

# **MILNTHORPE PARISH COUNCIL**

## **Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 8<sup>th</sup> July 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.**

**Present:** Cllrs Peter Capasso (Chair), Barbara Adair, Roger Bingham, Peter Hill, Steven Hurst, Clare Lachmann, Jim Robson and Jen Scrogam. Also C Cllr P McSweeney & D Cllr R Audland (for item 6 only), Parish Clerk John Scargill and four members of the public.

1. **Apologies for Absence** – Cllr Alan Baverstock (holiday).
2. **Minutes of the meeting held on 10<sup>th</sup> June 2019** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso,
3. **Announcements by the Chair** – agenda item 5.13 (the old Spar building) to be discussed after the open meeting as reserved business.
4. **Declaration of interest by members in respect of items on this agenda** – Cllrs Bingham and Robson re agenda item 5.2 and who took no part in the discussion of this item.
5. **Matters arising from the minutes of the meeting on 10<sup>th</sup> June 2019.**
  - 5.1 **Playing field boundary wall (5.1)** – rebuilding work commenced on 4 July and was expected to be completed by the end of the month. Provision of a replacement plaque for the wall was in hand.
  - 5.2 **St. Thomas’s Church communications mast (5.2)** – no further developments. Ongoing.
  - 5.3 **Renewal of dog fouling signs on playing field (5.3)** – no further developments.. Ongoing.
  - 5.4 **Milnthorpe public toilets (5.4)** – SLDC formal approval of a new grant covering the next three years had now been received. **Agreed** – that MPC to formally accept this offer (Clerk). Ongoing. The current absence of hot water to be reported to Healthmatic (Clerk).
  - 5.5 **Inappropriate parking on The Square (5.5)** – remained a problem. No further developments.
  - 5.6 **Milnthorpe war memorial centenary (5.6)** – the memorial had now been cleaned and was looking good. Cllr Bingham unable to take an active part in any commemorative events that might be planned due to upcoming health procedures.
  - 5.7 **CCTV coverage for Milnthorpe (5.7)** – see item 6.2 below.
  - 5.8 **Clerk’s retirement (3)** – no firm retirement date set, though likely in the current financial year. Plans underway for finding a replacement Clerk with the emphasis on a smooth handover, including a possible period of overlap with the eventual successor
  - 5.9 **Beetham Road trees (6.2)** – all three adjacent residents had provided Cllr Robson with letters of their observations - to be passed to C Cllr McSweeney.
  - 5.10 **Overgrown hedges (6.3)** – affecting in particular Church Street and Main Street, plus a site in Ackenthwaite. D Cllr Audland to be asked to talk with appropriate householders as the most effective way of dealing with the situation.
  - 5.11 **Fire hazard near Flames takeaway (6.3)** – Cllr Capasso would contact David Johnston to check for fire risk.
  - 5.12 – **MPC outdoor seats (7.1)** – a grant received from Milnthorpe Memorial Hall would provide funding for some four seats (Glasdon Phoenix in black). Clerk to order, with Cllr Hurst to provide the delivery address. Cllr Scrogam to send a thankyou letter to the Memorial Hall Trustees.
  - 5.13 **Old Spar building (12)** - dealt with under Reserved Business.
  - 5.14 **‘Welcome to Milnthorpe’ sign (6.2)** – **agreed** – to remove offending shrubs in the autumn.
6. **Public Participation:**
  - 6.1 **Police Report** – received and circulated, showing 6 crimes recorded for Milnthorpe in the month – four thefts from motor vehicles, one criminal damage and one burglary/residential.
  - 6.2 **County and District Councils** – Cumbria Police writing to all parishes re plans for county-wide CCTV coverage; MPC would welcome this and respond positively. An imminent CCC meeting would discuss CCTV locations and numbers. Notice sent out from SLDC re annual canvass (confirmation of details held on Register of Electors). A news release from SLDC warned of scam emails, purportedly from SLDC, suggesting that the recipients may be eligible for reduction/refunds of Council Tax and asking for sensitive personal information – duly reported to Cumbria Constabulary. Clerk to place a copy of this news release in MPC notice board.
  - 6.4 **Electors** – traffic (especially northbound) speeding in Church Street. Also some overgrown hedges in Church Street – D Cllr Audland to speak to the few remaining householders involved.
7. **New matters for consideration** – none.

