

# **MILNTHORPE PARISH COUNCIL**

**Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 10<sup>th</sup> February 2020 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Peter Capasso (Chair), Alan Baverstock, Barbara Adair, Roger Bingham, Peter Hill, Steven Hurst, Jim Robson & Jen Scrogam. C Cllr Pete McSweeney, D Cllr Rupert Audland & CCC Officer Sinead McCann (from item 6). Also Parish Clerk John Scargill and one member of the public.

1. **Apologies for Absence** – Cllr Clare Lachmann (domestic commitment).
2. **Minutes of the meeting held on 13<sup>th</sup> January 2020** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso,
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – Cllr Hurst - who took no part in discussion item 8.2.
5. **Matters arising from the minutes of the meeting on 13<sup>th</sup> January 2020.**
  - 5.1 **Milnthorpe public toilets (5.1)** – water bills sent to Healthmatic at their request - ongoing.
  - 5.2 **CCTV coverage for Milnthorpe (5.3)** – SLDC grant of £2,500 received 10 Feb. - ongoing.
  - 5.3 **Planters for The Square (5.5)** – one sample planter made. Site meeting arranged for noon, 13 Feb – MPC Cllrs Capasso & Hurst to attend, with Joanne Parker CCC.
  - 5.4 **MPC’s smiley SIDs relocation (5.6)** – site meeting to agree relocation position arranged for Wednesday 19 Feb, with Cllr Hurst to attend. One SID currently not working and to be reported to Pandora. MPC to consider replacement of all three SID solar panels with superior version. Clerk to research cost.
  - 5.5 **Market Cross cleaning (5.7)** – arranged. Cement round the base was in poor condition.
  - 5.6 **CCC’s Working Together Scheme (5.8)** – more information from CALC received & circulated.
  - 5.7 **Parking discs (5.9)** – good response from local businesses to new MPC scheme. Discs now printed and due to be delivered Wed 12 Feb.
  - 5.8 **Market Square Improvement Plan (7.1)** – List of members’ suggestions circulated before the meeting. One further item added at meeting and a number of practical first steps discussed. Clerk to re-issue list with agreed first stages of implementation. Permanent item on future agendas.
6. **Public Participation:**
  - 6.1 **Police Report** – for January 2020 – new, four-parish combined report received and circulated before the meeting. Two crimes shown in Milnthorpe. Promise of better attendance at PC meetings by PCSOs, who could also be contacted by email at any time.
  - 6.2/3 **County & District Councils** – Milnthorpe, Arnside and Beetham parishes now working together to publish website updates on major road works in Park Road. Cllr McSweeney would start each update by emailing Cllr Capasso, who would then forward to each parish clerk. Some initial difficulties had been experienced by the contractors for the job. An unsafe tree on Beetham Road was now being removed by CCC and other over-large trees were being trimmed. Sinead McCann explained that CCC and SLDC were joining forces to ask the public what was wanted in the way of future development of the village/area to make it an improved place to live, work and learn. This was the purpose of an open meeting to be held on 19 March at Milnthorpe Hub (4-7pm); C Cllr McSweeney to provide content for Cllr Capasso’s advance social media publication of this meeting.
  - 6.4 **Electors** – none.
7. **New matters for consideration:**
  - 7.1 **SLDC briefing on South Lakeland Local Plan Review – open meeting** at Milnthorpe Hub, 19 March – see 6.2/3 above.

## 8. Planning matters:

### 8.1 Applications under consideration by MPC, and SLDC decisions

February 2020 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2020/0017	5 Bela Avenue		Single-storey extension.	13/02/20	No objection
SL/2020/0070	1 Firs Road		Proposed side extension		No objection
SL/2020/0085	15 Summerville Road		Single-storey rear extension		No objection.

Decisions received from SLDC

SLDC decision

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(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

8.2 Related matters & correspondence – suggestion that land previously allocated for building but not brought forward by the owners may be removed from the list of allocated development sites.

## 9 Finance:

MPC – FINANCIAL REPORT

MONTH – JANUARY 2020

MEETING – 10<sup>th</sup> Feb. 2020

### 9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/01/20	Opening balances				22,023.21
31/01/20	Receipts:	Market	Rents collected January		328.20
	“	Payments:			
		DD	SLDC Business rates (market)	46.00	
		855 DD	UKFuels Equip fuel	1.50	
			VAT	.30	
				1.80	
		856 101	Healthmatic Toilets mtce Nov	500.00	
			VAT	100.00	
				600.00	
		857 DD	Eon Market elec	26.78	
			VAT	1.34	
				28.12	
		858 102	ChristTK Mtg room hire	100.00	
		859 103	WaterPlus Toilets water	82.40	
		860 104	Higton Xmas trees	550.00	
		861 105	Int. Stat's Accounts book	24.34	
			VAT	4.86	
				29.20	
		862 106-110	Payroll January 2020	1,438.78	
		863 000	Whitney Parking discs	991.00	
			VAT	198.20	
				1,189.20	
		864 111	Sal Army Donation	50.00	
			Total payments in month		-4,115.50
31/01/20	Closing balances				22,023.21
31/01/20	Total funds all accounts				£32,377.74

**Resolved** – that the above payments be approved.

9.2 Any other financial matters – none.

- 10. Market** - rents for Jan 2020 £328 (Jan 2019 £345), year to date £5,238 (2018/19 £5,876).  
Market Supervisor's report – 'Since Christmas, market has been very quiet, mainly due to weather and sickness. Also, traders on 3 Jan had problems with getting stock. Hopefully, now weather picking up, things will improve. No problems with toilets.'  
Cllr Capasso to produce plan for future social media publicity re market. Publicity proposals for Good Friday market 10 April 2020 to be tabled at MPC's March meeting.
- 11. To receive any reports from representatives on outside bodies** – none.
- 12. Parish Matters** (for information only):  
**D Cllr Audland** – a burst water main in the Smithy Lane area was currently being repaired.  
**Cllr Bingham** – Christmas trees - need of a comprehensive review for Christmas 2020.  
**Cllr Hurst** – a damaged (SLDC?) litter bin near the Dallam School roundabout needed to be replaced. Clerk to follow up with SLDC.  
**Cllr Robson** – as a result of recent heavy rains, pop-holes in the new Playing Field wall had become half-blocked with debris. The work done last year by the environment Agency had been effective in controlling flooding in the recent storm.  
**Cllr Baverstock** – Recent floods had deposited a large quantity of debris at the Clough, blocking the new footpath – to be brought to the attention of Dallam Tower Estate.  
**Cllr Capasso** – failure by Highways to implement defensive piling on the north river bank immediately below the old bridge, as previously promised, was endangering the foundations of the B5282. Also reported that Environment Agency refusal to allow removal of deposit on south side of bridge was increasing water level at that point.
- 13. General correspondence:**  
24/01/20 – RAF Gilsland – re commemoration of Battle of Britain 80<sup>th</sup> anniversary in Sept 2020.  
04/02/20 – Dallam School PTA – asking for funding.  
10/02/20 – SLDC – confirming imminent sweeping of the Milnthorpe SLDC car parks.
- 14. Reading Matter** – none.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** – none.
- 16. Date of next meeting** – confirmed as Monday 9 March 2020 at 7.30pm in Milnthorpe Catholic Church Hall.

**The meeting closed at 8.50pm**