

# **MILNTHORPE PARISH COUNCIL**

**Draft Minutes of a meeting of Milnthorpe Parish Council held on  
Monday 10<sup>th</sup> November 2014 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Jim Robson (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Neil Dodds, Clare Lachmann and Paul Troughton. Also District Cllr David Ryder (up to and including agenda item 6.4), Parish Clerk John Scargill, Market Supervisor Ann Johnston and one member of the public. Police representative for item 6.1 only.

1. **Apologies for Absence:** from Cllr Scrogam (work), Cllr Bowker (ill) and County Cllr Ian Stewart (ill).
2. **Minutes of the meeting held on 13<sup>th</sup> October 2014** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Robson.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – Cllr Troughton re Planning Application SA/2014/1008 under item 7.2 below.
5. **Matters arising from the minutes of the meeting on 13<sup>th</sup> October 2014.**
  - 5.1 **Survey of highway signage (5.1)** – Cllr Robson had completed a comprehensive survey of both signs and road surface lining which he had found generally to be in reasonable condition. A summary of work needed was circulated to members.
  - 5.2 **Draft sub-leases for Playing Field users (5.3)** – ongoing with Milne Moser. Clerk to follow up. Clerk to remind tenant clubs about dog restriction rules, to include visiting clubs and spectators.
  - 5.3 **Community-operated SIDs (12)** – advice had been received both from the police and Endmoor PC. The practicability of such a scheme depended on a good number of volunteer operators from the community in general (not simply PC members), who needed to be made aware of the safety and possible confrontational issues involved. Training by the police was mandatory under their 'Speedwatch' programme. **Agreed** – to publicise the proposal for the purpose of gauging public interest. Cllr Robson to prepare draft copy for next Parish News.
  - 5.4 **Harmony Hall trees (5.7)** – had now been dealt with.
  - 5.5 **Link path lighting (5.8)** – favourable reaction from SLDC to tapping into their nearby power supply and formal approval expected in due course. Funding contributions had been promised from some local businesses. Members to approach additional contacts and Clerk to write to other local businesses inviting participation. As previously agreed, MPC to make good any funding shortfall. Contractors already selected and could start work soon with expectation of completion within the present financial year. **Agreed** – this project now given the 'go-ahead'.
  - 5.6 **Remembrance Sunday parade (16)** - had been a great success with good attendance. Police to be thanked for their attendance and assistance (Clerk to do).
  - 5.7 **Broken seat at foot of church steps (12)** – **Agreed** - Clerk to organise repair.
6. **Public Participation:**
  - 6.1 **Police Report** – an emailed report had been received and circulated shortly before the meeting. There had been four reported crimes in the parish. PCSO Mark Hutchinson added more detail and referred to the Constabulary's need to make substantial further savings in its operation costs and, inevitably, services. A public consultation on this was ongoing and wide participation was encouraged. He was thanked for his attendance and contribution.
  - 6.2 **County Council (Cllr Stewart)** – no report in the absence of Cllr Stewart, whose health was slowly improving. Cllr Bingham mentioned that the need for further substantial budget savings which continued to dominate discussions.

**6.3 District Council (Cllr Ryder)** – apologised for being unable to attend the Remembrance Sunday parade. SLDC’s survey of parking and yellow lining in Main St was now complete and he would be meeting Kelly Alty to discuss; survey of Church St & Harmony Green to commence soon. He had received complaints about bright exterior lighting throughout the night on the new public toilet block and asked for MPC to arrange for this to be dealt with – Clerk to implement. SLDC money was available for improvements to the old Spar building and the owner was happy with this in principle. Artwork in the shop window of this building would make a big difference to the overall appearance if this could be arranged – Clerk to follow up his earlier email to James Hall & Co on this subject to secure permission.

**6.4 Matters raised by electors** – none.

**7.0 Planning Matters:**

**7.1 Applications under consideration by MPC and SLDC decisions**

**November 2014 meeting**

**Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)**

SLDC ref	Address	Applicant	Development	Deadline	Response

**Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.**

SL/2014/0980	1 Sycamore Grove, Ackenthwaite	Arrowsmith	Single-storey extension and alterations	12/11/14	No objections
SL/2014/1008	17 Park Rd, Milnthorpe	Cook	Removal or variation of Cond. 4 (SL/2011/0507 & SL/2013/0888)	24/11/14	Under discussion

**Decisions received from SLDC**

SL/2014/0734	Land adjacent to 20 Beetham Rd	Hoyle	Demolition of existing garage and construction of 3 S/C apartments	Approved with conditions
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(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

**7.2 Related matters & correspondence** : Clerk still to check on Canton Chef authorised opening hours.

**8. Finance:**

**MPC – FINANCIAL REPORT**

**MONTH – OCT 2014**

**MEETING – 10<sup>th</sup> November 2014**

**8.1 Report on bank receipts, bank payments (for approval) & bank balances.**

Date	Transaction	Payee/er	Detail	£	Current a/c	Reserve Funds
					£	£
01/10/14	Opening balances				18,671.19	22,428.31
31/10/14	Receipts:	Market	Rents collected September		723.73	
	Payments:					
	337	DD SLDC	Business rates	-130.00		
		DD Texaco	Equip fuel	23.26		
			VAT	1.25		
				-24.51		
	338	DD Eon	Pillar 1 elec.	28.66		
			VAT	1.43		
				-30.09		
	339	DD Eon	Pillar 2 elec.	27.99		
			VAT	1.40		
				-29.39		
	340	DD Eon	Pillar 3 elec.	24.08		
			VAT	1.20		
				-25.28		
	341	289 Townley	Seat painting	-400.00		
		287 R Br Leg	Poppy wreath donation	-30.00		
		288 Ashburner	R Br Leg expenses donation	-100.00		
	342	290 ICO	Data Protection reg fee	-35.00		
	343	291 Dallam	PF rent 6mths	-2.50		
	344	293-298 Payroll	October	-1,501.67		
			Total payments in month		-2,308.44	
31/10/14	Closing balances				17,086.48	22,428.31
31/10/14	Total funds all accounts					£39,514.79
	<b>Reserve Funds at 31/10/14</b>					
		National Savings Bank		5,510.66		
		HSBC Deposit a/c		16,917.65		
		Total Reserve Funds		£22,428.31		

