

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 8th December 2014 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Jim Robson (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Neil Dodds, Jen Scroggham (up to and including item 6.4) and Paul Troughton. Also County Councillor Ian Stewart (for item 6.2 only), District Cllr David Ryder (up to and including agenda item 6.4), Parish Clerk John Scargill and four member of the public.

1. **Apologies for Absence:** from Cllr Bowker (holiday) and Cllr Lachmann (prior engagement).
2. **Minutes of the meeting held on 10th November 2014** - had been circulated. Subject to deleting the words 'delay attributed to MiPAD' from item 14, these were **APPROVED** by the meeting and signed as a correct record by Cllr Robson.
3. **Announcements by the Chair** – an offer had been received from Kent Estuary Young Farmers Group who were willing to undertake basic tidying etc duties within the parish, as directed by the Parish Council. This offer was welcomed by members. Clerk to circulate KEYFG offer to all members for consideration of appropriate duties.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 10th November 2014.**
 - 5.1 **Survey of highway signage (5.1)** – Cllr Robson's survey had been circulated to members. **Agreed** – that it should now be passed to Cllr Stewart for the attention of CCC.
 - 5.2 **Draft sub-leases for Playing Field users (5.2)** – ongoing with Milne Moser.
 - 5.3 **Community-operated Speedwatch devices (5.3)** – Cllr Robson's summary had been circulated to members and it was **agreed** – that this should now be inserted in the next (February 2015) edition of the Parish News. Clerk also to place in MPC notice board and Martin's notice board.
 - 5.4 **Link path lighting (5.5)** – this project was now moving ahead. An acceptable quotation had been received from Terry Allen Ltd and David Johnston for installation work, to commence 2015.
 - 5.5 **Artwork for shop window of old Spar store (6.3)** – two requests made to James Hall Ltd, but no Response. Clerk to pass details to Cllr Ryder for obtaining approval of SLDC.
6. **Public Participation:**
 - 6.1 **Police Report** – an emailed report had been received and circulated. An increased number of local incidents – criminal damage and theft/shoplifting. Warning against season-related incidents. Noted that police unable to guarantee policing of market-day traffic Regulation Order as withdrawing from all events-policing, leaving organisers responsible. Clerk to write to Police Commissioner re this unsatisfactory situation.
 - 6.2 **County Council (Cllr Stewart)** – the first step for the installation of super-fast broadband in Milnthorpe had now been taken with the installation of a network cabinet, though completion of the project was unlikely to be before the end of 2015 at the earliest – well behind the original schedule. A public consultation would be held on the yellow lines issue but completion of the finally agreed programme may take up to two years. Further stringent budget cuts in prospect would impact on front-line services. Future local government was likely to be very different from that of the present day. Resurfacing of Haverflatts Lane was scheduled for 2015. Clerk to email Cllr Stewart re continuing complaints about the traffic lights, site meeting to be arranged between MPC members and a Highways engineer.
 - 6.3 **District Council (Cllr Ryder)** – apologised for unintentionally misleading members at the previous meeting about the extent of support for the No 17 planning application for extended opening hours (see also item 7). The whole planning procedure was now under review by SLDC and parish councils were being encouraged to become involved in this review (invitation imminent). Also at as early stage as possible in any revised procedure.
 - 6.4 **Matters raised by electors** – reported that overhanging shrubbery on the wall by the Park Road public car-park was potentially a danger to passing children. It had been noted that the SLDC Development Brief made no mention of upgrading the pumping station in view of the extra housing proposals. Cllr Ryder agreed to take up this matter with SLDC, Clerk to be copied into relevant correspondence. Disappointment on the part of some nearby residents that the application by No 17 for extended opening hours had, for the most part, been approved.

7.0 Planning Matters:

7.1 Applications under consideration by MPC and SLDC decisions

December 2014 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2014/1008	No 17 Park Road, Milnthorpe	Cook	Removal/variation of Cond 4 (SL/2011/0507&SL/2013/0888)	24/11/14	Objections - lodged SLDC
SL/2014/1100	20-21 The Square, Milnthorpe	Robinson	Erection of detached garage and store	18/12/14	Under consideration

Decisions received from SLDC

SL/2014/0933	37 Beetham Road Milnthorpe	Wright	Installation of 2 windows to north elevation	Approved with conditions	
SL/2014/1008	No 17, Park Road, Milnthorpe	Cook	Removal or variation of Cond 4 (see above)	Approved with modifications	

(More planning information available on SLDC website – southlakeland.gov.uk)

7.2 Related matters & correspondence – agreed that No 17's compliance with the newly approved opening hours should be closely monitored.

