

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 9th October 2017 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Alan Baverstock,(Chair), Barbara Adair, Roger Bingham, Peter Capasso, Peter Hill, Clare Lachmann, Steve Hurst and Jim Robson. Also D Cllr Rupert Audland (up to and including agenda item 10) and one member of the public.

1. **Apologies for Absence:** Cllr Jen Scrogam (convalescing from surgery) and C Cllr Ian Stewart.
2. **Minutes of the meeting held on 11th September 2017** - had been circulated, were **APPROVED** by the meeting and signed by the Cllr Baverstock.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 11th September 2017.**
 - 5.1 **Draft licences for Playing Field users (5.1)** – Cllr Robson apologised for not yet having studied Milne Moser’s report on progress dated 4 August. Clerk to agenda for next meeting.
 - 5.2 **Pony field (5.2)** – installation of the new fencing awaited.
 - 5.3 **Memorial Hall Charity (5.3)** – the lease had now been signed by MPC (as Holding Trustee) and the new tenants. Land Registration awaited.
 - 5.4 **Cemetery Lane (5.4)** – nothing to report. D Cllr Audland to contact Dallam about this.
 - 5.5 **Heritage Trail tribute panel (5.6)** – no further progress. Cllr Capasso to follow up.
 - 5.6 **Playing field boundary wall (5.6)** – costings now needed from specialist wallers – Cllr Baverstock to progress. A nearby small and disused former storage building along The Strands was to be removed by National Grid during the current month.
 - 5.7 **Church Street lower layby (5.7)** – awaiting evidence of legal parking infringements.
Upper layby – now strimmed. Following a site inspection, Cllr Baverstock suggested the need for a more permanent solution for keeping the area tidy and for general improvements at this important entrance to the village. Members to consider and Clerk to agenda for next meeting.
 - 5.8 **WW1 end of war commemoration (5.8)** – Clerk to contact Milnthorpe Mother’s Union branch and local schools for possible involvement. Need for appropriate recognition of Harry Bond’s right for inclusion on war memorial. Retain on agenda.
6. **Public Participation:**
 - 6.1 **Police Report** – report received and circulated before the meeting. Clerk to request PCSO Boak’s presence at Remembrance Day parade, starting at Catholic Church.
 - 6.2 **County Council** – no report in the absence of C Cllr Stewart. Serious shortage of funding.
 - 6.3 **District Council** – no further developments following publication of the Mickledore Report.
D Cllr Audland would continue to press for No Cold Calling Zone status to be established for the whole village. The decision to convert Kendal’s New Road parking area for other uses had implications for daily commuters from surrounding villages.
 - 6.4 **Electors** – welcome planting maintenance to pedestrian entrance to Booths from Church Street.
7. **New matters for consideration.**
 - 7.1 **Ride across Britain 2017** – generally successful, though some local businesses had not benefited as much as expected. However, the organisers’ request to include Milnthorpe in the 2018 ride (on 12/09/18) was agreed as providing good general publicity for the village.
 - 7.2 **‘Smiley’-type solar-powered speed indicator devices** – had been suggested for installation in Milnthorpe, having been seen to work well in neighbouring parishes. Cllr Capasso was hopeful that Sandside Quarry might offer some funding for such a project due to its intensive use of Park Road for its heavy vehicles. The Clerk reported a proposal (from Beetham) that the nearby parishes of Beetham and Arnside could also be interested in acquiring such equipment and, if so, there might be financial advantage in the three parishes placing a collective order with the suppliers. Clerk to take forward and include on agenda for next meeting. The SID equipment available on loan from the LAP, was now available to the few remaining users (inc MPC) for longer periods (or more often) than before. Known to be an imminent and continuing cost in maintaining the batteries for this equipment and **agreed** that MPC would bear its share of such cost for so long as the SID were needed.

8. Planning Matters.

8.1 Applications under consideration by MPC, and SLDC decisions

October 2017 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2017/0843	14 The Square	Stott	First-floor extension	09/10/17	No objection

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2017/0880	7 Main Street	Sayer	Change of use – from retail shop to tattoo studio	18/10/17	No objection
--------------	---------------	-------	---	----------	--------------

Decisions received from SLDC

SLDC decision

SL/2017/0673	90 Ryleyfield Rd	Johnson	Single & two-storey rear extension	Approved with conditions
--------------	------------------	---------	------------------------------------	--------------------------

(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence:

- **Arqiva's** request for advance comments on its proposals to install new electronic apparatus (involving antennae) at the Milnthorpe automatic telephone exchange, prior to a formal planning application. Clerk to circulate details to members.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – SEPTEMBER 2017

