# **MILNTHORPE PARISH COUNCIL**

## Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 9<sup>th</sup> September 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.

**Present:** Cllrs Peter Capasso (Chair), Alan Baverstock, Roger Bingham, Peter Hill, Steven Hurst, Clare Lachmann, Jim Robson and Jen Scrogham. Also D Cllr R Audland, Parish Clerk John Scargill and one member of the public.

- 1. Apologies for Absence Cllr Barbara Adair (holiday).
- 2. Minutes of the meeting held on 12<sup>1h</sup> August 2019 had been circulated, were APPROVED by the meeting and signed by Cllr Capasso,
- 3. Announcements by the Chair none.
- 4. Declaration of interest by members in respect of items on this agenda Cllrs Bingham and Robson re agenda item 5.2 and who took no part in the discussion of this item.
- 5. Matters arising from the minutes of the meeting on 12<sup>th</sup> August 2019.

**5.1 St. Thomas's Church communications mast (5.2)** – no further developments. Ongoing. **5.2 Renewal of dog fouling signs on playing field (5.3)** – SLDC had advised that a Public Space Protection Order (replacing the original dog exclusion legislation) would require the holding of a public consultation. **Agreed** – that the effort and cost of a public enquiry was not justified and that the existing dog fouling signs be left in situ. Remove from future agendas.

**5.3 Milnthorpe public toilets (5.4)** – currently awaiting Funding Agreement from SLDC, for signature by MPC, confirming emailed offer dated 18/06/19 (see 8 July minutes – 5.4).

**5.4 Inappropriate parking on The Square and The Green (5.5)** – damage to the Green during the week of the art exhibition had been relatively minor, although related restrictive signage by the church had been poor on this occasion – to be improved for the future.

**5.5 Milnthorpe war memorial centenary (5.6)** – Cllr Bingham intended to write an article on the subject. Cllr Hurst to place three of the Silent Soldier silhouettes beside the memorial for five days commencing Wednesday 11 September.

**5.6 CCTV coverage for Milnthorpe (5.7)** – the two preferred locations (subject to police approval) were at the A6 crossroads and on the Square. The MPC application for supply of the cameras to be lodged by 30 September, following confirmation of final costs by C Cllr McSweeney on his return from holiday (and the application for SLDC 'small grant' funding assistance lodged by 20

September). The scheme aimed to reduce to a minimum the resulting cost to participating parishes. **5.7 Clerk's retirement (5.8)** – three candidates to replace the retiring clerk to be interviewed on Monday 16 September 2019 at 7.00pm at the Catholic Church Hall (subject to its availability) – Clerk to make the necessary arrangements. MPC interview panel to consist of Cllrs Bingham, Capasso, Robson and Scrogham, with the current clerk in attendance.

**5.8 Fire hazard near Flames takeaway (5.9)** – response awaited from David Johnston. Ongoing. **5.9 – MPC outdoor seats (5.10)** – a meeting with Peter Balderston to agree a location for the privately-funded memorial seat had been arranged. The four new MPC seats would replace the most worn of existing MPC seats. The remaining MPC outdoor seats to be repaired/renovated as necessary (Clerk to arrange with Neil Townley).

**5.10 Old Spar building (5.11)** – awaiting the result of SLDC's application for central government's Heritage Action Zone funding. Ongoing.

5.11 Proposed MPC flagpole (7.1) – no decision reached on a suitable location.

**5.12 Planters for The Square (7.4)** – after considering the various options – **agreed**, that Cllr Hurst would himself construct a suitable planter for the old HSBC bank location – subject to MPC obtaining the necessary permissions from Highways (Clerk).

**5.13 Unauthorised advertising material (12)** – New signs had recently appeared at various locations in the village..

## 6. Public Participation:

6.1 Police Report – received and circulated, showing 12 local incidents in August.
6.2/3 County and District Councils – little to report. Dallam had cut their Church Street hedges.
6.4 Electors – some unauthorised parking in Shovel Lane - being kept under observation.

### 7. New matters for consideration - none.

### 8. Planning matters:

8.1 Applications under consideration by MPC, and SLDC decisions

September 2019 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

recharging points

SLDC ref Address		Applicant Development		Deadline	MPC Response

Type B applications - SLDC deadline falls after next PC meeting - Members to discuss at mtg.

