

MILNTHORPE PARISH COUNCIL

Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 5th September 2022 at 7pm. The meeting was open to members of the public. The meeting was held in the Church Hall on Haverflatts Lane

Present: Cllrs Steven Hurst (Chair), Roger Bingham, Peter Capasso, Jim Robson, Pete Hill (Vice Chair), Clair Lachmann, Julie Mulinga, Paul Blackburn (Clerk), District Cllr Audland. No members of the public were in attendance.

1. Apologies for Absence

- County Cllr McSweeney and Cllr Adair sent their apologies, which were accepted

2. Minutes of the meeting held on the 4th of July 2022

Minutes for the 4th of July 2022 meeting were agreed and signed.

3. Announcements by the Chair

None

4. Declaration of Interest by Members on items on the agenda

None

5. Public Participation

5.1 County Council

In the absence of Cllr McSweeney D Cllr Audland provided an update on the work on Bela Bridge. A contractor has been appointed and work will commence shortly

5.2 District Council

None

5.3 Electors

None present

6. Matters arising from the minutes of the meeting on 4th July 2022.

6.1 CTV on Playing Field

Electrician has completed his work, now waiting on CCTV 'fitter' to put the camera in place

6.2 Glasgow House

A potential planning breach is being investigated by the local enforcement Officer

6.3 Plaque Project

It was agreed that the project is undertaken as follows:

- To create a booklet/web page to provide a guide to the plaques placed around the village
- To place further plaques on appropriate landmarks

Cllr Bingham will provide a list of the existing plaques which will then be photographed to provide a basis for the booklet/webpage. He will also provide suggestions for further plaques which will be discussed at the next PC meeting

6.4 Leasgill Quarry Fund

- Funds have been received for the 2021/22 grant from the LQF. The grant was to fund one of the new entrance signs. Thanks are given to the fund for the grant
- It was agreed that a grant request is made for 2022/23 to help fund the Plaque Project

6.5 Strands Seat

It was agreed that no action is required

6.6 Speedwatch

No new volunteers have come forward leaving only 3 members of the team. It is unlikely that the initiative will be able to continue unless more volunteers are attracted. A final appeal is being made for volunteers to contact the Parish Council

7. New matters for consideration

7.1 Planter Maintenance

The replacement for Kath Craig was discussed and Cllr Hurst is to approach a potential replacement. Kath finishes at the end of the year.

7.2 Trees

There are a couple of trees that are causing concern for a number of residents. A tree survey (on all owned trees) has been requested and appropriate action will be taken

8. Planning Matters:

8.1 New Planning applications and SLDC decisions received

None

8.2 Any related matters to include the proposed development on Beetham Road

None

9. Financial Matters

9.1 Report on bank receipts, payments and closing balances

Receipts – July

Market Trader Rent - £445.40

Parking Discs - £54.50

Total - £499.90

Payments – July

Toilet Maintenance, Healthmatic, £700.70 (VAT - £116.78)

Fuel, UK Fuels Ltd, £35.31 (£1.82)

Payroll, Staff, Pension and HRMC, £1,625.70

Electricity Pillar 3, Eon, £12.38 (£0.59)

Electricity Pillar 1, Eon, £58.82 (£2.80)

Toilet Electricity, NPower, £62.67 (£2.99)

Market Rates, SLDC, £70.00

Annual Insurance, BHIB, £1,023.87

Meeting Room Rent, Christ the King Church, £100.00

CiLCA Training, CALC, £30.00

Planter Care, Kath Craig, £400.00

Web Hosting Fee, A2A, £90.00 (£15.00)

Toilet Sanitary Disposal, PHS (SLDC), £110.59 (£18.43)

Bank Account Service Charge, £5.00

Total - £4,325.04 (£158.41)

Bank Balances at Month end

Current Account - £35,839.07, Deposit Account - £22,051.11

Total - £57,890.18

All payments were **APPROVED** and balances reconciled

Receipts – August

Market Trader Rent - £292.80
Parking Discs - £46.50
LQF Grant 2021/22 - £440.00
Total - £779.30

Payments – August

Toilet Maintenance, Healthmatic, £700.70 (VAT - £116.78)
Fuel, UK Fuels Ltd, £24.02 (£1.29)
Payroll, Staff, Pension and HRMC, £1,625.70
Electricity Pillar 3, Eon, £12.79 (£0.61)
Toilet Electricity, NPower, £30.07 (£1.43)
Market Rates, SLDC, £70.00
Annual External Audit, PKF Littlejohn, £360.00 (£60.00)
Clerk Allowance, Paul Blackburn, £312.50
Water, Waterplus £16.49
Annual Play Inspection, Play Safety, £134.40 (£22.40)
Bank Account Service Charge, £5.00
Total - £2,824.93 (£115.10)

Bank Balances at Month end

Current Account - £33,326.70, Deposit Account - £22,051.11
Total - £55,377.81

All payments were **APPROVED** and balances reconciled

9.2 Any other Financial Matters

- The Annual External Audit has been completed with no concerns. As required the Governance Audit Review is on the MPC website
- Cllr Robson advised that the flooding issue on the road to the cemetery remains a problem. During times of wet weather it is not possible for many to get to the cemetery. A grant had been given to the Parish Council a number of years ago and the funds had not been used. This was confirmed by the Clerk. An appropriate solution needs to be found and the relevant parties are to be contacted to initiate action

10. Market Report July/August 2022

- Rent received of £739.20
- £2,750 received in 5 months to date which is ahead of budget, though this includes an annual payment, but should hit budgeted income at year end
- Continue to receive circa £50 per month for parking discs which correlates to the number distributed (all to McColls)

11. To consider matters from around the Parish

- Cllr Bingham mentioned that a number of Ackenthwaite residents have asked for new entrance signs (there are 2, one at the western entrance and one at the northern entrance He also mentioned that work on the entrance to Owllet Ash had been undertaken by a local resident, despite it being land owned by a third party. This will be added to the next meeting agenda to discuss if a donation to the individual is appropriate
- Cllr Capasso had read a distributed document on climate change and felt that creating a wildflower area would be beneficial. Is this a potential project that D of E participants could undertake with input/help from the PC?

- Cllr Hurst mentioned that we had received a request from a resident about disabled accessibility from Firs Road to the Square on a Friday. It was pointed out that unauthorised vehicles entering the Square were committing a driving offence and the chain were there to stop this happening as well as protecting those attending the market. There was sympathy with the resident and a number of potential solutions will be investigated and considered at the next PC meeting
He also mentioned that the toilet storeroom had been broken into and the room had been trashed. He suggested that Hayley (PCSO) is invited to a future meeting

12. To receive notice of items to be included on the agenda of the next meeting

- Ackenthwaite Entrance Signs
- Owllet Ash entrance work
- Wildflower Area project
- Bonfire Night 2023
- Disabled Accessibility to the Square on a Friday

13. Date of next scheduled meeting

- Monday 3rd October 2022. This will take place at the Church Hall on Haverflatts Lane and will commence following the conclusion of the Market Traders meeting which commences at 7pm

The meeting closed at 20:47

Paul Blackburn

Clerk

September 2022

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