## 8. Planning matters:

### 8.1 Applications under consideration by MPC, and SLDC decisions meeting

July 2019

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2019/0497	1 Firs Close		Two-storey rear extension	12/07/19	No objection
SL/2019/0511	Valkyrie, 83 Church St		Change of use – to a care home for young persons in care. (resubmission of SL/2019/033 – refused by SLDC - see below)	15/07/19	Concerns over change of use.

Decisions received from SLDC

SLDC decision

SL/2019/0330	Valkyrie, 83 Church St		Change of use - to care home for young persons in care.	Refused
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(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

## 9. Finance.

MPC – FINANCIAL REPORT

MONTH – JUNE 2019

MEETING – 8<sup>th</sup> July 2019

### 9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/06/19	Opening balances				21,989.45
30/06/19	Receipts:	Market	Rents collected June	52,252.26	
		HMRC	VAT 2018/19 refund	423.80	
		HSBC	Bank interest to 6 June	2,524.68	
		HSBC	Bank error in MPC favour	.40	11.81
	Payments:				
		DD SLDC	Business rates (market)	46.00	
		793 DD UKFuels	Equip fuel	23.10	
			VAT	3.43	
				26.53	
		794 911 Npower	Toilets elec	27.64	
			VAT	1.38	
				29.02	
		795 912 Healthmatic	Toilets mtce June	500.00	
			VAT	100.00	
				600.00	
		796 913 Parcel2Go	UPS access point	6.75	
			VAT	1.35	
				8.10	
		797 914 A2A	Website (domain reg)	25.00	
			VAT	5.00	
				30.00	
		798 915 ChristTK	Mtg room rent	75.00	
		799 916-921 Payroll	June 2019	1,671.35	
		793 922 WaterPlus	Toilets water	43.45	
			Total payments in month	-2,529.45	
30/06/19	Closing balances			52,671.69	22,001.26
30/06/19	Total funds all accounts				£74,672.95

1. Note – Second instalment of Precept 2019/20 £13,500 still to come.

**Resolved** – that the above payments be **approved**.

9.2 MPC public toilets maintenance agreement with Healthmatic had expired – **agreed** that it be renewed for one year, as requested by Healthmatic (Clerk).

**10. Market** - rents for June 2019 £424 (June 2018 £616), year to date £2,602 (2018/19 £2,691).

Written market report – ‘Market running fine. Quiet at times. No real issues’.

- 11. To receive any reports from representatives on outside bodies** – Cllr Robson had attended the CALC summer conference on 22 June. Useful information, summarised in circulated written report. Other members encouraged to attend these future conferences.
- 12. Parish Matters** (for information only):  
**Cllr Bingham** – the birch tree behind Harmony Hall was in need of trimming once the fruit had been picked from the adjacent blackberry bush.  
**Cllr Hurst** – notices on the open public notice board in The Square were frequently out of date and not removed by those responsible for displaying them. Asked if MPC had a flag pole – apparently not – to include on next agenda.  
**Cllr Lachmann** – speeding traffic on Beetham Road. Need for more Speedwatch volunteers.  
**Cllr Scrogam** – the dangers of pedestrians crossing Main Street where marked out by the old Spar building, the poor condition of one of the seats on the Green outside the church, traffic to and from Dallam School using Haverflatts Lane, inconsiderate and dangerous parking by parents outside the primary school at delivery and collection times.  
**Cllr Adair** – overgrown hedges in Main Street (Owlet Ash House and Elbe House).  
**Cllr Robson** – St Thomas’s Church to apply for planning permission for internal works.
- 13. General correspondence** - notice of a non-competitive cycling event starting from the J36 Auction Mart site on Sunday 29 September 2019 and routing through Milnthorpe.  
- a request from St Thomas’s Church to use The Green for its Songs of Praise on Sunday 21 July 2019, with Kirkby Lonsdale Brass Band – **agreed**.
- 14. Reading Matter** – Clerks & Councils Direct, issue 124, July 2019.
- 15. Notice of items to be included on agenda for next meeting, and additional to those referred to above** – none.
- 15. Date of next meeting** – confirmed as Monday 12 August 2019 at 7.30pm in Milnthorpe Catholic Church Hall.

**The meeting closed at 9.00pm**