

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 11th July 2016 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Jen Scrogam (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Pete Capasso, Neil Dodds, Steve Hurst and Clare Lachmann. Also County Cllr Ian Stewart (for item 6.2) & District Councillor Rupert Audland, Parish Clerk John Scargill and one member of the public.

1. **Apologies for Absence:** Cllr Robson (holiday), Ann Johnston & Cumbria Police.
2. **Minutes of the meeting held on 13th June 2016** - had been circulated, were **APPROVED** by the meeting and to be signed by the Chair, subject to the following amendments to min 6.3:
 - cones for regulating parking on Police Square to be returned to Cllr Bingham after use.
 - residents at Owlet Ash Fields have signed a petition for the removal of the problem tree.
 - problems at Flames related only to the noise of its extractor fan and excessive rubbish.
 - the noise and activities of teenage groups on The Square was specifically an evening problem.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 13th June 2016.**
 - 5.1 **Draft licences for Playing Field users (5.1)** – ongoing – Cllrs Scrogam and Robson to discuss draft licences with individual tenants. Cllr Baverstock to chase Milne Moser.
 - 5.2 **Community-operated speedwatch monitoring devices 5.2)** – technical problems with the equipment being dealt with under terms of guarantee. Results of use to date justify this project. SID equipment next on loan from LAP between dates 31 October and 25 November 2016.
 - 5.3 **Replacement of bollards on the Square (5.3)** – Cllr Hurst to work with Atkinsons to complete installation of bollards. Clerk to make insurance claim as soon as final costs known.
 - 5.4 **Storm Desmond (5.4)** – no further progress. Wall rebuilding to commence on 17 July.
 - 5.5 **Cemetery Lane (5.5)** – flooding can quickly recur after moderate rain. Cllr Audland continuing to press for progress with SLDC's remedial work.
 - 5.6 **Lifebelt provision for The Strands (5.7)** – strong arguments both for and against. No decision at this time
 - 5.7 **Defibrillator insurance (5.8)** – **agreed** – that Milne Moser's offer to gift the equipment to MPC be accepted, subject to their formal written undertaking to cover all associated operating costs and make all related checks. This would then enable MPC to insure the equipment as owner.
 - 5.8 **War memorial garden (5.11)** – Atkinsons to be asked to repair memorial grouting. The small area opposite the main entrance to Booths was identified as another area where sponsored maintenance may be sought from local businesses.
 - 5.9 **Police Square/Haverflatts Lane parking (6.3 & 6.6)** – incorrect residents' parking permits were to be replaced and enforcement measures put in place. The parking notice at the entrance to Police Square would also be modified. Cones borrowed from Cllr Bingham's stock to be returned after use.
 - 5.10 **Pony field at Ackenthwaite (5.12)** – neither Milne Moser nor SLDC had been able to locate the tenancy agreement document. Tenant had been asked to make another search for his copy in an effort to ascertain precise responsibility for wall maintenance.
 - 5.11 **Paradise Lane HGV signage (11)** – cost quotes from Highways were considered prohibitive. Cllr Hurst to produce appropriate signs for MPC cost.
 - 5.12 **Playing Field (15)** – equipment repairs in hand. Cllr Lachmann's offer to paint the Horse Springy with materials already purchased was gratefully accepted by members.
 - 5.13 **Equipment store security** – agreed that a lockable single steel bar across the doorway on the outward side of the existing and outward-opening wooden door was all that was needed. Cllr Hurst to order from Black Sheep Iron Works as a matter of urgency.

6. Public Participation:

- 6.1 Police Report** – received and circulated before the meeting. 36 incidents reported in Milnthorpe, resulting in 8 recorded crimes. Following enquiries, no suspects had been identified for the theft of MPC garden equipment from the equipment store on 2 June 2016.
- 6.2 County Council** – Cllr Stewart’s inspection of Milnthorpe parish highways problems with Nick Raymond had been useful. Recent repair works near the traffic lights had caused long delays for traffic and illustrated the potential consequences of any future disruption at this point. Amenity improvement grant of £1,000 (for keeping the parish tidy, signs cleaned etc) promised for 2016/17.
- 6.3 District Council** - various contraventions of planning regulations by the Flames takeaway business had been noted by SLDC and their enforcement process was now underway. The overgrowth of foliage at 40 Church Street was to be cut back.
- 6.5 MiPAD** – Kathy Watts-Jones presented draft wording for an information and disclaimer sign on the playing field following advice she had received. **Agreed** – that MPC seek legal approval of this before finalisation and that MPC contact details be shown on the playing field notice board. The cost of the new sign(s) would be included in the total cost of the play area development, to be met by MPC from funds provided by MiPAD. C&M signs to be asked to quote.
- 6.6 Matters raised by electors** – none.

