

# MILNTHORPE PARISH COUNCIL

**Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 9<sup>th</sup> May 2022 at 7pm. The meeting was open to members of the public. The meeting was held in the Church Hall on Haverflatts Lane**

**Present:** Cllrs Steven Hurst (Chair), Roger Bingham, Peter Capasso, Jim Robson, Clare Lachmann, Pete Hill and Paul Blackburn (Clerk) and D Cllr Chaffey. 14 members of the public were in attendance for part of the meeting

## **1. Apologies for Absence**

- Cllr Barbara Adair sent her apologies which were accepted

## **2. Minutes of the meeting held on the 4<sup>th</sup> of April 2022**

- Minutes for the 4<sup>th</sup> of April 2022 meeting were agreed and accepted. They were signed by the Chair

## **3. Announcements by the Chair**

- The Chair announced the local election results with Helen Chaffey and Rupert Audland elected as local Councillors for the Westmorland and Furness Council

## **4. Declaration of Interest by Members on items on the agenda**

- Cllrs Hurst and Bingham in item 6.4

## **5. Public Participation**

### **5.1 County Council –**

- D Cllr Chaffey will find out if the contractor for the work on Bela Bridge has been appointed and will report back to the Parish Council

### **5.2 District Council - D Cllr Chaffey**

- Nothing to report

### **5.3 Electors**

- 14 electors present. A positive contribution from the members of the public who raised points about the new development. It was agreed that the Parish Council will submit further points to SLDC Planning Department in support of some of the concerns raised. All electors left the meeting at the conclusion of this item

## **6. Matters arising from the minutes of the meeting on 4<sup>th</sup> April 2022.**

### **6.1 Toilets (6.3)**

Disappointing response to the tender request with one company stating that it was pulling out of the market, another stating that the requirements did not meet their current model and no response from one company. It was felt that due to the changes to the Council structure, we were in uncertain times and decisions were best left until a reply has been received from SLDC about the availability of a grant for 2022/23

### **6.2 Queens Jubilee 2022 (7.1)**

- The Chair is to deliver commemorative coins to the Primary School this week and these will be presented to the children of the village
- Trees are to be sourced and a priority planting plan put in place. Underground workings (electricity etc) needs to be identified to ensure that the trees are planted in safe places

### **6.3 Entrance Signs Update**

- The new signs are being produced and hopefully they will be ready to be installed on 31<sup>st</sup> May 2022

#### **6.4 Use of Green by Allotment Association**

- It was formally agreed that the Allotment Association could use the Green for its plant sale (7<sup>th</sup> May) and for its show (3<sup>rd</sup> September)

#### **6.5 Councillor Vacancy**

- No nominations were received, Cllr Capasso is going to ask a resident if they would like to be proposed for co-option

### **7. New matters for consideration**

#### **7.1 CCTV on Playing Field**

- The Police have offered to let the PC have use of a camera on a temporary basis. This will enable any issues to be sorted prior to purchase of permanent cameras. The major concern is the provision of power on a 24 hour basis
- A proviso of putting the cameras into place is that the cameras are portable enough to move elsewhere in the village if there is a need to do so

### **8. Planning Matters:**

#### **8.1 New Planning applications and SLDC decisions received**

- One planning application was presented with no objections raised. The application was for an updated telephone mast on the St Thomas' Church. The PC had been consulted prior to the application and were reassured that the installation would not affect television signals as it did when the original mast was erected

#### **8.2 Any Related Matters**

- Following representation from Electors (item 5.3) the Council agreed to draft a further letter to the Planning Department supporting some of the concerns raised by the Electors

### **9. Financial Matters**

#### **9.1 Report on bank receipts, payments and closing balances**

##### **Receipts – April**

Market Trader Rent - £300.90  
Parking Discs - £67.50  
Lighting Grant ENW - £1,500  
D Cllr Grant - £1,000  
Precept 1<sup>st</sup> Instalment (SLDC) - £15,649.48  
Parish Grant (SLDC) – £2,335.05  
VAT Refund (HMRC) - £4,452.84  
Total - £25,305.77

##### **Payments – February**

Toilet Maintenance, Healthmatic, £650.00 (VAT - £108.33)  
Fuel, UK Fuels Ltd, £51.82 (£7.79)  
Payroll, Staff, Pension and HRMC, £1,625.70  
Electricity Pillar 3, Eon, £12.79 (£0.61)  
Electricity Pillar 1, Eon, £93.96 (£4.47)  
Toilet Wastewater, Water Plus, £141.63  
Market Rates, SLDC, £68.60  
Internal Audit, Internal Auditor, £50.00  
Litter Bin Emptying, SLDC, £501.70 (£83.62)  
Play Area Inspections, SLDC, £442.16 (£73.69)  
Expenses, Clerk, £55.26 (£9.21)  
Toilet Electric, Npower, £23.60 (£1.12)  
Bank Account Service Charge, £5.00  
Total - £4,072.10 (£288.84)

### **Bank Balances at Month end**

Current Account - £44,955.07, Deposit Account - £22,048.36  
Total - £67,003.43

All payments were **APPROVED** and balances reconciled

#### **9.2 Agree the accounts for 2021/22**

- The final draft of the accounts were provided to the Council and these were accepted

#### **9.3 To sign and submit the AGAR documents**

- The completed documents were provided to the Council, with a clean Internal Audit, these were accepted and signed by the Chair and the Clerk

### **10 Market Report**

- Rent received - £339.60
- One stall holder attended the car boot sale on Good Friday (15<sup>th</sup> April)
- Nat West have confirmed that they will attend the market for the following 12 months

### **11 To consider matters from around the Parish**

- Cllr Bingham and Cllr Adair raised the issue of the van that appears to have been abandoned. Highways have responded saying that it is not a matter for the parking department and suggested alternative routes. The Clerk will investigate further and involve the local PCSO
- Cllrs Bingham and Capasso mentioned two signs that were broken. These will be investigated
- Cllr Lachmann is to carry out the annual painting in the play area
- Cllr Robson asked that the brambles behind a resident property be cut down. The property owner had previously that they were not cut back but has now asked for this to be done. Cllr Hurst will arrange for this to be done
- Cllr Hurst mentioned that prior to the plant sale he removed two lots of dog mess. Furthermore, when he witnessed dog fouling and approached the dog owner he was ignored
- Cllr Hurst also mentioned that the chain on the swing had been replaced
- The whole of the Council wished to place on record their congratulations to Milnthorpe Corinthians FC who have achieved promotion to the West Lancs Premier League, a fantastic achievement

### **12 To receive notice of items to be included on the agenda of the next meeting**

- Update on the Oakmere development application

### **13 Date of next scheduled meeting**

- Monday 6<sup>th</sup> June 2022. This will commence at 7pm and will take place at the Church Hall on Haverflatts Lane

The meeting closed at 20:55

*Paul Blackburn*

Parish Clerk

May 2022

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