8. Finance:

MPC – FINANCIAL REPORT

MONTH – NOV 2014

MEETING – 8th December 2014

8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c £	Reserve Funds £
01/11/14	Opening balances			17,086.48	22,428.31
30/11/14	Receipts:	Market	Rents collected November	688.53	
"	Payments:				
	345	DD SLDC	Business rates	-130.00	
		DD Texaco	Equip fuel	20.29	
			VAT	1.99	
				- 22.28	
	346	299	Xmas Green Donation	-200.00	
	347	300	FED media	250.00	
			VAT	50.00	
				-300.00	
	348	301	Wright & L	250.00	
			Legal fees	50.00	
			VAT		
				-300.00	
	349	302-306	Payroll	November	-1,082.20
	350	307	Scargill	Clerk's exs allces (6mths)	-245.00
	Total payments in month			-2,279.48	
30/11/14	Closing balances			15,495.53	22,428.31
30/11/14	Total funds all accounts			£37,923.84	
Reserve Funds at 30/11/14		National Savings Bank	5,510.66		
		HSBC Deposit a/c	16,917.65		
		Total Reserve Funds	£22, 428.31		

Resolved – that the above payments be **approved**.

8.2 Other matters - Clerk's annual review for 2013/14 – agreed to be conducted by Cllr Robson on Tuesday 16 December 2014.
- Finance Group meeting re budget/precept 2015/16 – to be arranged before Christmas 2014 with recommendations to be presented at MPC's January meeting.

9. **Market** -rents for November £689 – total year to date £5,404 (2013/14 - £7,866)
Clerk's suggested wording for camp site poster approved subject to deleting the word 'canny'.
Clerk to ask A2A to convert into an appropriate design and weather-proof (50 copies).
10. **To receive any reports from representatives on outside bodies:**
- Cllr Baverstock had attended SLDC's Development Brief drop-in meeting, which proved useful.
- Cllr Robson had attended two LAP events and reported more centralisation planned. A new pack for communicating highways problems to CCC Highways was in course of preparation.
11. **Highways matters** – no additional items at this time.
12. **Parish Matters (for information only):**
- **Cllr Bingham** – the footway between Owlet Ash and Woodhouse Lane at Ackenthwaite needed attention.
- **Cllr Adair** – land immediately behind the church (mainly access to the field and not Parish Council land) was increasingly being churned up by car parking. To be monitored.
- **Cllr Dodds** – noted litter accumulating on the ground beside the recycling skips at Park Road.
- **Cllr Baverstock** – made the point that litter accumulation on the Playing Field was a problem for the Cricket Club, as well as for Corinthians. A commemorative tree on the playing field had died as a result of bark being stripped away, probably accidentally by the grass strimmer - **agreed** that MPC would replace..
13. **Current PC business:**
Item 15 – **agreed** that two new outdoor 'Phoenix' seats to be bought from Glasdon (LQF grant applied for). Clerk to order. Hoped that Houghtons would take delivery and store until installed (Cllr Baverstock to check).
Also **agreed** – that a spare key to the new gate at the old tennis court to be left with Ivan Coates for use when gate accidentally left unlocked and for emergency opening.
14. **MiPAD – children's play area** – a meeting with Dallam had been held on 1 December, when objectives had been agreed and differences identified. Also agree was the frequency of future meeting, the desirability of tenant area boundaries and the need for better communications between the three organisations (Dallam, MPC and MiPAD).
15. **Milnthorpe Public Toilets** – Outside lighting problems had now been resolved. **Agreed** – that it would be helpful if MPC could have access to the lighting time switches. As Healthmatic had been undertaking maintenance responsibilities as from 6 December, there was now an urgent need for the contract with them to be signed. This could be done only when MPC's proposed detailed changes to Healthmatic's draft contract had been agreed and incorporated as far as possible. Cllr Robson and Clerk to progress.
16. **Correspondence:**
- 26/11/14 – from R Sayers – various questions, (all considered to be answered elsewhere).
- 5/12/14 – SLDC – Infrastructure Levy Draft Charging Schedule information (already circulated).
17. **Christmas on the Green** – all arrangements now made, including some 'seasonal stalls'. David Mason to be asked to arrange temporary storage for mower and then take it to its winter storage location at Cllr Bingham's garage as soon as this became available. The Salvation Army band had agreed to attend – **agreed** that MPC would give them a donation of £100 for this.
18. **Common Land legislation** – had now been formulated and MPC now in need of specialist advice on how to react (leave on agenda until resolved).
19. **Reading Matter** – none.
20. **Notice of items to be included on agenda for December 2014 meeting** – nothing additional to those mentioned above.
21. **Date of next meeting** – Monday 12th January 2015, at **7.30pm** in the Catholic Church Hall.

The meeting closed at 9.23pm