

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 8th July 2013 in the Methodist Chapel, Milnthorpe at 7.30pm.

Present: Cllrs Alan Baverstock (Chair), Roger Bingham, Neil Dodds, Jen Scrogham, Paul Troughton. Also Cllr David Ryder and Clerk John Scargill. Seven members of the public.

- 1. Apologies for Absence:** Barbara Adair, Rod Bowker, Clare Lachmann, Jim Robson, Ian Stewart, Ann Johnston and PCSO Jayne Park.
- 2. Minutes of the meeting held on 10th June 2013** - had been circulated, were **APPROVED** by the meeting and signed as a correct record by Cllr Baverstock.
- 3. Announcements by the Chair** – In view of the importance of agenda item 10 (discussion of Cllr David Ryder's report on car parking and traffic speeding in the village) Cllr Ryder had been invited to take a seat with Milnthorpe Parish Council members for the duration of this particular meeting. This item would also be brought forward on the agenda for the convenience of members of the public who were attending specifically to hear Cllr Ryder's proposals and the parish council's response.
- 4 Declaration of interest by members in respect of items on this agenda** – none.
- 5 Matters arising from the minutes of the meeting on 10th June 2013:**
 - 5.1 Relaxing of public car-park charges (5.3)** – no developments.
 - 5.2 Booths advertising placards (7.2)** – these had now been removed after intervention by SLDC.
 - 5.3 Corinthians stand litter (17)** – Photographs of the site were circulated, which showed some improvement. Cllr Scrogham would keep the situation under review and remain in regular contact with Ian Hunt of Corinthians. Clerk to send letter of support for the efforts being made. No known police involvement so far.
 - 5.4 Coronation Meadows scheme (17)** – the Clerk had undertaken research and concluded that the scheme was of no interest to Milnthorpe PC at this time. Members were in agreement.
 - 5.5 Village planters (11)** – these were now being looked after by a member of Milnthorpe Allotment Association and members were pleased with the result.
 - 5.6 Lighting on car-parks link path (12)** – Cllr Bingham reported confirmation of a financial contribution from Clocktower but he had so far been unable to contact Wright & Lord (solicitors) re funding.
- 6. Public Participation:**
 - 6.1 Police Report** – a very brief email had been received on the day of the meeting and circulated to all members. Criminal damage to a statue at the Catholic church was the only incident reported.
 - 6.2 County Council matters (Cllr Stewart)** – none, in the absence of Cllr Stewart. Cllr Ryder suggested that the Milnthorpe traffic lights problem (meeting 10/06/13, min 6.4) be reported to Victoria Upton (cc Cllrs Ryder & Stewart) – Clerk to implement.
 - 6.3 District Council matters (Cllr Ryder)** – a number of Milnthorpe PC issues (as emailed to him by the Clerk 14/06/13) that involved SLDC were being looked into. As yet no report back from Kirkby Lonsdale PC re their A-board initiative.
 - 6.4 Matters raised by members of the public** – questions relating to traffic issues were dealt with under agenda item 10 (below), which had been brought forward in the agenda. The only other matter raised concerned a dog-fouling problem, particularly in Park Road. Clerk to report to John Barwise, the SLDC enforcement officer.

7 Planning Matters :

7.1 Applications under consideration by MPC and SLDC decisions

July 2013 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

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Decisions received from SLDC

SL/2013/0236	Former police station Beetham Road	Li	Change of use to private dwelling	Approved with conditions
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(More planning information available on SLDC website – southlakeland.gov.uk)

7.2 Related matters & correspondence : none.

8. Finance:

MPC – FINANCIAL REPORT

MONTH – JUNE 2013

MEETING – 8th July 2013

8.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c £	Reserve Funds £
01/06/13	Opening balances			26,296.93	22,369.36
30/06/13	Receipts:				
		Market HSBC	Rents collected June Bank interest to 6/6/13	919.45	3.18
"	Payments:				
	230	DD SLDC DD Texaco	Rates Equipment fuel VAT	-127.00 33.90 6.78	
	231	125 Zurich	Insurance prem. 2013/14	-40.68 -872.27	
	232	126 Scrogam	Expenses re toilets VAT	3.75 .75	
	233	127-132 Payroll	June	-1,418.40	
	234	133 Craig	re planters 2013	-400.00	
	Total payments in month			-2,862.85	
30/06/13	Closing balances			24,353.53	22,372.54
30/06/13	Total funds all accounts				£46,726.07

Reserve Funds at 30/06/13

National Savings Bank	5,469.64
HSBC Deposit a/c	16,902.90
Total Reserve Funds	£22,372.54

8.2 Other financial matters: -

- MPC accounts for the 3mths to 30/06/13 presented to the meeting and approved by members.
- Annual Return 2012/13 – now signed off without reservation by auditors BDO and approved by members.
- Insurance cover 2013/14 – renewed with Zurich at the same level and for the same premium as in 2012/13.

