

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 9th December 2013 in the Methodist Chapel, Milnthorpe at 7.30pm.

Present: Cllrs Alan Baverstock (Chair), Roger Bingham, Rod Bowker, Neil Dodds, Clare Lachmann, Jim Robson, Jen Scroggham and Paul Troughton. Also District Cllr David Ryder (up to and including item 7.1), Parish Clerk John Scargill, and two members of the public.

1. **Apologies for Absence:** Cllr Barbara Adair, Ann Johnston and Cumbria Police.
2. **Minutes of the meeting held on 11th November 2013** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Baverstock.
3. **Announcements by the Chair** – The government inspector had now approved SLDC's modified land allocations for its LDF plan. SLDC were to be asked to give special attention to access problems when considering further development of the site of the old Libby's site (Mainline), with two high-cost options identified for dealing with the approach from Crooklands.
4. **Declaration of interest by members in respect of items on this agenda** – Cllr Baverstock declared an interest in planning application SL/2013/0917 (agenda item 7.2) and took no part in subsequent discussions on this.
5. **Matters arising from the minutes of the meeting on 11th November 2013:**
 - 5.1 **Lighting on car-parks link path (5.1)** – A site meeting had taken place and concluded that LED lights were the preferred hardware for this project.
 - 5.2 **Bela Viaduct stones (5.3)** – no progress due to adverse weather. Hard, frosty conditions hoped for to enable movement of the selected stones over the winter.
 - 5.3 **Owlet Ash House hedge (5.4)** – still no action by householder. Cllr Stewart had referred the matter to CCC as a highways issue.
 - 5.4 **Sandside Quarry lorries (6.4)** – the full relevant planning application had been circulated to members and indicated that the present level of activity fell within permitted limits.
 - 5.5 **Play area change of status (13)** – Cllr Baverstock had met with the council's solicitors who had identified the need for clear land boundaries to enable further progress on club leases. Ongoing.
6. **Public Participation:**
 - 6.1 **Police Report** – an emailed report had been received on 11 December and immediately circulated to members. The report included brief details of six crimes in Milnthorpe parish.
 - 6.2 **County Council matters** – no report in the absence of Cllr Stewart.
 - 6.3 **District Council matters (Cllr Ryder)** – there had been some progress with the on-street parking issue, but the outcome of a national consultation was now awaited. The tree-work at Owlet Ash Field was underway. The police bollards at the top end of Main street were having the desired effect by eliminating the vehicle parking problem T this point, but were showing signs of wear and would soon need to be renewed.
 - 6.4 **Matters raised by members of the public** – a street name-plate on Harmony Hill was in need of repair.

7 Planning Matters :

7.1 Applications under consideration by MPC and SLDC decisions

December 2013 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	Response
SL/2013/1009	Stoneleigh, 25 Main St, Milnthorpe	Young	External signage for new dental practice	06/12/13	Some concerns re detail but no objections in principle

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

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Decisions received from SLDC

SL/2013/0888	17 Park Road (No 17) Milnthorpe	Fishwick	First-floor extension	Approved with conditions (MPC not consulted re original planning application)
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(More planning information available on SLDC website – southlakeland.gov.uk)

7.2 Related matters & correspondence :

- noted that MPC had not been advised of application SL/2013/0888 (SLDC decisions, above) and it was now too late to comment. Clerk to write to SLDC that this was unacceptable.
- 5 The Square – confirmed that MPC had not objected to this application, although related comments had been sent to SLDC. No further information available at this time.
- observed that SLDC sometimes using out-of-date maps in their communications on planning applications.

