

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 10th December 2018 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Hill, Steve Hurst, Clare Lachmann, Jim Robson and Jen Scrogam. Also D Cllr Audland, D Cllr McSweeney (item 6.2 onwards), Parish Clerk John Scargill and two members of the public.

1. **Apologies for Absence** – Market Supervisor James Lowther.
2. **Minutes of the meeting held on 12th November 2018** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso.
3. **Announcements by the Chair** – Cllr Capasso read out a letter from David Lachmann, Grand Master of Bela Lodge Freemasons, thanking members for their attendance at the Lodge Christmas carol service on Sunday 9 December, when a sum of £619 had been raised with the charity raffle.

Cllr Bingham took this opportunity to thank members and all other well-wishers for their cards and good wishes during his recent spell in hospital.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 12th November 2018.**
 - 5.1 **Draft Playing Field user licences (5.1)** – Milne Moser had now received back completed licences from the Junior Football and Homing clubs – Corinthians and Cricket clubs still outstanding. Ongoing.
 - 5.2 **Playing field boundary wall (5.2)** – rebuild specification awaited as a basis for obtaining quotes for the rebuilding work. Some funding may be available from SLDC through their Locally Important Projects (LIP) scheme, though the application deadline for 2019/20 projects was 11 January 2019. **Agreed** – to try to meet this deadline with whatever required information (eg quotes) might be available at that time.
 - 5.3 **Milnthorpe Sign Survey (5.4)** – some progress, but signs still missing in Ackenthwaite. Ongoing.
 - 5.4 **St. Thomas's Church communications mast (5.6)** – the phone company were known to have recently been in contact with the church, possibly indicating their intention to undertake further (remedial) work.
 - 5.5 **Renewal of dog fouling signs on playing field (5.7)** – no progress.
 - 5.6 **Village Christmas trees 2018 (5.8)** – take-up of the MPC scheme had been good with some 34 trees (more than double the number in 2017) installed around the village. All reactions favourable.
6. **Public Participation:**
 - 6.1 **Police Report** – no report received.
 - 6.2 **County Council** – no report in the absence of a County Councillor – state of purdah pending elections on 20 December.
 - 6.3 **District Council** – MPC made aware of SLDC's LIP fund (see 5.2 above). Concern over the visual state of the old Spar building in The Square, with officers to inspect at an early date. Enforced remedial work could follow. Some £50K had been allocated for a feasibility study into a combined foot/cycleway across the estuary using the Arnside viaduct, as part of the North West Coastal Access route project – Milnthorpe unlikely to be affected by the outcome.
 - 6.4 **Electors** – confusion amongst residents over long-standing area of residents' roadside parking between the library and The Square following CCC's recent ticketing of a resident's vehicle. D Cllr Audland to follow up with CCC.
7. **New matters for consideration:**
 - 7.1 **Parking discs for Milnthorpe Square** – concern that the previous regular supply of discs from CCC had dried up, with no arrangements for future supplies. Neither CCC nor SLDC were prepared to accept future financial responsibility for this scheme, considered by MPC to be a valuable asset and critical to the prosperity of the village. D Cllr McSweeney to follow up with CCC/SLDC.

7.2 Review of MPC Standing Orders – necessary in the light of changes in NALC's Model Standing Orders, on which they are based. Clerk to assess significance of changes and consult with members.

7.3 Clerk's annual review – to be arranged with MPC Chair at an early date.

8. Planning matters.

8.1 Applications under consideration by MPC, and SLDC decisions

December 2018 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2018/0953	3 Church Street		Replacement windows	20/12/18	No objection
SL/2018/0958	51 Beetham Road		Single-storey extension etc	28/12/18	No objection

Decisions received from SLDC

SLDC decision

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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – NOVEMBER 2018

MEETING – 10th December 2018

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/11/18	Opening balances				21,968.38
30/11/18	Receipts:	Market	Rents collected Nov	47,099.49	
"	Payments:			555.40	
	736	DD SLDC	Business rates (market) Nov	78.00	
		DD UKFuels	Equip fuel Oct (pd Nov)	15.18	
			VAT	1.47	
				16.65	
	737	DD Eon	Market elec P1	48.15	
			VAT	2.41	
				50.56	
	738	DD Eon	Market elec P2	25.72	
			VAT	1.29	
				27.01	
	739	734 W'Plus	Toilets water (29 mths)	1,007.55	
	740	735 Dallam	Playing Fld rent 6mths	2.50	
	741	736 H'matic	Toilets mtce Nov	500.00	
			VAT	100.00	
				600.00	
	742	737 Npower	Toilets elec	78.07	
			VAT	3.90	
				81.97	
	743	738 Atkinson	Various	1,025.00	
			VAT	205.00	
				1,230.00	
	744	739 Scargill	Clerk's 6m expense allowances	313.00	
	745	740-744 Payroll	Nov	1,303.86	
			Total payments in month		- 4,711.10
30/11/18	Closing balances			42,943.79	21,968.38
30/11/18	Total funds all accounts				£64,912.17

Resolved – that the above payments be **approved**.

9.2 Any other financial matters – SLDC deadline of 25/01/19 for 2019/20 precept submission. Clerk.

- 10. Market.** Rents for Nov 2018 £555 (Nov 2017 £567), year to date £5,194 (2017/18 £6,118).
Market Supervisor's monthly report – Market ticking along nicely. Only issue is with plant lady and being dealt with. Andrew Bean will return next week, after a week's absence due to the death of his mother. MPC had been represented at the funeral and members' sympathies to Andrew.
- 11. To receive any reports from representatives on outside bodies – none.**
- 12. Parish Matters** (for information only):
- 13. Cllr Bingham** – suggested that MPC consider having the war memorial professionally cleaned in time for the 100th anniversary of its installation – **agreed.**
Cllr Hurst – the skip was now outside Refresh and would be removed on 21 December. The Market Square drains had now been cleared/cleaned and looked better. Suggested that MPC consider exploring the possibility of organising the use of the old Spar building for a range of small multi-craft stalls/outlets – **agreed.**
Cllr Lachmann – was disappointed at the continued poor state of repair of some of the cottages in Park Road, opposite No 17 (as noted many months ago).
Cllr Adair – regretted being unable to attend the Remembrance Day WW1 commemoration service on 11th November, due to ill health.
Cllr Scrogam – was unhappy about dog-fouling in the village.
Cllr Robson – noted that the white parking lines on The Square were badly worn and needed to be repainted. Cllr Hurst agreed to refresh a trial section with a new material he had.
Cllr Baverstock – reminded members of the recent tree survey commissioned by MPC and that a work plan was needed to deal with those trees in need of attention. Also that flooding in Cemetery Lane was still occurring after heavy rain and was the responsibility of the land-owner.
- 14. General correspondence – none.**
- 15. Reading Matter – none.**
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above.**
- 16. Date of next meeting** – confirmed as Monday 14 January 2019 at 7.30pm in Milnthorpe Catholic Church Hall.

The meeting closed at 8.50pm