

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 10th September 2018 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Alan Baverstock, Roger Bingham, Steve Hurst, Clare Lachmann, Jim Robson and Jen Scrogham. Also D Cllr R Audland, Parish Clerk John Scargill and one member of the public.

1. **Apologies for Absence** – Cllrs Adair (holiday) and Hill (unwell), C Cllr Stewart and D Cllr McSweeney.
2. **Minutes of the meeting held on 13th August 2018** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 13th August 2018.**
 - 5.1 **Draft Playing Field user licences (5.1)** – At MPC's request, Milne Moser had sent a letter to the Cricket Club requesting urgent finalisation of their new licence and what was hoped to be the finalised form of the standard rent agreements to all other tenant clubs, asking for formal approval. Ongoing.
 - 5.2 **Playing field boundary wall (5.2)** – Cllrs Capasso and Baverstock had met with the Dallam Tower Estate Manager to discuss what type of wall/structure might best meet all requirements, including resistance to future storms - Dallam Tower's conclusions now awaited. The Clerk was researching loan sources and D Cllr Audland offered to help via his contacts at SLDC.
 - 5.3 **WW1 end of war commemoration (5.3)** – installation of the Harry Bond plaque was now imminent and Cllr Bingham would prepare a related article for the Westmorland Gazette. Research was continuing into existing local relatives of the fallen. It was proposed that MPC should consider having the war memorial cleaned. Public donations now stood at £890 of which £500 had been spent on Silent Soldier silhouettes, £200 on display poppies for relatives of the fallen and £100 for lamp-post poppies, leaving a balance of £90. Ongoing.
 - 5.4 **Milnthorpe Sign Survey (5.4)** – the sign on Police Square to be added to the list. Ongoing.
 - 5.5 **Proposed new bench on Beetham Road (5.5)** – had been delivered and the ground prepared with a concrete base. Installation soon.
 - 5.7 **Milne Moser Defibrillator (5.7)** – Suzie Kavanagh had reported that both pads needed to be replaced (cost £60) and, at some future time, the battery at an estimated cost of £125. **Agreed** - that MPC would bear all these on-going costs, at least for the foreseeable future, and that the equipment should be brought back into full use without further delay. Suzie would continue to carry out regular checks on the equipment in a personal capacity. (Agenda item 7.2 also dealt with here).
6. **Public Participation:**
 - 6.1 **Police Report** – report received and circulated. 34 incidents recorded in the wider area resulting in 5 crimes being logged with Milnthorpe community impact/interest.
 - 6.2 **County Council** – no report in the absence of C Cllr Stewart.
 - 6.3 **District Council** – nothing to report.
 - 6.4 **Electors** – Gordon Wilson had books of pictures of WW1 troops and events which he offered for display at an appropriate venue, an offer gratefully accepted by MPC - venue to be agreed.
7. **New matters for consideration:**
 - 7.1 **More daffodils on Police Square – agreed**, plus also on Beetham Road and the top corner of Paradise Lane (David Mason to be asked to cut grass at the latter, to facilitate).
 - 7.2 – **Milnthorpe Square defibrillator** - see 5.7 above.
 - 7.3 - **St. Thomas's Church communications mast** – installation had not been in accordance with approved plans and had resulted in widespread objections, for both aesthetic and practical reasons, with some local householders suffering significant disruption of TV reception and incurring related costs. Carlisle Diocese had taken legal action against the contractors to rectify the adverse impact by rebuilding precisely as per plan. Members considered the new mast to be totally unacceptable and agreed fully with the response from the Diocese.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions

September 2018 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2018/0628	Sue's Snack Bar		Retention of snack bar	11/09/18	No objection

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2018/07235	2-4 Police Square		Conversion of offices into two dwellings (revised scheme)	19/09/18	No objection
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Decisions received from SLDC

SLDC decision

SL/2018/0534	Hartland House		Extension & alterations	Approved with conditions
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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – AUGUST 2018

MEETING – 10th September 2018

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c		Reserve Funds
				£	£	£
01/08/18	Opening balances				54,696.96	21,963.70
31/08/18	Receipts:	Market	Rents collected Aug		562.60	
	“	Payments:				
		DD	SLDC Business rates (market) Aug	78.00		
	713	DD	UKFuels Equip fuel July (pd Aug) 3.95 VAT .27		4.22	
	714	DD	Eon Market elec. P1 6.61 VAT .33		6.94	
	715	DD	Eon Market elec. P2 25.59 VAT 1.28		26.87	
	716	701	H'matic Toilets mtce Aug 500.00 VAT 100.00		600.00	
	717	702	Craig Village planters 2017/18 400.00			
	718	703	Npower Toilets elec May-July 64.90 VAT 3.25		68.15	
	719	704	ROSPA Annual playg'd inspec. 108.50 VAT 21.70		130.20	
	720	705	Johnston Market rents collection 15.66			
	721	706-711	Payroll August 1,718.31			
			Total payments in month		- 3,048.35	
31/08/18	Closing balances				52,211.21	21,963.70
31/08/18	Total funds all accounts				£74,174.91	

Resolved – that the above payments be **approved**.

9.2 Other financial matters – MPC 4mths accounts to 31/07/18 completed, but to be inspected by Cllr Baverstock (to confirm income & expense allocations) before general circulation.

- 10. Market-** rents in Aug 2018 £563 (Aug 2017 £683), year to date £3,788 (2017/18 £4,501).
Market Supervisor's monthly report – 'Market running smoothly. Traders taking annual holidays. Still having issues with motorists trying to cut through.'
- 11. To receive any reports from representatives on outside bodies** – none.
- 12. Parish Matters** (for information only):
- Cllr Adair** (by email) – the blue 'No HGVs' sign erected by MPC at the top corner of Paradise Lane had been removed (assumed by Highways) and replaced with a pictorial equivalent. Asked, on behalf of a resident, that thanks be given to Mr Mike Ward for trimming grass at the corner of Owlet Ash.
- Cllr Bingham** – was pleased to see that the B6385 from Ackenthwaite to Crooklands had been tidied by Highways in advance of the Westmorland Show on 13 September.
- Cllr Hurst** – reported that Mrs Margaret Kelly (who recently attended an MPC meeting to speak about the new St Anthony's Hill development) had died. Also commented on rubbish left behind the old bus shelter on the Green.
- Cllr Lachmann** – reported that the children's playground was very untidy after the school holidays and that pieces of broken glass had been found there – clearly a danger to users. She would remind the Playing Field Warden to tidy regularly. As regards the play equipment, the recent ROSPA report had highlighted a number of relatively minor things that needed attention, but nothing that could easily be done without special tools.
- Cllr Baverstock** – reminded members that the Ride Across Britain cycle tour would be pit-stopping at Milnthorpe on Wednesday 12 September.
- 13. General correspondence:**
- CCC's notification of a presentation of its flood investigation report (re Storm Desmond etc), to include the way forward, at Beetham's Heron Theatre at 6.30pm on Wednesday 24/09/18.
 - Monthly (Aug) progress update from Northwest Coastal Access Group covering local areas.
 - ROSPA playground annual inspection report (Aug 2018) on Milnthorpe Playing Field area.
 - Aug 2018 – CCC renewal form for power supply agreement at Milnthorpe public toilets.
- 14. Reading Matter** – Clerks and Councils Direct – issue 119 – September 2018.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** – none.
- 15. Date of next meeting** – confirmed as Monday 8 October 2018 at 7.30pm in Milnthorpe Catholic Church Hall, to be preceded at 7.00pm by a Playing Field Users' Group meeting.

The meeting closed at 8.50pm