

# MILNTHORPE PARISH COUNCIL

**Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 2<sup>nd</sup> October 2023. The meeting was held in the Church Hall on Haverflatts Lane and commenced at 7.00pm**

**Present:** Cllrs Steven Hurst (Chair), Roger Bingham, Peter Capasso, Pete Hill (Vice Chair), Barbara Adair, Craig Allen, Jim Robson and Julie Mulinga. Paul Blackburn (Clerk) and W&F Cllr R Audland (part)

**1. Apologies for Absence**

- Cllrs Claire Lachmann (accepted)
- The meeting was quorate.

**2. Minutes of the meeting held on the 4<sup>th</sup> of September 2023**

- These were **APPROVED** and signed.

**3. Announcements by the Chair**

- Christmas Committee is looking at further types of lighting.
- There is a proposal for a tractor run on December 9<sup>th</sup>.
- Possibility of a car boot sale on 19<sup>th</sup> November and 3<sup>rd</sup> December with proceeds going to the summer fair

**4. Declaration of Interest by Members on items on the agenda**

- None

**5. Public Participation**

**5.1 Westmorland & Furness Council**

**Cllr Audland**

- Mentioned that he had received positive comments about the improvement in the water drainage at Cemetery Lane.
- Also mentioned that the new LED bulbs in the streetlights were working well.

**5.2 Electors**

- A member of the Cricket Club joined the meeting anticipating a meeting of the Playing Field Users. This meeting had not been called. No meeting has occurred since 2019.
- The Chair agreed that the Member of the Public could speak about the playing fields. A concern was raised about dogs being walked on the playing fields. The resident also mentioned that there appears to have been nothing done about the trees following a visit from Parish Council Members, it was explained that a tree survey had since been carried out and no work was considered necessary. He mentioned that there had been a break in at the Pigeon Club building.

**6. Matters arising from the minutes of the meeting on 4<sup>th</sup> of September 2023.**

**6.1 Plaque Project (6.1)**

- Quotes for new plaques have been received.
- It was agreed that the plaques would be ordered subject to a successful application to the Leasgill Quarry Fund for a grant for the plaques.

**6.2 Toilets (6.3)**

- The Clerk stated that quotes had been received for converting the toilet doors to a cashless system and for the service contract. It was **APPROVED** that the service contract for the next 12 months be entered into and that the doors are converted to a card system.
- It was also agreed that there is an increase in the charge to 50p in line with other local parishes.
- It was mentioned that a disabled pass, enabling free entry, was being used inappropriately. The Clerk and Chair are to investigate.

### **6.3 Locality Board (6.4)**

- An expression of interest has been submitted to the Gov.uk community ownership fund.
- The outcome has not yet been received. If the outcome is positive then a grant application can be submitted.

### **6.4 CCTV on Playing Field**

- After a long discussion about the use of CCTV cameras and the impact that positioning a camera on the floodlight would have on the provision of power, it was decided to wait to see the impact of the cameras being put in place by one of the tenants.

## **7. New matters for consideration**

- None

## **8. Planning Matters:**

### **8.1 New Planning applications and SLDC decisions received.**

- One received that required a response following this meeting. No objections were put forward.

### **8.2 Any related matters**

- None

## **9. Financial Matters**

### **9.1 Report on bank receipts, payments and closing balances.**

#### **Receipts – September 2023**

Market Trader Rent - £343.10  
LQF Grant 2022/23 - £962.50  
Parking Discs (Local Businesses) - £27.50  
Total - £1,333.10

Interest into deposit account - £173.80

#### **Payments – September 2023**

Toilet Maintenance, Healthmatic, £700.70 (VAT - £116.78)  
Fuel, UK Fuels Ltd, £0.60 (£0.10)  
Payroll, Staff, Pension and HRMC, £1,640.79  
Market Electricity Pillar 3, Eon, £12.79 (£0.61)  
Market Electricity Pillar 2, Eon, £36.16 (£1.80)  
Toilet Water, Water Plus, £39.00  
Bank Account Service Charge, £5.00  
Council Tax, W&F - £60.00  
External Audit, Moore - £378.00 (£63.00)  
Pony Field fence contribution, Thompson - £600.00  
CCTV Service renewal, Bedroq - £2,287.73 (£381.29)  
Toilet Electricity, Npower - £51.53 (£2.58)  
Clerk 6m allowance, Clerk - £312.50  
Total - £6,129.18 (£556.16)

#### **Bank Balances at Month end**

Current Account - £17,642.13, Deposit Account - £42,457.77  
Total - £60,099.90

All payments were **APPROVED** and balances reconciled.

It was also **APPROVED** that Cllr Hurst's invoice for the work on Cemetery Lane is paid.

**9.2 Any other Financial Matters**

- External Audit results received from Moore. No issues
- Half year report on finances against budget distributed prior to the meeting. All within budget

**10. Market Report October 2023**

- Rent received of £343.10.
- Parking Disc money of £27.50 received from local businesses.
- Several new traders have asked to try the market.

**11. To consider matters from around the Parish.**

- Cllr Bingham mentioned that, despite much reassurance, the state of Smithy Lane is at an all-time low with numerous potholes and minimal white line visibility. The Council agreed that an email is sent to Highways expressing its disappointment over the lack of work despite the promise of the road being improved.
- Cllr Capasso mentioned the state of disrepair of the shelter at the cemetery. Cllr Robson pointed out that the responsibility lies with the family and that the Church has been trying for two years to obtain permission from the Diocese to legitimately deal with the situation. It was pointed out that the state of disrepair has been a long term issue and not just because of recent events.
- Cllr Robson stated that the new Highways reporting process is excellent. He also mentioned that the PC should look at the kerbstones on the Square to see if any of them need repairing and which are the responsibility of the PC.

**12. To receive notice of items to be included on the agenda of the next meeting.**

- Christmas

**13. Date of next scheduled meeting**

- Monday 6<sup>th</sup> November 2023. This will take place at the Church Hall on Haverflatts Lane and commence following the meeting of the Market Traders which commences at 7pm.

The meeting closed at 20:25

*Paul Blackburn*

Clerk

October 2023

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