

# **MILNTHORPE PARISH COUNCIL**

## **Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 13<sup>th</sup> October 2014 in the Catholic Church Hall, Milnthorpe at 7.45pm.**

**Present:** Cllrs Jim Robson (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Rod Bowker, Neil Dodds, and Paul Troughton. Also Parish Clerk John Scargill, Market Supervisor Ann Johnston and two members of the public.

1. **Apologies for Absence:** from Cllrs Lachmann (family commitment) and Scrogam (work), County Cllr Ian Stewart and District Cllr David Ryder. Also from Cumbria Police (received after the meeting).
2. **Minutes of the meeting held on 8<sup>th</sup> September 2014** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Robson.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – see item 7.2 below.
5. **Matters arising from the minutes of the meeting on 8<sup>th</sup> September 2014.**
  - 5.1 **Survey of highway signage (5.1)** – nothing to report, Cllr Robson to undertake survey
  - 5.2 **Overgrown hedge, Owlet Ash House (5.3)** – the hedge had now been trimmed by the householder. Under the Freedom of Information Act 2000, the householder had since asked for an internal review of MPC's response to her original request for information. The review, carried out by Cllrs Robson & Baverstock, concluded that MPC had met its obligations under the Act.
  - 5.3 **Draft sub-leases for Playing Field users (5.4)** – ongoing. Final version, incorporating suggestions from Wright & Lord on behalf of a sub-tenant, awaited from Milne Moser.
  - 5.4 **Unauthorised use of cemetery shelter (12)** – the vicar had now informed the police, who thought they knew the identity of the young people involved (not school children).
  - 5.5 **Community-operated SIDs (12)** – possible use in Milnthorpe deferred for further consideration. Clerk to obtain scheme details from police and liaise with Endmoor PC re their experience.
  - 5.6 **Leasgill Quarry Fund (15)** – MPC's grant application for 2014/15, for providing additional benches at the children's play area on the playing field, had been awarded in full.
  - 5.7 **Overhanging trees at Harmony Hall** – action agreed by householder, awaiting implementation.
  - 5.8 **Link path lighting** – **AGREED** that MPC would proceed with this important community project, despite SLDC's refusal for a grant under their New Homes Bonus Scheme. Funding to come from local businesses, with any shortfall covered from MPC reserves. Further local business contact to be arranged. Formal SLDC approval would be needed in view of planned use of nearby SLDC power supply. See also item 13.30.
6. **Public Participation:**
  - 6.1 **Police Report** – an emailed report had been received too late for circulation before the meeting (circulated later). No significant local incidents.
  - 6.2 **County Council (Cllr Stewart)** – no report in the absence of Cllr Stewart. Cllr Bingham commented that Heversham PC were aware of work to be done near Milnthorpe's northern A6 boundary on hedge trimming and footway repairs
  - 6.3 **District Council (Cllr Ryder)** – no report in the absence of Cllr Ryder. Cllr Bingham referred to current uncertainties about charges for on-street parking in South Lakes.
  - 6.4 **Matters raised by electors** – Appreciation that the seats on the Green had been painted and the hope that work on other MPC seats would follow - already arranged under a rolling work programme for all seats. Further request by a Playing Field club representative for a copy of MPC's original Playing Field lease with Dallam – this was now to hand and would be delivered without further delay. Disappointment with the slippage in BT's introduction of broadband to the village – shared by all.

## 7.0 Planning Matters :

### 7.1 Applications under consideration by MPC and SLDC decisions

October 2014 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2014/0701 (amended)	Fishwicks Beetham Hall site	Fishwicks Funeral Services	Creation of crematorium etc	15/10/14	Objections remain
SL/2014/0933	37 Beetham Road (Wright & Lord)	Wright	Installation of two windows to northern elevation	23/10/14	No objections

Decisions received from SLDC

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(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

7.2 Related matters & correspondence : - withdrawal of Planning Application SL/2014/0659 to extend garage to house rescue vehicle & boat at 49 Beetham Road.

- Clerk asked to check approved opening hours of Cantonese restaurant (Cllr Baverstock declared an interest).

## 8. Finance:

MPC – FINANCIAL REPORT

MONTH – SEPT 2014

MEETING – 13<sup>th</sup> October 2014

### 8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c		Reserve Funds
				£	£	£
01/09/14	Opening balances				19,891.82	22,425.36
30/09/14	Receipts:	Market HSBC	Rents collected September Bank interest to 4 Sept 2014		634.76	2.95
	“ Payments:					
		DD SLDC	Business rates	-130.00		
	332 DD	Texaco	Equip fuel	51.58		
			VAT	10.32		
				- 61.90		
	333 277	CM Signs	Tape for PF gate	78.00		
			VAT	15.60		
				-93.60		
	334 279-284	Payroll	September	-1,435.38		
	335 285	Scargill	Expenses (P&S)	50.09		
			VAT	9.42		
				-59.51		
	336 286	Catholic Ch.	Mtg. room rent to 8/9/14	-75.00		
			Total payments in month		-1,855.39	
30/09/14	Closing balances				18,671.19	22,428.31
30/09/14	Total funds all accounts					£41,099.50
	<b>Reserve Funds at 30/09/14</b>	National Savings Bank		5,510.66		
		HSBC Deposit a/c		16,917.65		
		Total Reserve Funds		£22,428.31		