**Resolved** – that the above payments be **approved**.

**8.2 Other financial matters** - pensions legislation - MPC 'staging date' set for 1 June 2015.

- a pension fund needs to be set up only if one or more employees want it.
- employees to be informed in writing of these rights – Clerk to do..
- Finance Grp meeting re 2015/16 budget & precept - to be arranged in Nov/Dec. by Chair & Clerk,
- SLDC to issue 2015/16 precept forms before 31/12/14 - for completion & return by 31/01/15.

**9. Market** - rents for October £724 – total year to date £4,715 (2013/14 - £6,855).

The Market Supervisor reported that there was as yet no perceptible increase in trade as a result of the recent advertising. The new public toilets had been generally well received although there were one or two minor teething problems – Clerk to advise Healthmatic. It was understood that the Refresh business had been sold – new owner to be made aware of market day restrictions. Age UK had asked to attend the market with an old library van – it was **agreed** that they would be charged at normal stall rates if they were selling goods, but not at all if they were simply offering advice. Noted that the market day barriers were being removed too early in the day.

**10. To receive any reports from representatives on outside bodies** – none.

**11. Highways matters** – speeding traffic across the Dallam School roundabout, in both directions, not helped by large lorries coming from the Main Line Business Park testing station using the Ackenthaite triangle of Smithy Lane/B6384/B6385 to turn round before doubling back to access the M6 and Kendal Bypass. Clerk to alert Highways.

**12. Parish Matters (for information only):**

- **Cllr Bingham** – advised keeping a close eye on the Natwest Bank branch site for unwelcome development following the planned closure of the branch.
- **Cllr Lachmann** – reported some streetlamps not working (Clerk to report to SLDC) and an increase in dog-fouling.
- **Cllr Troughton** – the intended one-way routes for traffic entering and leaving the new Spar store were not always being observed. Customers' motor-cycles had been observed parked outside the new take-away café at 5 The Square. The obsolete telegraph pole in the natural area had still not been removed and a new gateway had appeared at the rear access to Nos 17 and 19 Park Road.
- **Cllr Dodds** – noted that the skip being used by Canton Chef had now been removed and that SLDC had not, in fact, given permission for this as claimed. A drop-kerb in Firs Road was being regularly blocked by parked vehicles.
- **Cllr Adair** – had personally witnessed dangerous incidents arising as a result of traffic speeding across the Dallam School roundabout (see 11 above) and confirmed a general increase in dog-fouling.
- **Cllr Baverstock** – drew attention to the importance to the village of SLDC's recently published Local Development Framework brief.

**13. Current PC business:**

- Item 1 – SLDC refurbishment now complete.
- Item 15 – MPC £200 donation for publicity now made.
- Item 17 – PS Mellard unable to offer proper policing of traffic order. Clerk to challenge this with PS Mellard and, if necessary, with the Chief Constable and Police & Crime Commissioner.
- Item 29 – recent good progress with stone base for master-plaque. Hoped-for completion of this project by spring 2015.
- Item 31 – final draft leases now awaited from Milne Moser.

**14. MiPAD – children's play area development** – Dallam had asked about the delay in arranging proposed meeting with interested parties - delay attributed to MiPAD. Cllr Robson to renew contact.

**15. Milnthorpe Public Toilets** – refurbishment now complete, apart from some minor teething troubles. Facility now open from 7.00am to 7.00pm, locked automatically at other times. **Agreed** – MPC to enter into the operating contract with Healthmatic, initially for one year, on the terms specified in their draft contract. Situation to be reassessed after the first year..

**16. Correspondence:**

- 13/10/14 - a letter from Post Office Ltd confirming facilities to be provided at new Milnthorpe site. Clerk to circulate hard-copy to all members
- 26/10/14 - a letter from Heversham PC (Leasgill Quarry Fund) confirming grant of £1,500 for 2014/15. Clerk to write to thank but also to insist on reasonable notice for future LQF meetings.
- 03/11/14 – email from SLDC re funding (from Cllr Ryder’s annual fund allocation) for removal of a tree at Dallam School. Cllr Ryder investigating further.
- 08/11/14 – a complaint about smoke etc from a recent bonfire of garden waste. Clerk to refer to SLDC.
- 09/11/14 – a summary from Suzie Kavanagh of 2013 ‘Christmas on the Green’ expenditure, in support of the group’s claim for financial assistance in 2014. **Agreed** – MPC to contribute £200.

**17. Reading Matter:**

- Clerks & Councils Direct – issue 96 – November 2014.
- CALC – Annual Report 2014 and AGM (15/11/14) agenda.

**18. Notice of items to be included on agenda for December 2014 meeting** – nothing additional to those mentioned above.

**19. Date of next meeting** – Monday 8<sup>th</sup> December, at **7.30pm** in the Catholic Church Hall.

**The meeting closed at 9.27pm**

**Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.**