

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 13th August 2018 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Hill, Steve Hurst, Jim Robson and Jen Scrogam. Also C Cllr Stewart (item, 6.2 only) and D Cllrs Audland and McSweeney (as from item 6), Parish Clerk John Scargill and two members of the public.

1. **Apologies for Absence** – Cllr C Lachmann (family commitment).
2. **Minutes of the meeting held on 9th July 2018** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 9th July 2018.**
 - 5.1 **Draft Playing Field user licences (5.1)** – Milne Moser instructed as agreed. Ongoing.
 - 5.2 **Playing field boundary wall (5.2)** – preliminary works to riverbank would soon be completed. Time now to give serious thought to wall construction and funding details. Availability of funding for the riverbank repair had a finite cut-off date.
 - 5.3 **WW1 end of war commemoration (5.4)** – Able memorials now needed precise wording content for plaque - Cllr Hurst to provide after consultation with Cllr Bingham. Cllr Capasso reported generous public donations totalling £840 for the Silent Soldiers project. £500 of this was to be used for the silhouettes and the remainder for plastic poppies. Five silhouettes had now been ordered.
 - 5.4 **Milnthorpe Sign Survey (5.4)** – Ongoing.
 - 5.5 **Proposed new bench on Beetham Road (5.5)** – had now been ordered, to be delivered for the attention of Cllr Hurst, and would need a concrete base. Precise siting, near to Croftside in Beetham Road, to be agreed after site visit by members. Cllr Stewart had been advised.
 - 5.6 **Leasgill Quarry Fund (7.1)** – MPC project for the LQF 2018/19 grants confirmed as a plaque to mark the 2015 Storm Desmond floods. It was to be emphasised that this was a self-standing project of considerable local importance and in no way connected to the previous heritage plaque project. Clerk to submit the necessary application before deadline of 31 August 2018.
 - 5.7 **Milne Moser Defibrillator (7.2)** – Milne Moser had confirmed they would not be funding maintenance of this equipment, but Suzy Kavanagh had taken this responsibility on board. MPC had already agreed (meeting 9 July 2018, min 7.2) to provide funding for replacement batteries.
6. **Public Participation:**
 - 6.1 **Police Report** – no report received.
 - 6.2 **County Council** – no funding available for any but the basic statutory obligations. The budgeting process for 2019/20 had begun. The resurfacing of Park Road was still planned for October 2018. The idea of combining some public services (eg police, fire, ambulance) to save money had been introduced in some other counties but had practical disadvantages and was unlikely to be introduced in Cumbria.
 - 6.3 **District Council** – an electoral-related household enquiry form had been successfully trialled and would now be issued to all households. Cllr Audland had visited a number of residents whose hedges were in need of trimming, with satisfactory results. The grass banking in Main Street, opposite TT Carpets, had proved to be a county responsibility, although nearby residents had taken it upon themselves to trim overgrown trees. Stocks of parking discs for the The Square had run out and the source of supply (CCC/SLDC) had dried up until more could be produced.
 - 6.4 **Electors** – no matters raised.
7. **New matters for consideration:**
 - 7.1 **Periodic Tree Survey** – was now due. **Agreed** – to instruct Treescapes accordingly.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions

August 2018 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

| SLDC ref | Address | Applicant | Development | Deadline | MPC Response |
|----------|---------|-----------|-------------|----------|--------------|
| | | | | | |

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

| | | | | | |
|--------------|-------------------------------------|---------|--|----------|---------------------|
| SL/2018/0661 | Highfield Farm, Haverflatts Lane | Parsons | Re-submission of SL/2018/0358 (general purpose agri building) | 21/08/18 | Continuing concerns |
|--------------|-------------------------------------|---------|--|----------|---------------------|

Decisions received from SLDC

SLDC decision

| | | | | |
|--------------|-------------------------|------------------|------------------------------|--------------------------|
| SL/2017/0378 | Land St Anthony's Close | Dallam Tower Est | Erection of eight dwellings | Approved with conditions |
| SL/2018/0190 | 1A Candle Lane | Johnston | Single-storey rear extension | Approved with conditions |

