

# **MILNTHORPE PARISH COUNCIL**

## **Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 9<sup>th</sup> September 2013 in the Methodist Chapel, Milnthorpe at 7.35pm.**

**Present:** Cllrs Alan Baverstock (Chair), Roger Bingham, Rod Bowker, Neil Dodds, Clare Lachmann, Jim Robson and Jen Scrogam. Also County Cllr Ian Stewart and District Cllr David Ryder (up to & including item 6.4) and Parish Clerk John Scargill. PCSO Jayne Park (for item 6.1 only). Three members of the public.

1. **Apologies for Absence:** Cllrs Barbara Adair (illness) and Paul Troughton (holiday) and Market Supervisor Ann Johnston (holiday).
2. **Minutes of the meeting held on 12<sup>th</sup> August 2013** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Baverstock.
3. **Announcements by the Chair** – Cllr Baverstock commented that planters and window boxes in the village were looking very attractive at the moment.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 12<sup>th</sup> August 2013:**
  - 5.1 **Relaxing of public car-park charges (5.3)** – it now seemed likely that SLDC might react favourably to the occasional relaxation of parking charges on their car-parks for special events in the village (eg on market days), in view of the need for commercial regeneration.  
**Agreed** – that Cllr Robson would prepare a properly argued case for this, which the parish council would then submit to SLDC, together with an official request, as soon as possible.
  - 5.2 **Corinthians stand litter (5.2)** – Cllr Scrogam reported that the situation had now improved and was generally satisfactory.
  - 5.3 **Lighting on car-parks link path (5.3)** – Cllr Bingham had now received offers of funding contributions from two local businesses. Cllr Ryder confirmed that SLDC will allow a new lamp to be tapped into its local power supply.
  - 5.4 **Public toilets in the Square (5.5)** – No response yet to the parish council's request to Caroline Leigh (SLDC) for an update on progress towards the transfer of responsibility. Clerk to provide Cllr Stewart with a copy of this emailed request.
  - 5.5 **Leasgill Quarry Fund 2013/14 grant application (12)** – the Clerk's summary of the application, submitted on 10<sup>th</sup> September 2013, was **approved**.  
**Agreed** – that such grant applications should, in future, be discussed at MPC's June meeting.
  - 5.6 **Ownership of Pig (Cemetery) Lane (13.23)** – Dallam Estates had proved not to be the owner. Clerk to do an online search for ownership.
6. **Public Participation:**
  - 6.1 **Police Report** – PCSO Park reported an increase in the police call-out rate in August. There were six recorded crimes, including a 'common assault', but no suspicious incidents. Some school holiday mischief by children.
  - 6.2 **County Council matters (Cllr Stewart)** – some £3,000 of Cllr Stewart's annual highways priority fund for 2013/14 would be used for urgent white line refreshing, leaving £3,000 to be passed to his individual parishes for their own highway tidying priorities. MPC could expect £1,500 of this. Further CCC funds allocated for improvements to the Bay Warning system. CCC may be prepared to match-fund specific parish projects. Some questions over future local bus services due to funding limitations. For highways maintenance problems generally (eg potholes), members urged to take a photograph of any problem, for emailing to Highways.
  - 6.3 **District Council matters (Cllr Ryder)** – MPC should decide exactly where (location and length) it considers yellow lines are needed to deal with current village car parking problems (to be listed for next MPC meeting) and then pass this information to CCC. Clerk to write again to Victoria Upton for an update on progress here. Cllr Ryder optimistic that SLDC will implement the recommendations in his recent report on the subject.
  - 6.4 **Matters raised by members of the public** – Grass cuttings from Harmony Green left on paths/roads by PC workman and could eventually block drains. Cllr Troughton to be asked to take necessary action to avoid recurrence. Failure to remove hedge cuttings elsewhere in the village caused similar problems. Problems with car parking in Church Street increasing and now involving Royal Mail vehicles.

## 7 Planning Matters :

### 7.1 Applications under consideration by MPC and SLDC decisions

September 2013 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

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### Decisions received from SLDC

SL/2013/0601	Grounds of Crosby House, Ackenthwaite	Stewart	Variation of conditions attaching to SL/2012/0396	Approved with conditions
SL/2013/0652	Barclays Bank	Barclays Bank Ltd	Alterations & repositioning of ATM + camera installation	Approved with conditions
SL/2013/0653	- ditto -	- ditto -	- ditto -	Approved with conditions
SL/2013/0671	- ditto -	- ditto -	Internal & external alterations plus new signs	Approved with conditions

(More planning information available on SLDC website – [southlakeland.gov.uk](http://southlakeland.gov.uk))

7.2 Related matters & correspondence – SLDC land allocations (for development) now include a 30mph traffic speed limitation requirement for site 151 and good access as a requirement for site E13M. Any development of the business park site on Crooklands Road would need to impose a similar good access requirement.

