

MILNTHORPE PARISH COUNCIL

Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 7th November 2022. The meeting was held in the Church Hall on Haverflatts Lane and commenced at 7pm

Present: Cllrs Steven Hurst (Chair), Roger Bingham, Peter Capasso, Jim Robson, Pete Hill (Vice Chair), Barbara Adair, Julie Mulinga, Craig Allen, Paul Blackburn (Clerk), County Cllr McSweeney, District Cllr Chaffey and District Cllr Audland. Two members of the public were in attendance leaving after item 5.

1. Apologies for Absence

- None

2. Minutes of the meeting held on the 3rd October 2022

- Minutes for the 3rd October 2022 meeting were agreed and signed.

3. Announcements by the Chair

- None

4. Declaration of Interest by Members on items on the agenda

- None

5. Public Participation

5.1 County Council

C Cllr McSweeney

- Progress continues to be made on the Milnthorpe Matters project. An internal meeting is to be held later in November. A full meeting is to be arranged after this internal meeting.
- A public meeting is to be held on Tuesday 8th November at the WI Village Hall in Arnside to outline a potential project to create a walkway/cycle path on the viaduct from Arnside to Grange.

5.2 District Council

D Cllr Chaffey

- Reminded Members that responses to the SLDC call for sites closes on the 10th November
- Reminded Members that responses to the requested CALC survey on working with the new Westmorland and Furness Council closes on 18th November
- Mentioned that support is available if the Parish Council wish to consider further creating wildflower sites on the verges maintained by the PC.

D Cllr Audland

- Is hopeful that a solution to the flooding on the road to the cemetery is imminent.
- Welcomed a potential project to add more cameras on the playing field, that is being considered. He suggested that the project team involve the police and provided contact details

5.3 Electors

Two Members of the Public attended the meeting. Generally only items that are on the agenda can be discussed during this item, however, the Chair agreed that the attendees could raise other points, which were as follows:

- The local business owners are to set up a business forum to promote the businesses within the village. It was asked that a designated member of the Parish Council attends the meetings. The nomination will be agreed at the next PC meeting
- Mentioned that the Cross Keys pub has been boarded up following its closure. This does not present the village in a good light. It was asked if the car park could be used by local traders, it was pointed out that the car park is managed by an independent parking company. It was requested that contact is made with the company to ask if 'Trader's Permits' can be agreed, the Clerk will make contact with the company

- Mentioned that the new yellow lines and the market were impacting negatively on local businesses. It was pointed out that the yellow lines had been there many years and had simply been repainted. The Members of the Public mentioned that there were only 3 or 4 stalls on the market on a Friday (There are actually 7 weekly attendees, 4 monthly attendees with 3 other stall holders currently attending to check viability – Clerk) and would it be possible to allow vehicles access to Square during the time of the market. The Traffic order was mentioned by D Cllr Audland, this states that only certain vehicles have access to the Square on a Friday (irrespective of whether the market takes place). Vehicles accessing the Square are committing a traffic offence and it is a Police matter. If, having considered the impact on all areas impacted, a change to the Traffic Order is agreeable then this can be achieved. However, this would be at a significant cost and would take considerable time
The Members of the Public left the meeting at this point

6. Matters arising from the minutes of the meeting on 3rd October 2022.

6.1 Glasgow House (6.2)

- Update from the local Enforcement Officer states that the matter is ongoing

6.2 Plaque Project (6.3)

- Grant up to £2,000 has been agreed by LQF
- Photographs to be taken of each plaque
- An interactive webpage to be created with links to picture/wording/history of each plaque
- 3 new plaques need to be agreed

6.3 Speedwatch (6.4)

- Unfortunately due to the lack of volunteers, the Speedwatch project is to be disbanded. Cllr Robson is to liaise with the Police to formally close the project

6.4 Trees (6.6)

- Quotes for the work have been requested
- Cllr Bingham asked about the progress on the tree planting agreed as part of the Jubilee celebrations. This will be added to the next meeting agenda and a formal plan created

6.5 Disability Access to the Square on Market Day (7.5)

- It had been agreed that creating a pathway around the chain was not viable due to the requirement to drop a kerb belonging to CCC
- The solution that has been agreed is that the chain will be raised on one side. This will enable wheelchair users to pass under the chain