9. Market - rents for June £919.45 – total year to date £3050 (similar to 2012/13). The forecast for the full year 2013/14 had been upgraded accordingly.

10. Car parking and speeding in the village (Cllr Ryder's report circulated plus MPC comments) -

Cllr Ryder dealt verbally with the main points of his report under the following headings:

- Main Street (Orchard to Dallam School roundabout) – more double yellow lines recommended with limited parking outside TT Carpets (already requested from CCC and considered likely to be put in place). Also dangers to pedestrians when HGVs are competing for space with buses, particularly at school arrival and departure times. A priority travel system at peak times suggested to deal with this.
- Firs Road (Children's Centre, Primary School & Firs Road Green) – school and children's centre need to make specific parking arrangements for staff (maybe with land behind Firs Road allocated for use for future housing). Using some of the Green area for parking might be considered a possibility (but would be in direct conflict with parish council policy). A one-way system round the Green would ease traffic flow with no adverse consequences (likely to find favour with all, including traffic authorities, so eminently do-able).
- Crooklands Road entrance to Station Yard – difficult access, especially for large vehicles, plus poor visibility issues – any remedy would involve major road works (so unlikely to happen; maybe better direction signage is all that could be expected).
- The problem for car-owning residents without parking space of their own (mainly in Park Road) - suggested creation of designated 'residents only' parking spaces in SLDC car-parks for a reasonable annual fee.
- Residents' parking (Church St, Harmony Green, Harmony Hill, Haverflatts Lane, Firs Road, Ryleyfield Road residents) - where highway parking places outside houses often occupied by those coming into the village to work. Maybe 'residents only' parking restrictions would help, but unlikely to be policed. Need to establish precise scale of problem and check what happens elsewhere in Kendal, South Lakes and the wider Cumbria area.
- Summerville Road parking congestion in evenings caused by Dallam students attending classes – unadopted road, so residents' responsibility, and they have the power to act.
- HGVs passing through village, especially along Park Road – priority traffic system may help, but already rejected by CCC. Proposed consultation with residents and haulage firms.
- Speeding traffic – a 20mph speed limit generally in the village (not considered a priority by parish council as legally unenforceable and so likely to be ineffective - though some extension of existing 20mph limit area might work).

11. Public toilets on the Square – following a site meeting between Cllr Scrogam, the Clerk, SLDC and their contractors, SLDC had offered extra input – either a second clean mid-afternoon or man-power late evening for locking overnight. Cllr Scrogam favoured the late evening closure option and this was endorsed by members.

12.a Milnthorpe PC website – the Clerk had researched practicability and cost with A2A of Milnthorpe. They were able to set up and run such a site until it could be taken over by MPC itself, which the Clerk was happy to do in due course. Cost would be £225 for the initial set-up and an annual charge of £77.50 for running the site thereafter. **Resolved** – that A2A be asked to proceed on this basis, Clerk to liaise as necessary.

13. To receive any reports from representatives on outside bodies – none.

14. Parish Matters (for information only):

- **Cllr Scrogam** – reported grass cuttings dumped on the playing field by the Junior Football Club; Clerk to write asking for their removal. Also a problem with dog-fouling on the Green and vehicles continuing to flout the ban on entering the Square on market days; Clerk to advise PCSO Park about the latter.
- **Cllr Dodds** – queried whether Atkinson Bros had yet moved the playing field's dog-control order sign to a more visible and appropriate position, following the Football Club's minor pitch relocation.
- **Cllr Baverstock** – noted a new aerial on the fire station. The better recent weather meant that the

- Bela Viaduct stones donated by Dallam would soon be moved from the estuary. Vegetation growth around the tennis courts needed tidying, plus some hedge trimming on Church Street.
- **Cllr Troughton** – Fly-tipping continued to be a problem at the Park Road car-park recycling centre; Clerk to email SLDC (cc Cllr Ryder) as not acceptable.

15. Current PC business list – no updates necessary.

16. Correspondence

A. Received and forwarded to members by email:

1. 8 July '13 – CALC – dates/locations/times of Police Commissioner's July surgeries.

B. Items not circulated:

2. 2 July '13 – Cumbria Highways – responding to MPC request to tidy B6385 verges.
3. 6 July '13 – Nurture England – availability of some small grants.

17. Reading Matter: Clerks & Councils Direct – Issue 88 – July 2013

18. Notice of items to be included on agenda of August 2013 meeting:- nothing additional to the above agenda items.

19. Date of next meeting:

- 7.30pm on Monday 12th August 2013 at Milnthorpe Methodist Church.

The meeting closed at 9.35pm

Members of the public and the press are welcome to attend any meeting of the Parish Council but may speak only during the Public Participation item on the agenda of that meeting, or otherwise at the discretion of the Chair, to raise matters they wish to bring to the attention of the Parish Council.