Decisions received from SLDC SLDC decision					
SL/2019/0497	1 Firs Close		Two-storey rear extension	Approved with conditions	
SL/2019/0608	Booths supermarket		Provision of 2 electric vehicle	Approved with conditions	

(More planning information available on SLDC website - southlakeland.gov.uk)

8.2 Related matters & correspondence: Continued Flames planning infringements.

#### 9 Finance.

MPC – FINANCIAL REPORT MONTH – AUGUST 2019

MEETING – 9th Sept. 2019

#### 9.1 Report on bank receipts, bank payments (for approval) & bank balances.

	Date	Transac	tion	Payee/er	Detail		, ,	Current a/c	Reserve Funds
	01/08/19 31/08/19	Opening Receipt		nces Market PF rent	Rents collected Aug. Junior football		£	£ 17,453.04 399.80 10.00	£ 22,001.26
"		Payments:							
			DD	SLDC	Business rates (market)		46.00		
		811	DD	UKFuels	Equip fuel	47.39			
					VAT	7.44			
		812	DD	For	Market elec. P1	46.63	54.83		
		012	DD	Lon	VAT	2.33			
						2.00	48.96		
		813	DD	Eon	Market elec. P2	25.67			
					VAT	1.28			
							26.95		
		814	937	Npower	Toilets elec.	74.85			
					VAT	3.74			
		815	038	Healthmatic	Toilets mtce June	500.00	78.59		
		815	930	Healuinatic	VAT	100.00			
						100.00	600.00		
		816	939	PKF	Audit 2018/19	300.00			
					VAT	60.00			
							360.00		
		817	940	Playsafety	Playground inspection				
					VAT	22.10	122 (0		
		818	041	Harvey	Internal audit 2018/19		132.60 50.00		
		818			Market assistance		16.42		
		820			Post/stationery 5 mths	67.15	10.42		
				~ 8	VAT	6.73			
							73.88		
		821	945-9	50 Payroll	August 2019		1,679.10		
		Total ma		ts in month				- 3,167.33	
		i otai pa	iymen	ts in monui				- 5,107.55	
	21/02/12	<u> </u>						14 005 51	22 001 25
	31/08/19	Closing	g balar	nces				14,695.51	22,001.26
	31/08/19	Total fi	unds a	ll accounts				£36	,696.77

**Resolved** – that the above payments be approved.

- **9.2** Audit 2018/19 now complete, with a clean bill of health from the external auditors.
- Market rents for Aug 2019 £400 (Aug 2018 £563), year to date £3,372 (2018/19 £3,778). Summary of written Market Supervisor's report – Not a good month for the market. Quite a lot of illness among traders, some holiday absences and more to come. Regular contact being maintained with Andrew Bean. Parking remains an issue. Poor weather has not helped.

## 11. To receive any reports from representatives on outside bodies - none.

**12. Parish Matters** (for information only):

**Cllr Bingham** – unsubstantiated reports of shortage of parking discs at McColls. Inaccurate publicity material at Milne Moser estate agents. An additional 'smiley' SID (at Ackenthwaite) may be justified. **Cllr Hurst** – David Mason's fuel card had expired (Clerk to arrange renewal). The 'smiley' SIDs on Beetham Road, Church Street and Main Street might all be more effective if moved nearer to their respective 30mph restriction signs. Obstruction parking of commercial & private vehicles in Shovel Lane.

**Clir Lachmann** – pavement parking in Firs Road.

**Clir Hill** – anti-dog fouling notices on the Playing Field fence might prove useful. **Clir Robson** – the Grisleymires Lane plaque had now been removed to a safe place. Overgrown brambles at the rear of Dallam View – to check Parish News for a local contractor to deal with. **Clir Capasso** – vehicle parking at Bay Rescue in Beetham Road was often poor and sometimes dangerous.

**Cllr Adair (by email)** - foliage overhanging the public footway at Crosby House, Ackenthwaite had now been cut back.

- **13. General correspondence –** none.
- 14. Reading Matter Clerks & Councils Direct issue 125 September 2019.
- **15.** Notice of items to be included on agenda for next meeting, and additional to those referred to **above** responsibility for future resurfacing costs at The Strands.
- **15. Date of next meeting** PC confirmed as Monday 14 October 2019 at 7.30pm in Milnthorpe Catholic Church Hall, preceded at 7.00pm by the annual Playing Field Users Group meeting.

The meeting closed at 8.50pm