**Resolved** – that the above payments be **approved**.

8.2 Other financial matters - pensions legislation – MPC ‘staging date’ set for 1 June 2015. Clerk to ascertain MPC’s obligations.  
 - MPC accounts for 6mths to 30/09/14 – circulated – **approved**.  
 - Finance Group meeting re 2015/16 budget & precept – to be arranged, after preliminary meeting between Clerk and Chair.

9. **Market** - rents for September £635 – total year to date £3,991 (2013/14 - £6,011).  
The Market Supervisor reported that the re-arranged layout of stalls was working well and was proving popular with both stallholders and public. More stall withdrawals, in two cases due to illness of stallholder. More stalls still needed. Recent advertising and magazine feature expected to help restore interest and already bearing fruit. Much-needed refurbishment of public toilets currently causing some disruption on the Square but expected to be complete by end October.
10. **To receive any reports from representatives on outside bodies** – none.
11. **Highways matters** – Cumbria Highways had provided an up-date on the list of local jobs they had agreed to tackle, which was welcomed. Most items were to be dealt with in the near future.
12. **Parish Matters (for information only):**
- **Cllr Baverstock** – reported that the (cycle) Ride Across Britain, using Milnthorpe as a staging post, had been a great success for both competitors and local businesses. There was every chance that this would be repeated next year – and perhaps become a regular feature on the cycling calendar. He had also met with Andrew Douthwaite of the Junior Football Club to agree possible changes to the layout of their pitches on the playing field.
  - **Cllr Dodds** – mentioned the white parking restriction stones along Smithy Lane which were placed near the very edge of the verge and a possible hazard to pedestrians. Also dogs had again been noticed on the playing field, probably owned by visitor club members and event spectators. User clubs to be asked to remind all visitor clubs of the dog restrictions that apply - Clerk to action. One seat at the foot of the church steps needed repair – Clerk to action.
  - **Cllr Adair** – noted that large commercial vehicles were using the Ackenthaite triangle of Smithy Lane/the B6384/the B6385 as a traffic island for turning to re-access the M6 after exiting Main Line Business Park on the B6385.
  - **Cllr Troughton** – also referred to dogs on the playing field. Suggested some artistically styled screening in the shop window of the old Spar store to hide the untidy nature of its stored contents; permission would be needed from James Hall & Son, operating agents. Clerk to action.
  - **Cllr Bowker** – commented on the renewed build-up of rubbish behind the Corinthians stand and the concern of local residents about vehicle traffic in The Strands, particularly for evening events.
  - **Cllr Bingham** – Daffodil bulbs now planted. Regretted the change in the nature of the Methodist Chapel – no longer a place of regular worship. Its use as a location for the food bank now in doubt.
  - **Cllr Robson** – asked for the Parish Council's approval for the proposed handrails down the church steps. as the lowest part of the rail would be sited on parish land – **agreed**, subject to provision for withdrawal of that permission should circumstances require it. Clerk to action with appropriate letter to the PCC.
13. **Current PC business:**
- Item 2 – SLDC refurbishment work now in progress..
  - Item 8 – now on order by CCC.
  - Item 17 – Cllr Robson meeting Sgt Mellard to discuss.
  - Item 29 – Graphic artist at Heron Corn Mill to be approached to design master plaque.
  - Item 30 – MPC to fund any shortfall from donations.
  - Item 33 – delete from list.
  - Item 34 – Ongoing. To identify seats for refurbishment in 2015.
14. **MiPAD – children's play area development** – proposed meeting between Chairs of MPC and MiPAD deferred at MiPAD's request.
15. **Milnthorpe Public Toilets** – refurbishment now underway – completion estimated end Oct 2014. **Agreed** – that Healthmatic be asked to fully maintain facility and collect cash, to be reviewed after 12 months trial period.
16. **Remembrance Sunday parade 2014 – Agreed** – Clerk to formally request from PS Paul Mellard details of arrangements for a police presence, MPC donations of £30 to Royal British Legion to cover cost of poppy wreath and £100 to Mrs Ashburner towards incidental costs of event including refreshments and musician.
17. **Correspondence:**
- a letter from Post Office Ltd in response to MPC comments on relocation of Milnthorpe branch, with particular reference to post-box facilities..

**18. Reading Matter – none.**

**19. Notice of items to be included on agenda for November 2014 meeting –** nothing additional to those mentioned above.

**20. Date of next meeting –** Monday 10<sup>th</sup> November, at **7.30pm** in the Catholic Church Hall.

**The meeting closed at 9.23pm**

**Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.**