MEETING – 9th October 2017

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/09/17	Opening balances				21,951.66
30/09/17	Receipts:				
	101	Market	Rents collected September	520.10	
	102	LQF	Grant for 2016/17 (litter bins)	1,000.00	
	103	M Moser	Legal fees refund (pony field)	10.00	
	Payments:				
	623	DD SLDC	Business rates (market)	109.00	
		DD Texaco	Equip. fuel	18.82	
			VAT	1.47	
				20.29	
	624A	677 Salkeld	Gardening labour	135.00	
	625	678 Playsafety	Annual Play Inspection	108.50	
			VAT	21.70	
				130.20	
	626	679 Barnfield	Mower repairs	105.00	
			VAT	21.00	
				126.00	
	627	680 H'matic	Toilets mtce 3 mths	2,140.00	
			VAT	428.00	
				2,568.00	
	628	681 Scrogam	Daffodil bulbs	8.33	
			VAT	1.67	
				10.00	
	629	682 Johnston	Payroll (extra)	37.50	
	630	683 SLDC	Election costs 2016	1,313.90	
	631	684 Info. Com.	Data protec reg fee renewal	35.00	
	632	685 Scargill	Postage/Stat'y	54.41	
			VAT	9.16	
				63.57	
	633	686-691	Payroll September	1,624.87	
	624B	692 Salkeld	Gardening materials	68.07	
			VAT	13.61	
				81.68	
			Total payments in month	-6,255.01	
30/09/17	Closing balances			48,196.28	21,951.66
30/09/17	Total funds all accounts				£70,147.94

Resolved – that the above payments be **approved**.

9.2 Other financial matters – none.

10. Market - rents for 5 weeks in September £520 (Sept 2016, 4 weeks £636) – total for year 2017/18 to date £3,981 + Natwest year in advance £1,040 (2016/17 - £4,044).

The retired market supervisor had agreed to accept payment for holiday relief work she had done in 2017 to date. Many traders on holiday in the current period and minor changes in pitches. A new meat trader has been well-received. A new Italian stall to commence in October. At the request of Booths, Cllr Baverstock and the Clerk had attended a meeting with Booth's central marketing officer to discuss possible opportunities for co-operation via a presence at Milnthorpe market. Each side to come back with ideas in due course.

11. To receive any reports from representatives on outside bodies:

Sandside Quarry open days – 20 Sept – attended by Cllr Capasso pp MPC – useful and informative event, with good representation from other parishes.

11 Oct – follow-up visit, at Heron Hall, to be attended by Cllrs Baverstock & Capasso.

Leasgill Quarry Fund - meeting (Atheneum, 7pm Thurs 12 Oct 2017) – Cllr Capasso to represent MPC in place of Cllr Bingham who is unavailable.

12. Parish Matters (for information only).

Cllr Robson – the pathway across the Green from Main Street to the church was narrow, uneven, slippery in the wet and generally difficult to negotiate, especially for wheelchair users. Cllr Hurst to inspect and report back with recommendations.

Cllr Bingham – the gateway, at the end of the above-mentioned path, was also narrow. The PCC-owned cemetery gate needed repainting (MPC had sometimes helped with the costs of cemetery maintenance in the past). To contact D Cllr Audland re two SLDC-owned street signs which needed maintenance.

Cllr Capasso – the view from the seat known as 'Mrs Hurst's seat' on Beetham Road was currently spoilt by an overgrown hedge, which needed trimming. The saplings at the playing field car-park needed attention. He now had three new keys for entry to the old disabled public toilet (now used as a store); the proprietors of Refresh had agreed to hold one of these for emergency use.

Cllr Lachmann – to be provided with metal paint for use on play equipment in the playing field.

Cllr Hurst – the concrete flag under the new waste bin had now been returned to Corinthians and an alternative flag sourced. Potholes noted at the lower end of Ryleyfield Road and Haverflatts Lane.

13. General correspondence:

04/10/17 – Electricity Northwest – MPC receipt of ENW plan to refurbish Milnthorpe's low-voltage electricity network and replace some of the overhead network with underground cables, part of this on MPC-owned land. **Agreed** – for Clerk to sign the requisite permissions for this work on behalf of MPC and to circulate details to members.

15. Reading Matter – none.

16. Notice of items to be included on agenda for next meeting: additional to those referred to above – a report from Cllr Capasso on the 11 October quarry meeting at Heron Hall.

17. Date of next meeting – on Monday 13 November 2017 - in Milnthorpe Catholic Church Hall at 7.30pm, preceded at 7.00pm by the annual Playing Field Users meeting.

The meeting closed at 8.50pm