

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 11th November 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Alan Baverstock, Roger Bingham (up to & including item 7), Peter Hill, Steven Hurst, Jim Robson and Jen Scroggum. Also C Cllr McSweeney and D Cllrs Audland & Chaffey (up to & including item 9), Parish Clerk John Scargill and one member of the public.

1. **Apologies for Absence** – Cllrs Adair (unwell) and Lachmann (family obligation).
2. **Minutes of the meeting held on 14th October 2019** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso,
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – Cllrs Bingham and Robson re agenda item 5.1 and took no part in the discussion of this item.
5. **Matters arising from the minutes of the meeting on 9th September 2019.**
 - 5.1 **St. Thomas's Church communications mast (5.2)** – the District councillors explained that the SLDC decision not to pursue this matter was probably taken on grounds of cost. D Cllr McSweeney would check back with SLDC Planning.
 - 5.2 **Milnthorpe public toilets (5.3)** – continued funding approved by SLDC but Funding Agreement still awaited. A recent invoice from Waterplus showed exceptional water usage in June/July 2019, which related to several days when large quantities were known to have been leaking. Clerk instructed to pay the Waterplus invoice and lodge a reclaim from Healthmatic on the grounds of delay in rectifying the fault.
 - 5.3 **Inappropriate parking on The Square and The Green (5.4)** – late night (and possibly overnight) parking continued. Ongoing.
 - 5.4 **Milnthorpe war memorial centenary (5.5)** – Cllr Bingham had written an article for the Westmorland Gazette. Remove from future agendas.
 - 5.5 **CCTV coverage for Milnthorpe (5.6)** – the final amount of the PCC's proposed financial contribution was awaited following their county-wide assessment of need. Crime hotspots were likely to qualify to be offered cameras free-of-charge. Ongoing.
 - 5.6 **Clerk's retirement (5.7)** – Malcolm Richardson had now resigned following one month's employment by MPC. Other related matters to be dealt with as reserved business.
 - 5.7 **Fire hazard on roof of Flames takeaway (5.8)** – no further progress. Ongoing.
 - 5.8 – **MPC outdoor seats (5.9)** – the 'jubilee' seat on the Green was in poor condition. **Agreed** – to be inspected and replaced as necessary.
 - 5.9 **Old Spar building (5.10)** – the Heritage Action Zone application for grant funding from Historic England (to have been used for this purpose) had been unsuccessful, but a subsequent SLDC initiative for assessment of need under its localism portfolio was underway - site meeting 3/12/19.
 - 5.10 **Proposed MPC flagpole (5.11)** – no decision reached on a suitable location. Remove from future agendas, at least for the time-being.
 - 5.11 **Planters for The Square (5.12)** – CCC's Highways & Transport Technician Joanne Parker to be invited to inspect site prior to planters being fabricated and positioned. Clerk to do.
 - 5.12 **Strands resurfacing (7.1)** – action from Dallam awaited.
 - 5.13 **MPC's smiley SIDs relocation (7.2)** – C Cllr McSweeney to discuss with CCC Traffic management Team (Helen Karaasian).
 - 5.14 **Phone box decision (7.3)** – to retain for unspecified use. Remove from future agendas.
6. **Public Participation:**
 - 6.1 **Police Report** – for October 2019 – 4 crimes for Milnthorpe area, namely theft of spirits from Booths, criminal damage to a roof and chimney in The Square, theft of lead from Dallam Tower and of agricultural equipment from a Hincaster farm.
 - 6.2/3 **County & District Councils** – the 552 Arnside-Kendal bus-service, due to be terminated by Stagecoach in November 2019, had now been taken over by Travellers Choice albeit with less frequent journeys at the outset. More work was to be done on the Beetham Road trees. Cumbria Fire & Rescue Service had launched a useful new location-finder app. D Cllr Chaffey offered to assist with setting up a Milnthorpe Wellbeing Group to help organise VE Day celebrations – first

meeting 1.30pm on 25 November at St Thomas's Church.

