

# MILNTHORPE PARISH COUNCIL

## Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 12<sup>th</sup> September 2016 in the Catholic Church Hall, Milnthorpe at 7.30pm.

**Present:** Cllrs Jen Scrogam (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Pete Capasso, Neil Dodds, Steve Hurst, Clare Lachmann and Jim Robson. Also County Cllr Ian Stewart (for item 6) & District Councillor Rupert Audland, Parish Clerk John Scargill and three members of the public.

1. **Apologies for Absence:** Ann Johnston & Cumbria Police.
2. **Minutes of the meeting held on 8<sup>th</sup> August 2016** - had been circulated, were **APPROVED** by the meeting and to be signed by the Chair.
3. **Announcements by the Chair** – members were asked to respond to emails sent between members wherever appropriate.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 8<sup>th</sup> August 2016.**
  - 5.1 **Draft licences for Playing Field users (5.1)** – draft agreements now distributed to clubs – ongoing.
  - 5.2 **Replacement of bollards on the Square (5.2)** – ongoing.
  - 5.3 **Storm Desmond (5.3)** – Cllr Robson had been in email contact with Dallam about the need for urgent attention to the river's new course, along with the Environment Agency. It seemed that the most that could be expected before the coming winter was some form of temporary defence - to be considered at a forthcoming site meeting involving Cllrs Stewart and Audland. CCC accepted that the state of the river bank footpath was unsatisfactory but took the view that its dangers would be apparent to users. The desirability of preserving the old bridge stones of the mill race was noted.
  - 5.4 **Cemetery Lane (5.4)** – work at the site was currently in progress. The drains had been cleared and were working better than in the recent past.
  - 5.5 **Defibrillator insurance (5.5)** – no progress.
  - 5.6 **War memorial garden (5.6)** – missing letter on memorial now replaced. Booths had acknowledged comments in MPC's August minutes about the walkway to the village and had listed the necessary work for attention.
  - 5.7 **Pony field at Ackenthwaite (5.7)** – a number of historical documents had been unearthed and passed to Milne Moser for the purpose of registering MPC's ownership of the field and Cllr Bingham was to provide a sworn statement. Milne Moser were also working on clarification of the present agreement with the tenant.
  - 5.8 **Paradise Lane HGV signage (5.8)** – this matter had now been satisfactorily concluded. Thanks again to Cllr Hurst.
  - 5.9 **Playing Field (5.9)** – repairs to the equipment had now been completed. The absence for repair of the barrier to the old tennis court had resulted in unauthorised use of the area by youths in motor vehicles
  - 5.10 **Equipment store security (5.10)** – work in hand to make and install lockable single steel bar across the door would be completed this week. A local specialist would be asked to make necessary roof repairs.
6. **Public Participation:**
  - 6.1 **Police Report** – received and circulated before the meeting. Few local incidents.
  - 6.2 **County Council** – CCC's advice to doctors to encourage exercise amongst members of the general public represented a timely boost for the MiPAD Trim Trail project. The lack of adequate drainage for surface water in Church Street, especially by the traffic lights, would result in some work higher up, in the St. Anthony's Hill area, to tackle the problem at source. An imminent meeting between a Highways engineer and Cllrs Stewart and Audland would consider this problem further. They would also meet with CCC's flooding expert to discuss various issues regarding the River Bela. Greater involvement by the Environment Agency was advocated. A proposed safety survey for the A6 was thought to be of limited benefit for Milnthorpe. Cllr Stewart would inspect a dangerous tree on a verge at Ackenthwaite for which Highways were responsible.

- 6.3 District Council** - operations at Sandside Quarry were being closely monitored and observers were asked to record the times and vehicle registration numbers of quarry vehicles that infringed the rules. Noise levels were proving surprisingly low. Operations generally seemed well organised and smooth running. The quarry management were anxious to co-operate in minimising the public impact of all operational matters and keen to participate in liaison meetings to this end. Its long-term plans for a responsible eventual decommissioning of the site were encouraging. The meeting generally was disappointed at the failure of SLDC to honour promises made to machine-sweep footways in the village and tidy verges on the approaches to the county show-ground. Delay in implementing a planning enforcement order re the Flames take-away business was also a cause of concern.
- 6.4 MiPAD** – all promised donations to MiPAD had now been received. **Agreed** – that MiPAD would now transfer to MPC the £18,065.06 funds needed to finance the Trim Trail project, whereupon MPC would place the order for the equipment with Pennine Playgrounds (proposal No. 9896 Rev.03). Proposed signage had been amended by MPC’s solicitors and passed to MiPAD approval – MPC to organise and fund production of the signage, once this approval received. Noted – the possibility of subterranean gas pipes/sewers/streams when preparing foundations for the equipment. A site meeting would be arranged for agreeing final location of the equipment, to which all members would be invited. On behalf of MiPAD, Kathy Watts-Jones thanked all who had been involved in this important project, particularly CCC, SLDC, Lakes Leisure, Hadfield Trust and MPC.
- 6.5 Matters raised by electors** – the Cricket Club were doing what they could to remove grass cuttings left on the field after the cutting operation - a matter complained about by other users but to be dealt with outside the PC meeting, at the annual meeting with tenant clubs. Overhanging hedges at the top end of Church Street, resulting in obstruction (and at least one injury) for pedestrians – Cllr Audland to speak to property owner.