## 8. Finance:

### MPC – FINANCIAL REPORT

### MONTH – AUGUST 2013

### MEETING – 9<sup>th</sup> Sept 2013

#### 8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/08/13	Opening balances			22,890.97	22,372.54
31/08/13	Receipts:				
		Market	Rents collected	1,099.30	
	Payments:				
		DD SLDC	Rates	-127.00	
	246 DD Texaco	Equipment fuel	31.65		
		VAT	6.32		
				-37.97	
	247 146 A2A	Website design	340.00		
		VAT	68.00		
				-408.00	
	248 147 Barnfield	Mower repairs	89.75		
		VAT	17.95		
				-107.70	
	249 148 Playsafety	Annual inspection	74.00		
		VAT	14.80		
				-88.80	
	250 149-154 Payroll	August		-1,431.40	
	251 155 Scargill	Expenses July/Aug	11.53		
		VAT	1.17		
				-12.70	
	Total payments in month			-2,213.57	
31/08/13	Closing balances			21,776.70	22,372.54
31/08/13	Total funds all accounts				£44,149.24
<b>Reserve Funds at 31/08/13</b>		National Savings Bank	5,469.64		
		HSBC Deposit a/c	16,902.90		
		Total Reserve Funds	22,372.54		

**Resolved** – that the above payments be **approved**.

**8.2 Other financial matters** – none.

9. **Market** -rents for August £1,099.30 – total year to date £5,147 (2.5% down on 2012/13).
10. **Milnthorpe PC website** – the website was now live (public-accessible) and generally satisfactory. Members' comments had been received. Improvements to the site could be made at any time, as they were identified.
11. **To receive any reports from representatives on outside bodies** – none. Cllrs Baverstock and Lachmann would be attending the CALC AGM later in September.
12. **Highways problems** – a few minor problems reported. Clerk to advise Highways.
13. **Litter and dog waste bins** – some siting suggestions received. Clerk to advise SLDC.
14. **Parish Matters (for information only):**
- **Cllr Dodds** - overhanging hedge on Main Street (owner already been asked to trim).  
- (via Cllr Adair) – overgrown hedge at Ackenthwaite House.
  - **Cllr Bingham** – weeds all along the Crooklands road. A disabled parking bay on Square needed lines refreshing. His survey of road signs now completed – agenda item for next meeting.
  - **Cllr Bowker** – questioned why there were not more 'no parking' signs erected by residents (though agreed as unenforceable). Also the village would benefit from the planting of more daffodil bulbs.
  - **Cllr Lachmann** – there had been some improvement in the dog fouling problem.
15. **Current PC business list:**
- **item 23** – Pig (Cemetery) Lane not Dallam property. Clerk to check ownership online.
  - **item 29** – Atkinsons to be urged (again) to move stones whilst weather favourable.
  - **new item – 30** – Parkin & Jackson to be instructed to clean war memorial. Clerk to implement.
16. **Christmas on the Green 2013** – innovation proposals included holding the event on a Saturday afternoon and offering more attractions (to bring in more visitors). Concessionary parking would also help. **Agreed** – that MPC would support these ideas. Parents meeting in October to discuss.
17. **Neighbourhood Plan** – general feeling was that MPC needed to reflect public preferences, which meant establishing what was wanted/needed and what was not, although it was thought that little new was likely to emerge. Housing development plans, known already in broad terms, would be a significant factor in determining infrastructure requirements. The Parish News, and now the PC website, could be used as a means of communication for collecting the necessary data, but it would still be difficult to reach the majority of residents without house-by-house leaflet distribution. No decision at this time on whether to proceed with a comprehensive Neighbourhood Plan, with its consequent cost implications.
18. **Correspondence**
- A. Received and forwarded to members by email:** - none
- B. Items not circulated to all members:**
- a. 19 Aug '13 – Satterthwaite – re inconsiderate grass-cutting by PC workman.
  - b. 20 Aug '13 – Victoria Upton (CCC) - re traffic monitoring in Milnthorpe.
19. **Reading Matter:**
- Clerks & Councils Direct – Issue 89 – Sept 2013.
  - Market times – August 2013
20. **Notice of additional items to be included on agenda of October 2013 meeting:**
- Road repair requirements noted in month.
  - Christmas on the Green 2013.
  - White (yellow) line requirements
  - Cllr Bingham's report on road signs
  - Alternative venue possibilities for MPC meetings (Clerk to investigate)
19. **Date of next meetings – Monday 14 October 2013 at Milnthorpe Methodist Church:**

- 7.00pm – annual Market Traders Group meeting.
- 7.30pm – monthly Parish Council meeting

**The meeting closed at 9.30pm**

**Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.**