7. Planning Matters.

7.1 Applications under consideration by MPC, and SLDC decisions

July 2016 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2016/0523	8 Park Road	Edmondson	Conversion of dwelling into three flats	08/07/16	No objections
SL/2016/0577	Natwest (former) bank	Rushton	Demolition of building	07/07/16	No objections

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2015/0976	Barn at Parkside Farm, Park Road	Dallam Tower Est.	Conversion of redundant barn into dwellings	14/07/16	No objections
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Decisions received from SLDC

SLDC decision

SL/2016/0318	Hartland House, Beetham Road	Abbeyfield	Major extensions & facilities	Approved with conditions
SL/2016/0324	Old Police Station, Beetham Road	Li	Subdivision of property to create additional dwelling	Approved with conditions
SL/2016/0387	20 The Square	Robinson	Replacement shed	Approved with conditions

(More planning information available on SLDC website – southlakeland.gov.uk)

7.2 Related matters & correspondence: complaints from neighbours about the Flames take-away roof being used as a fly-tipping site – noted and SLDC informed.

8. Finance:

MPC – FINANCIAL REPORT

MONTH – JUNE 2016

MEETING – 11th July 2016

8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	£	Current a/c £	Reserve Funds £
01/06/16	Opening balances				40,265.35	21,937.00
30/06/16	Receipts: 67	Market	Rents collected Jun		611.40	
	68	HSBC	Bank interest to 2 Jun			3.83
"	Payments:					
	DD	SLDC	Rates (market)	133.00		
	DD	SLDC	Rates (public toilets)	172.00		
	501	DD	Equip. fuel	32.12		
			VAT	4.43		
				36.55		
	502	507	Npower			
			Toilets elec	20.90		
			VAT	1.05		
				21.95		
	503	508	Zurich		809.88	
	504	509-514	Payroll		1,577.92	
	505	515	Scargill			
			Post/staty Apl-Jun	70.55		
			VAT	11.57		
				82.12		
	Total payments in month				-2,833.42	
30/06/16	Closing balances				38,043.33	21,940.83
30/06/16	Total funds all accounts				£59,984.16	

Resolved – that the above payments be **approved**.

8.2 Other financial matters:

- **MPC annual risk and insurance cover assessment** – to be arranged ASAP (Finance Group), with insurance company representative present if at all possible.
- **Stolen garden equipment** – to be replaced ASAP from Barnfields, Cllr Hurst to advise Clerk of detailed specs.
- **Revised NALC payscale for Clerks 2016**, backdated to 1/4/16 – **accepted by and for MPC**.

9. Market - rents for June £611 – total for year 2016/17 to date £2,119 (2015/16 - £2,506).

Mrs Johnston had advised that nothing to report. No progress with easing heavy public toilet doors.

10. To receive any reports from representatives on outside bodies – none.

11. Highways matters:

Cllr Hurst's suggestion for possible zebra crossings on main roads in and out of the village (Church Street, Main Street and Beetham Road) was considered to be a good idea for pedestrian safety and also a useful way of slowing down traffic – to be discussed with Cllr Stewart. (See also 6.2 above).

12. Parish Matters (for information only):

Cllr Bingham – verges at entrance to Owllet Ash Fields needed to be trimmed.

Cllr Lachmann – work on a window replacement at the former post office was currently reducing Park Road traffic to a single lane at that point – Clerk to check if permission given for the road cones/barriers in use.

Cllr Capasso – the 30mph road sign on the A6 on entering the village from the north, obscured by overgrown vegetation. Metal water grids in The Square, near the market, showing signs of wear and a potential hazard.

Cllr Dodds – commented on lack of progress with SLDC's path clearance operations – Cllr Audland chasing. Poor illumination within bollards on traffic island in Beetham Road, by Bay Rescue.

13. Current PC business – nothing to report.

- 14. Milnthorpe Economic Plan** – currently being progressed by SLDC. Grant funding might be available through the Environmental Partnership Fund although first deadline for applications had now been missed.
- 15. Milnthorpe Art Exhibition 2016** – proposed roadside publicity flag - **approved**.
- 16. Dog fouling in Haverflatts Lane** – a letter of complaint had been received, but **agreed** that not much MPC could do about it.
- 17. General correspondence:**
 - 29/06/16 – Cumbria Wildlife Trusts – expressing gratitude for MPC’s retention of valuable bird habitat on the playing field.
- 18. Reading Matter** - Clerks & Councils Direct – issue 106 –July 2016.
 - SLDC – Empty Homes Guide for Parish Councils.
- 19. Notice of items to be included on agenda for next meeting:** nothing additional to the above.
- 20. Date of next meeting** – 7.30pm on Monday 8th August 2016 at the Catholic Church Hall

The meeting closed at 9.20pm