## 7. Planning Matters.

### 7.1 Applications under consideration by MPC, and SLDC decisions

September 2016 meeting

**Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)**

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2016/0725	Unit E, Main Line Industrial Estate	TGC Emerald	Installation and operation of gas-powered generators etc	25/08/16	Some concerns, passed to SLDC

**Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.**

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**Decisions received from SLDC**

**SLDC decision**

SL/2016/0523	8 Park Road	Edmondson	Conversion of dwelling into flats	Approver with conditions
SL/2016/0577	Natwest (former bank), Main Street	Rushton	Demolition of former bank	Withdrawn

(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

**7.2 Related matters & correspondence:** CCC confirmation of approval for the importation, storage and processing of road planings and reclaimed asphalt at Sandside Quarry.

## 8. Finance:

MPC – FINANCIAL REPORT			MONTH – AUGUST 2016		MEETING – 12 <sup>th</sup> September 2016	
<b>8.1 Report on bank receipts, bank payments (for approval) &amp; bank balances.</b>						
Date	Transaction	Payee/er	Detail		Current a/c £	Reserve Funds £
01/08/16	Opening balances				32,482.27	21,940.83
31/08/16	Receipts:	71	Market Rents collected August		548.00	
		72	Rents Rec. Playing Field - Cricket	10.00		
		73	- Homing	10.00		
		74	Pony field	600.00		
					620.00	
	“	Payments:				
		DD	SLDC Rates (market)	133.00		
		DD	SLDC Rates (public toilets)	172.00		
	515	DD	Texaco Equip. fuel	44.65		
			VAT	5.38		
					50.03	
	516-8	DD	Eon Market elec.	87.41		
			VAT	4.38		
					91.79	
	519	529	Atkinson Various	1,110.00		
			VAT	222.00		
					1,332.00	
	520	530	Morphet Wall repair	1,580.00		
			VAT	316.00		
					1,896.00	
	521	531	Hurst Road signs	200.00		
			VAT	40.00		
					240.00	
	522	532	Playsafety Play equip inspec	77.00		
			VAT	15.40		
					92.40	
	523	533	BDO External audit fee	300.00		
			VAT	60.00		
					360.00	
	524	534	Npower Toilets elec.	44.70		
			VAT	2.24		
					46.94	
	525	535-540	Payroll August		1,573.70	
			Total payments in month		-5,987.86	
31/08/16	Closing balances				27,662.41	21,940.83
31/08/16	Total funds all accounts					£49,603.24

**Resolved** – that the above payments be **approved**.

### 8.2 Other financial matters:

- MPC annual return for 2015/16 approved by external auditors BDO subject to post-dating of Internal Auditor's report.
- also approved – payments to Milne Moser (£80) and Wicksteed (£1,766.40 & £1,134.60 inc VAT).

**9. Market** - rents for August £548 – total for year 2016/17 to date £3,408 (2015/16 - £4,316). Annual rent from Natwest mobile bank for 2016/17 (£1,040) invoiced and awaited. No report. Request by Mrs Val Robson to have a stall at the 9 December 2016 market for the sale of cakes, puddings, pickles and jams, plus the raffle of a Christmas cake in aid of the Alzheimer's Society – **approved**.

**10. To receive any reports from representatives on outside bodies** – no reports.

**11. Highways matters** – no additional matters, but Cllr Robson and the Clerk to update current schedule of items. (Combine with item 6.2 in future).

**12. Parish Matters (for information only):**

**Cllr Bingham** – congratulated those who maintain the cemetery grounds for the excellent results achieved, although path in need of attention (grant to PCC for this purpose to be considered for inclusion in next MPC budget).

**Cllr Capasso** – overgrown hedge immediately in front of the last public seat along Beetham Road (known as the Mrs Hurst seat). The volume of Dallam Park Road traffic.

**Cllr Hurst** – at least one street lamp on Firs Road unlit due to related repairs and part of a nearby footway broken off. Litter on verge on county showground approaches.

**Cllr Baverstock** – the 2016 Ride Across Britain was due to bring some 650 cyclists into the village on 14 September.

**Cllr Dodds** – unlit A6/Beetham Road bollards.

**13. Current PC business - updates as follows:**

Item 5 – separate registration and tenancy agreement for future. Both items with Milne Moser.

Item 7 – delete from future reports as unrealistic.

Item 29 – master panel completed, delivery awaited.

Clerk to circulate latest list to all members and place on notice board.

**14. Milnthorpe Economic Plan** – progress expected in September. (Combine with item 6.3 in future).

**15. Leasgill Quarry Fund grants** – **agreed** 2016/17 project - the replacement of ten outworn litter bins with ten green Glasdon Topsy Jubilee bins at an estimated total cost of around £2,000. Clerk to submit application before 30 Sept 2016 deadline. As regards finalising claim for 2015/16 grant for last stage of heritage plaque project, Clerk to press Shelley Signs for master plaque invoice – to then combine with Atkinsons charge for metal frame and submit to LQF without further delay.

**16. General correspondence:**

05/09/16 – Rod Sayers pp Milnthorpe Bowling Club – request for Bowling Club direction sign on A6 post opposite entrance to club – **approved in principle** (proposed design and specification requested) – Clerk to advise Mr Sayers.

**17. Reading Matter** – Clerk & Councils Direct – issue 107, Sept 2016.

**18. Notice of items to be included on agenda for next meeting:** nothing additional to the above.

**19. Date of next meeting** – normal monthly meeting at approximately 7.30pm on Monday 10<sup>th</sup> October 2016 at the Catholic Church Hall, to be preceded by a rescheduled Market Traders meeting at 7.00pm.

**The meeting closed at 9.05pm**