8. Finance:

8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c £	£	Reserve Funds £
01/11/13	Opening balances				21,425.06	22,375.49
30/11/13	Receipts:	Market	Rents collected Nov.		1,011.45	
	“	Payments:				
		DD	SLDC Rates		-127.00	
	264	DD	Texaco Equipment fuel	21.72		
			VAT	4.35		
					-26.07	
	265	172	Parkin & J War mem. cleaning	225.00		
			VAT	45.00		
					-270.00	
	266	173	Rainbow Play area repairs	450.00		
			VAT	90.00		
					-540.00	
	267	174	Atkinsons Tidying & salt storage		-404.00	
	268	175	A2A Website extras	40.00		
			VAT	8.00		
					-48.00	
	269	176	Scroggham Public toilet supplies	5.00		
			VAT	1.00		
					-6.00	
	270	177-181	Payroll November		-1,097.78	
			Total payments in month		-2,518.85	
30/11/13	Closing balances				19,917.66	22,375.49
30/11/13	Total funds all accounts					£42,293.15
	Reserve Funds at 30/11/13		National Savings Bank	5,469.64		
			HSBC Deposit a/c	16,905.85		
			Total Reserve Funds	£22,375.49		

Resolved – that the above payments be **approved**.

- #### 8.2 Other financial matters - Budgets/precept 2014/15 – to be on agenda for next MPC meeting.
- Clerk’s annual review – to take place after this meeting.

- #### 9. Market
- rents for November £1,011 – total year to date £7,866 (2012/13 - £7,852).
 - Market Supervisor reported** – no major problems.

- #### 10. To receive any reports from representatives on outside bodies
- Cllrs Baverstock had attended a CALC District Council meeting, for which minutes had been circulated to members. Noted that Milnthorpe would soon be receiving loan of LAP Speed Indicator Device.

11. Highways problems: - Noted that the blocked gullies along Park Road had now been cleared and surface water was getting away properly. The Main Street entrance to The Square to be repaired/resurfaced to overcome the reported pothole problems. The overgrown verges along the Crooklands road had still not been trimmed by Highways. Damaged verges along Beetham Road (A6) by Parratt's (Atkinsons to trim in due course).

12. Parish Matters (for information only):

- **Cllr Lachmann** – had received favourable comments about the cleared gullies in Park Road.
- **Cllr Bingham** – further advertising signs (Walkies) had appeared round the village. Shoreline defences had been effective in resisting the recent high water levels.
- **Cllr Dodds** – reported increased inappropriate use for car-parking of designated pedestrian areas of The Square. Parking bay markings on The Square need repainting (include on next agenda). Clerk to advise Highways on repeated use for overnight parking by commercial vehicles of A6 lay-bys at both north and south entrances to the village.
- **Cllr Baverstock** – he had been informed that Christmas-on-the-Green preparations were on schedule. No damage to property from falling parish council trees during the recent high winds.

13. Current PC business list:

- 7 – Some work done by SLDC.
- 8 – MPC to get quote for replacement with smaller version.
- 15 – Play area looking good. Seesaw now satisfactorily repaired.
- 23 – MPC to press CCC to clear their drains in this area. (Clerk to email Victoria Upton).
- 30 – delete as completed.

14. Street name-plates survey – Cllrs Bingham and Dodds had now inspected the reduced number of sites where new or replacement signs are needed. These are Church St (2), Main St (1), Harmony Hill (1), Beetham Rd (1), Park Rd (1), Haverflatts Lane to Wyndsore Av (1), Haverflatts Lane to Ryleyfield Rd (1) and the Strands (2). A meeting and site visit would now be arranged between SLDC and Cllrs Bingham and Dodds.

15. Correspondence

A. Received and forwarded to members by email: - none

B. Items not circulated to all members:

15.1 – 24 Nov '13 – Methodist Church – thanking MPC for many years of support (hall bookings)

15.2 – 2 Dec '13 – CCC Highways – notification of 'Meet & Greet' event 13/12/13.

15.3 – undated - Milnthorpe Denture Studios – further invoices re Shop-front Grant Scheme.

16. Reading Matter – none.

17. Notice of items to be included on agenda for January 2014 meeting:

- repainting of car-parking bays on Square (members to inspect in advance)
- 2014/15 budget and precept (after prior MPC Finance Group meeting)
- results of Clerk's annual review.

18. Date of next meeting – parish council meeting at 7.30pm on Monday 13 January 2014 at the **CATHOLIC CHURCH HALL, Haverflatts Lane (and for future meetings).**

The meeting closed at 8.50pm

Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.