

# **MILNTHORPE PARISH COUNCIL**

## **Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 8<sup>th</sup> October 2018 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Peter Capasso (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Hill, Steve Hurst and Jim Robson. Also C Cllr Stewart (item 6 only), D Cllr Audland (up to and including item 6), D Cllr McSweeney (item 6.2 and from item 8 onwards), Parish Clerk John Scargill and four members of the public.

1. **Apologies for Absence** – Cllrs Lachmann (family obligation) and Scrogam (holiday).
2. **Minutes of the meeting held on 10<sup>th</sup> September 2018** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso – subject to two amendments:
  - i. item 5.1 – line 3 – ‘licences’ in place of ‘standard rent agreements’.
  - ii. item 12 – Cllr Hurst – add that ‘Cllr Hurst expressed his deepest sympathy to members of Mrs Kelly’s family, echoed by all members’.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – none.
5. **Matters arising from the minutes of the meeting on 10<sup>th</sup> September 2018.**
  - 5.1 Draft Playing Field user licences (5.1)** – all clubs had now agreed the content of their new licences. Clerk to advise Milne Moser and ensure that licences were now formally signed by all parties. Ongoing.
  - 5.2 Playing field boundary wall (5.2)** – Dallam Tower’s considered requirement was that, in principle, the wall should be rebuilt in its original form. Cllrs Hurst and Robson to prepare a detailed specification as a basis for obtaining comparable actual quotes for the work. Some possible loan sources had been identified. D Cllr Audland to approach SLDC when firm quotes to hand.
  - 5.3 WW1 end of war commemoration (5.3)** – some eighteen families of the fallen (out of the twenty-two men listed on the war memorial) had been contacted and would be represented to lay wreaths at Milnthorpe’s 11 November Remembrance Day service. The library was thought to be the best place to display the memorabilia offered by Gordon Wilson. The five Silent Soldier silhouettes had now been received and immediately erected at sites around the village – thanks to Cllr Hurst for this. The silhouettes to be placed in secure storage when not in use.
  - 5.4 Milnthorpe Sign Survey (5.4)** – Ongoing.
  - 5.5 Proposed new bench on Beetham Road (5.5)** – had been installed outside Croftside, in Beetham Road, at a moving and well-attended ceremony, with good coverage in the local press. Members thanked Cllr Hurst, David and Trevor Johnston for their work on this project.
  - 5.6 Milne Moser Defibrillator (5.7)** – the new pads had been received and fitted by Suzie Kavanagh. It was pointed out that the defibrillator at the fire-station required attention and a decision on its future maintenance would be needed.
  - 5.7 St. Thomas’s Church communications mast (7.3)** – the legal action by Carlisle Diocese against the contractors had, so far, produced no formal response.
6. **Public Participation:**
  - 6.1 Police Report** – report received and circulated. 43 incidents recorded in the wider area resulting in 17 crimes being logged with community impact/interest, three of which were in Milnthorpe.
  - 6.2 County Council** – BT had now given a date of 14 October for commencing their ducting work in Park Road and Highways planned to start the subsequent re-surfacing on 28 October, to extend over a two-week period. Formal notification to residents could be expected. Cllr Stewart had met CALC representatives. The extent to which parish councils were involved in their communities varied considerably between parishes; it was really up to individual parishes to decide how much they were prepared to do. Better communications between the higher authorities and parishes could be expected in the future. Higher authorities likely to be given more flexibility in setting Council Tax.
  - 6.3 District Council** – Cllr McSweeney had met Stagecoach representatives to discuss the possibility of an improved service to Arnside. There had been a traffic incident between a truck and a coach in Main Street on Friday 5 October.
  - 6.4 Electors** – late evening drilling work in Park Road (without notice) had disturbed residents. The incidence of vehicles (mainly trucks) mounting pavements when passing each other in Park Road was increasing. The white lining on Harmony Hill needed attention.

**7. New matters for consideration:**

**7.1 Tree inspection report September 2018** – had been circulated to all members. The situation was considered to be generally satisfactory. It was up to MPC to decide how much work to do.

**7.2 Dog fouling signs on the playing field** – needed re-assessment for siting, renewal etc.

**7.3 Christmas trees 2018** – arrangements with supplier and traders to be re-considered with a view to improving take-up/display. Clerk to approach the supplier for 2019 cost estimates.