6.4 Electors – some Ryleyfield Road footways in need of attention. The overgrown ivy on the Playing Field's Park Road wall had now been trimmed. Clarification of imminent Park Road closure (for repairs) in November/December had been helpful.

7. New matters for consideration:

7.1 Market Cross cleaning – Cllr Hurst to obtain quote.

7.2 CCC's 'Working Together' scheme – was intended to give more autonomy to local councils with provision for some cash backing. Clerk to seek more information from CALC.

7.3 Parking discs – Four (probably the last) boxes of discs had been delivered to Green Dental. Future discs would need to be organised (provided and funded) by MPC and **agreed** - should be subject to a small charge for members of the public. Cllr Capasso and the Clerk to progress and a letter sent from MPC to selected business owners explaining the finally agreed scheme.

7.4 VE Day commemoration – Cllr Hurst would attend the next meeting of the organising committee on 18 November. Bunting would be needed.

8. Planning matters:

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2019/0865	Houghtons		Demolition of ex-commercial garage & erection of 4 dwellings		Parking concerns re displaced vehicles
SI/2019/0866	High Crag Yeat, Ackenthwaite		Conversion of barn into single dwelling.	27/11/19	No objection

Decisions received from SLDC

SLDC decision

SI/2019/0775	St Thomas's Church		Extensions & alterations.	Approved with conditions
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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: Continued Flames planning infringement – Clerk to follow up enforcement by SLDC.

9 Finance:

MPC – FINANCIAL REPORT

MONTH – OCTOBER 2019

MEETING – 11th Nov. 2019

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/10/19	Opening balances				25,512.16
31/10/19	Receipts:	Market	Rents collected Oct .		389.80
“	Payments:				
	DD	SLDC	Business rates (market)	46.00	
	827	DD	UKFuels	6.00	
			Equip fuel	1.20	
			VAT	7.20	
	828	960	Mason	62.78	
			Equip fuel	7.21	
			VAT	69.99	
	829	961	Info Com'r	40.00	
	830	962	Healthmatic	500.00	
			Data protec. Fee	100.00	
			Toilets mtce Oct.	600.00	
	831	963	Leander	560.00	
			Plaques	112.00	
			VAT	672.00	
	832	964	M Moser	1,200.00	
			Legal fees	(600.00)	
			less pd in adv	240.00	
			VAT	840.00	
	833	965-971	Payroll	2,991.57	
	834	972	R Br Legion	30.00	
	835	973	Ashburner	60.00	
			Rem. Sunday Expenses		
	Total payments in month				- 5,356.76
31/10/19	Closing balances			20,545.20	22,012.23
31/10/19	Total funds all accounts			£42,557.43	

Resolved – that the above payments be approved.

9.2 Any other financial matters – none.

- 10. Market** - rents for Oct 2019 £390 (Sept 2018 £443), year to date £4,062 (2018/19 £4,639).
Market Supervisor's report as per Market Traders meeting – 'Dave Fennelly ceased trading on 25 October, but we were lucky to get a replacement the following week. In touch with Andrew Bean who is doing well. A couple of new stalls on 8 November. Chris Hall (Key Bar) has been in hospital and hoping to be back at market on 15 November.'
- 11. To receive any reports from representatives on outside bodies** – none.
- 12. Parish Matters** (for information only):
Cllr Hurst – reported that the poppy emblems, stored from last year, had been refreshed and were now in place around the village – Doug Barnett was thanked for his excellent work here.
Cllr Baverstock – the Environment Agency had recently undertaken work in the River Bela with excellent results. The flower bed opposite the entrance to Booths was in need of attention – Lesley Salkeld to be asked to continue her garden maintenance work at this site.
Cllr Scroggham – suggested that, in view of poor attendances by traders, Market Traders meetings revert to once per annum from the current twice – **agreed.**
- 13. General correspondence** – none.
- 14. Reading Matter** – none.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** – none.
- 15. Date of next meeting** – PC confirmed as Monday 9 December 2019 at 7.30pm in Milnthorpe Catholic Church Hall.

The meeting closed at 8.55pm