(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence :

- SL/2018/0378 - Cllr Hurst was extremely disappointed that this application had been approved, with particular reference to planned arrangements for surface water collection and dispersal, a view echoed by members as a whole.
- no satisfactory conclusion to Flames take-away planning infringements.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – JULY 2018

MEETING –13th August 2018

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

| Date | Transaction | Payee/er | Detail | Current a/c | | Reserve Funds |
|----------|--------------------------|------------------------|--|-------------------|------------------------------|---------------|
| | | | | £ | £ | £ |
| 01/07/18 | Opening balances | | | | 57,219.79 | 21,963.70 |
| 31/07/18 | Receipts: | Market Robson Mem Hall | Rents collected July Donation re Silent Soldiers Grant | | 533.80 100.00 1,000.00 | |
| " | Payments: | | | | | |
| | DD | SLDC | Business rates (market) June | 78.00 | | |
| | 704 DD | UKFuels | Equip fuel (July) VAT | 13.41 .74 | | |
| | 705-6 DD | Eon | Market elec. VAT | 44.25 1.56 | 14.15 | |
| | 707 890 | R Br Legn | Silent Soldiers (X 5) | 45.81 1,250.00 | | |
| | 708 891 | H'matic | Toilets mtce July VAT | 500.00 100.00 | 600.00 | |
| | 709 892 | A2A | Website hosting annual VAT | 65.00 13.00 | 78.00 | |
| | 710 893 | Christ TK | Meeting room hire | 75.00 | | |
| | 711 894-899 | Payroll | July | 1,655.67 | | |
| | 712 900 | Littlejohn | Audit 2017/18 VAT | 300.00 60.00 | | |
| | | | | 360.00 | | |
| | Total payments in month | | | | - 4,156.63 | |
| 31/07/18 | Closing balances | | | | 54,696.96 | 21,963.70 |
| 31/07/18 | Total funds all accounts | | | | | £76,660.66 |

Resolved – that the above payments be **approved**.

9.2 Other financial matters – none.

- 10. Market-** rents in July 2018 £534 (July 2017 £453), year to date £3,225 (2017/18 £3,818).
Market Supervisor's report – 'Market ticking along nicely. Only issue is with regard to access and parking. Traders starting to take annual holidays.' Some questions regarding interpretation of present market rules for traders' holiday entitlement – Cllr Capasso and Clerk to meet with Market Supervisor before next meeting to try to resolve. Noted that water tap on Square being left unlocked when not in use, and requested of traders concerned that this be rectified.
- 11. To receive any reports from representatives on outside bodies** – none.
- 12. Parish Matters** (for information only).
Cllr Bingham – had removed weeds along the workhouse wall at Ackenthwaite and requested that more daffodils be planted at the north end of Paradise Lane, where strimming also needed. Commented on the long delays and general disruption caused by current road works on the M6.
Cllr Hurst – was disappointed that Milnthorpe had no designated village hall.
Cllr Robson – reported that the grass around some gravestones in the churchyard had been badly trimmed, possibly by members of the public.
Cllr Scrogam - reported a recent break-in at Ackenthwaite.
Cllr Capasso – reported that a tree on the Beetham Road car park needed attention and a refuse bin at the westernmost entrance to Owlet Ash was in very poor condition and invariably full. Also thanked Suzie Kavanagh for offering to order new pads for the Milne Moser defibrillator.
- 13. General correspondence:**
- An SLDC 'consultation on its draft statement of community involvement (SCI) had been announced, with a deadline for comments of 7 September 2018.
 - The CCC Beetham Flood Forum would not now be held before October 2018.
 - CALC notification of increased membership subscription for 2019/20.
- 14. Reading Matter** – none.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** –more daffodils needed at Paradise Lane, Beetham Road and Police Square.
- 15. Date of next meeting** – confirmed as Monday 10 September 2018 at 7.30pm in Milnthorpe Catholic Church Hall, to be preceded at 7.00pm by a Market Traders' meeting.

The meeting closed at 8.47pm