**8. Planning matters.**

**8.1 Applications under consideration by MPC, and SLDC decisions meeting**

**October 2018**

**Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)**

SLDC ref	Address	Applicant	Development	Deadline	MPC Response
SL/2018/0772	17 The Square		Single-storey rear extension	08/10/18	Concerns remain

**No Type B applications and no SLDC planning decisions.**

**(More planning information available on SLDC website – southlakeland.gov.uk)**

**8.2 Related matters & correspondence:** Flames take-away planning infringements. Clerk to check recent changes to external

**9. Finance.**

**MPC – FINANCIAL REPORT**

**MONTH – SEPTEMBER 2018**

**MEETING – 8<sup>th</sup> October 2018**

**9.1 Report on bank receipts, bank payments (for approval) & bank balances.**

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/09/18	Opening balances				21,963.70
30/09/18	Receipts:	Market Public HSBC	Rents collected Sept Cash donations for Silent Soldiers Bank interest to 6 Sept		
				52,211.21	
				407.80	
				500.00	4.68
	Payments:				
	DD	SLDC	Business rates (market) Sept	78.00	
	722	DD UKFuels	Equip fuel Aug (pd Sept) VAT	43.69 6.70	
				50.39	
	723	712 H'matic	Toilets mtce Sep VAT	500.00 100.00	
				600.00	
	724	713 Ogilvie	WW1 outdoor seat VAT	800.00 160.00	
				960.00	
	725	714 We Med	Defib. pads VAT	65.85 13.17	
				79.02	
	726	715 Scrogam	Daffodil bulbs	20.00	
	727	716 Treescapes	Parish tree report VAT	338.76 67.75	
				406.51	
	728	717 Info. Com.	Data protection (annual fee)	40.00	
	729	718-723	Payroll Sept	1,647.84	
	730	724 Scargill	Postage & stationery VAT	38.23 3.92	
				42.15	
	731	725 ChristTK	Meeting room hire	75.00	
			Total payments in month		- 3,998.91
30/09/18	Closing balances				49,120.10
30/09/18	Total funds all accounts				£71,088.48

**Resolved** – that the above payments be **approved**.

**8.2 Other financial matters – MPC 4mths accounts to 31/07/18 now circulated and APPROVED.**

- 10. Market – dealt with as reserved business.** Rents in Sep 2018 £408 (Sep 2017 £520), year to date £4,196 (2017/18 £5,021).  
Market Supervisor's monthly report – Market running OK. Same issues with regard to access. Better barriers needed?  
Peter Gott's request to attend the market as a casual trader was welcomed by members.  
A meeting arranged at the Market Supervisor's request to discuss market rules and any other issues had been abandoned in the absence of the Market Supervisor. To be re-arranged.
- 11. To receive any reports from representatives on outside bodies – none.**
- 12. Parish Matters** (for information only):  
**Cllr Adair** – the track in front of the top Firs Road house behind the church was in danger of a collapsed wall at the property.  
**Cllr Bingham** – had received delivery of the daffodil bulbs from Cllr Scrogam and planting was in hand. Continued nuisance from large HGVs leaving the Mains Business Park for the M6 and using Smithy Lane as a turning point, due to egress problems at Mains. An increasing number of cycle groups/clubs now used Smithy Lane as a regular route.  
**Cllr Hurst** – wished to record MPC's thanks for the generous public donations to the Silent Soldiers project. Roadside bushes on Beetham Road were becoming too big and needed trimming.  
**Cllr Baverstock** – the Ride Across Britain cycle tour organisers had confirmed that their 2019 tour would again be pit-stopping at Milnthorpe (on Wednesday 11 September 2019).  
**Cllr Capasso** – confirmed that MPC's second model of a speed control policeman had been stolen while on duty in Beetham Road, as happened with the first.
- 13. General correspondence – none.**
- 14. Reading Matter – none.**
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above – Christmas trees for 2018.**
- 15. Date of next meeting – confirmed as Monday 12 November 2018 at 7.30pm in Milnthorpe Catholic Church Hall.**

**The meeting closed at 8.55pm**