

MILNTHORPE PARISH COUNCIL

Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 1st of September 2025. The meeting was held in the Church Hall on Haverflatts Lane and commenced at 7.00pm.

Present: Cllrs Steve Hurst (Chair), Roger Bingham, Pete Hill (Vice Chair), Barbara Adair, Peter Capasso, Michael Thompson, Jim Robson, Clare Lachmann and Julie Mulinga. Cllr Audland (part).

1. Apologies for Absence

- None, all Members present

2. Minutes of the meeting held on the 7th of July 2025.

- These were **APPROVED** and were signed.

3. Announcements by the Chair

- Cllr Hurst informed the Council of the sad deaths of Jen Scrogam and Phil Mashiter

4. Declaration of Interest by Members on items on the agenda

- None.

5. Public Participation

5.1 Westmorland & Furness Council (Cllr Audland)

Cllr Audland updated MPC on the following:

- The footpath from St Thomas' Church to the new building site (Oakmere) is to be closed for 6 months from October 1st to enable work to be carried out by the builders (Oakmere).
- New white lines, on recently resurfaced roads, will be carried out shortly.
- There has been relatively low feedback from residents during the recent consultation period regarding the proposed 20mph speed limit. Most were in favour, though some with suggested amendments. There is a meeting on the 5th of September to consider the feedback and the way forward. The Clerk and Vice Chair are to attend
- He asked the Members to consider the future of the market when the Grisedales retire at the end of the year, with particular reference to the existing Traffic Order
- He also suggested that thoughts are given to how to spend any CIL received from the new housing development.

5.2 Any matters on this agenda that electors wish to raise with the Parish Council

- None present.

6. Matters arising from the minutes of the meeting on the 13th of May 2025

6.1 Toilets – to be retained or returned (6.1)

- These have now been closed
- There has been minimal feedback. There was disappointment from a small number of people.
- The closure was covered by the Westmorland Gazette and BBC Cumbria.
- Full details regarding the closure have been put onto the Council webpage

6.2 Leasgill Quarry Fund Grants (6.3)

- A claim has been submitted for the work carried out on the Memorial and an extension requested for the grant for a new seat
- It was decided to apply for a grant for 2025/26 for two things:
A new seat for the basket swing and a new plaque (location to be determined)

6.3 Street Signs

- Street signs are to be cleaned when required

7. New matters for consideration

7.1 Jen Scroggum

- Cllr Bingham spoke about Jen with much affection. She was a much loved character and a credit to the village. She had been a very long serving Parish Councillor and had been Chair for many years. She will be missed by many.

7.2 Wildflower project

- Following a request from Cumbria Wildlife Trust, the Members discussed the request for further planting to take place. It was decided that no further projects were required at this time

7.3 20mph update

- See 5.1

7.4 Councillor Email address compliance

- Assertion 10 is a new requirement introduced in the 2025 Practitioners' Guide for smaller authorities. It applies to Annual Governance and Accountability Returns (AGAR) for the financial year beginning 1st April 2025.
- Assertion 10 focuses on ensuring that councils are compliant with digital and data protection responsibilities
- Councils must use a generic email account on a domain owned by the authority. Dedicated council-owned emails should be issued to councillors and staff.
- A2A currently administer our website and will be asked to ensure compliance with the assertion.

8. Planning Matters:

8.1 New Planning applications and SLDC decisions received.

- One application had a closing date for consultation prior to this meeting (2025/1335/HOU) with no objection raised

8.2 Any related matters including Beetham Road development

- None

9. Financial Matters

9.1 Report on bank receipts, payments and closing balances.

- Distributed, all agreed. See Appendix A

9.2 Any other Financial Matters

- AGAR returned with a passed audit. It was pointed out that a Council owned email address must be in place for 2025/26

10. Market Report

- Distributed. See Appendix B

11. To consider matters from around the Parish.

- Cllr Bingham mentioned that Paradise Lane has not yet been repaired. Cllr Robson mentioned that many satnav systems take drivers onto Paradise Lane.
- Cllr Capasso mentioned that a number of areas (The Strands, Cross Keys to Cricket Club) are overgrown with significant nettle growth. Cllr Hurst will arrange for it to be strimmed.
- Cllr Hurst mentioned that the hole for the Christmas tree did not allow for a base substantial enough to withstand high winds and said that a larger metal collar, with fastenings will be dug into the ground and used this year.

12. To receive notice of items to be included on the agenda of the next meeting.

- None

13. Date of next scheduled meeting

- Monday 6th of October 2025. This will take place at the Church Hall on Haverflatts Lane and will include a meeting of the playing field users

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The meeting closed at 20:30

Paul Blackburn Clerk

September 2025

APPENDIX A

Milnthorpe Parish Council June 2025 Financial Report

Payments

Type	Description	Supplier	Net	VAT	Total
DD	Guard Fuel Card	UK Fuels Ltd	£0.60	£0.10	£0.60
DD	Council Tax	W&F	£58.80	£0.00	£58.80
DD	Bank Charge	HSBC	£5.80	£0.00	£5.80
IB	CCTV Service Contract	Police	£850.00	£0.00	£850.00
IB	Staff Costs	Staff/HMRC	£1,835.75	£0.00	£1,835.75
IB	Maintenance Contract	Atkinson's	£408.33	£81.67	£490.00
IB	Toilet Maintenance	Danfo	£725.00	£145.00	£870.00
DD	Toilet Water	Water Plus	£45.79	£0.00	£45.79
DD	Toilet Electricity	Npower	£43.27	£2.16	£45.43
IB	Summer Fete grant	Summer Fete	£2,000.00	£0.00	£2,000.00
IB	Memorial Hall Donation - Cllr Audland	Memorial Hall	£1,000.00	£0.00	£1,000
IB	Salt Storage etc.	Atkinson's	£438.00	£87.60	£525.90
IB	Pillar 3 Electricity	Eon	£17.36	£0.87	£18.23
IB	Playground Inspections (24/25)	W&F	£486.00	£97.20	£583.20
IB	Playground Inspections (25/26)	W&F	£519.00	£103.80	£622.80
		Total	£8,464.90	£523.62	£8,988.52

Receipts

Description	Supplier	Total
Market Rents	Market Traders	£225.40
Toilet Income	Nayax	£121.09
Parking Discs	Baverstock's	£104.28
	Total	£450.77

Interest into Deposit Account - £20,000.00

Current Account Balance - £11,095.16

Deposit Account Balance - £64,107.70

Total - £75,202.86

APPENDIX B

MARKET REPORT

June 2025

1. Rent received of £225.40
 2. Toilet Income of £121.09
 3. Parking Discs income of £104.28
- Total - £1450.77