planning Matters:
  - 16.1 To consider new planning applications and SLDC decisions received.
  - 16.2 Any other related matters or correspondence.
17. Financial Matters:
  - 17.1 To receive report on bank receipts, payments (for approval) and balances.
  - 17.2 Any other financial matters – inc 2018/19 Annual Return, formal approval and signature.
18. Market – Market Supervisor’s report for April.
19. To receive reports from representatives on outside bodies (**information only**)
20. To consider matters from around the parish (**information only**).
21. General Correspondence.
22. Reading Matter.
23. To receive notice of items to be included on the agenda of the next meeting.
24. Date of the next meeting to be confirmed: Monday 10<sup>th</sup> June 2019 at 7.30pm at Milnthorpe Catholic Church Hall.

**Members of the public and the press are welcome to attend throughout any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chairman, to raise matters they wish to bring to the attention of the Parish Council.**

*J R Scargill*

*Clerk –12<sup>th</sup> May, 2019.*