6.6 Flagpole (7.6)

- It was agreed that a flagpole would be an excellent addition to the village
- Cllr Robson will progress the positioning within the Church grounds
- The PC is happy to make a financial contribution and assist in any way it can

6.7 Toilet wall Lighting (7.7)

- The 'bright' lights on the side of the toilet have been switched off
- The Church would like to see if they can use the lights to 'brighten' the steps to the Church, prior to requesting agreement from the Church Diocese. This was agreed, Cllr Robson will liaise with Cllr Allen

7. New matters for consideration

7.1 Coronation 2023

- Cllr Bingham suggested a number of projects for the celebration of May 6th 2023
- There are a number of people/groups within the village who wish to take part
- A Co-ordinator/Project lead is required to ensure that all activities are coordinated. Members are to try to source an individual and invite them to the next PC meeting

7.2 Remembrance Sunday

- The soldiers and poppies have been put in place
- All involved in the parade etc are meeting on the Square at 2.40pm on the 13th November
- It is hoped that a large poppy can be painted on the Green dependent upon the weather

8. Planning Matters:

8.1 New Planning applications and SLDC decisions received

- No objections to 2 applications - SL/2022/0903 and SL/2022/0902

8.2 Any related matters to include the proposed development on Beetham Road

- None

9. Financial Matters

9.1 Report on bank receipts, payments and closing balances

Receipts – October

Market Trader Rent - £259.10
Parking Discs - £23.50
CIL (SLDC) - £5,016.13
Total - £5,298.73

Payments – September

Toilet Maintenance, Healthmatic, £700.70 (VAT - £116.78)
Fuel, UK Fuels Ltd, £96.65 (£12.01)
Payroll, Staff, Pension and HRMC, £1,625.70
Electricity Pillar 3, Eon, £12.38 (£0.59)
Electricity Pillar 1, Eon, £83.68 (£3.98)
Toilet Electricity, NPower, £33.18 (£1.58)
Market Rates, SLDC, £70.00
CCTV Service Contract, £2,086.94 (£347.82)
Machinery Parts, Dennis Barnfield, £61.00
Toilet Water, Water Plus, £51.52
Bank Account Service Charge, £5.00
Total - £4,826.75 (£482.76)

Bank Balances at Month end

Current Account - £47,173.11, Deposit Account - £22,056.58
Total - £69,229.69

All payments were **APPROVED** and balances reconciled

9.2 Any other Financial Matters

- It was agreed that a zero increase precept should be aimed for in the next financial year
- The Clerk pay rise for 2022/23 has been agreed by CALC and is to be back dated to April 2022
- The Proposed change to the Financial Regulations was agreed (see after minutes)

10. Market Report September 2022

- Rent received of £259.10
- 2 new traders have started to attend and are appreciative of the rent free period
- Continue to receive circa £50 per month for parking discs which correlates with the number delivered (all from McColls)
- There was an incident at the market on 21st where a lady tripped over a kerb and caused some cuts and bruising to her head. An email was received from the lady asking if something could be done about the kerb. Upon investigation it was seen that there was

nothing wrong with the kerb, however, some white thermoplastic was put on the kerb to highlight it. The lady has been informed of the action

11. To consider matters from around the Parish

- Cllr Capasso mentioned that following a crash on Church Street, a resident had suggested that speed bumps would be a good idea

12. To receive notice of items to be included on the agenda of the next meeting

- Cross Keys
- Business Forum
- Jubilee Trees

13. Date of next scheduled meeting

- Monday 5th December 2022. This will take place at the Church Hall on Haverflatts Lane and will commence at 7pm

The meeting closed at 20:47

Paul Blackburn

Clerk

November 2022

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Proposed Change to Financial Regulations

It is proposed that section 6.13 is slightly amended to allow the chair/vice chair to be able to authorise internet payments, as follows:

6.13. Where internet banking arrangements are made with any bank, the RFO shall be appointed as the Service Administrator. The bank mandate approved by the council shall identify a number of councillors who will be authorised to approve transactions on those accounts, as 6.8 above, **this will include the Chair and Vice Chair if they are not mandated signatories**. The bank mandate will state clearly the amounts of payments that can be instructed by the use of the Service Administrator alone, or by the Service Administrator with a stated number of approvals.