

MILNTHORPE PARISH COUNCIL

Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 4th April 2022 at 7pm. The meeting was open to members of the public. The meeting was held in the Church Hall on Haverflatts Lane

Present: Cllrs Steven Hurst (Chair), Jen Scrogam, Roger Bingham, Peter Capasso, Julie Mulinga, Pete Hill and Paul Blackburn (Clerk), D Cllr Audland, C Cllr McSweeney and D Cllr Chaffey

1. Apologies for Absence

- Cllr Barbara Adair sent her apologies which were accepted

2. Minutes of the meeting held on the 7th of March 2022

- Minutes for the 7th of March 2022 meeting were agreed and accepted. They were signed by the Chair

3. Announcements by the Chair

- The Chair announce the resignation of Cllr Jen Scrogam after c20 on the Parish Council. A few words were said to thank Jen for her excellent work during her time on the Council

4. Declaration of Interest by Members on items on the agenda

- None

5. Public Participation

5.1 County Council – C Cllr McSweeney

- Bela bridge has been deemed unsafe following a survey via Highways. Work will be carried out following completion of the preparation work. Traffic signals have been put in place to reduce the risk

5.2 District Council - D Cllr Audland

- D Cllr Audland was thanked for his generous contribution towards the cost of putting CCTV on the playing field

5.3 Electors

- None present.

6. Matters arising from the minutes of the meeting on 1st November 2021.

6.1 Toilets (6.3)

SLDC chased but no response as of 30th March, response received 4th April. It is going through a review with any potential payment made in June
Awaiting proposals from maintenance companies, closing date 22nd April

6.2 Queens Jubilee 2022 (7.1)

- The mementos have been purchased and examples were at the meeting. It was agreed that they will be given to the Primary School and Nurseries and will be passed to the children by the Chair of the Parish Council. Cllr Mulinga will investigate the best contact points for this to happen
- Agreed to put three trees on the PC land behind the Church and two trees on the Green on either side of the path. It was agreed that advice would be sought for the best time/way to plant

6.3 Entrance Signs Update

- Agreement from CCC (Highways) that we can put compliant welcome signs up with Cllr Hurst being an authorised person to oversee the H&S aspect
- Quotes have been obtained and it was agreed that the Sign Man in Kendal be asked to produce and fit the signs
- Thanks to Cllr Capasso for his work in designing the sign

7. New matters for consideration

7.1 Use of the Green for the Ride Across Britain on Wednesday 14th September

- Agreed that the Green could be used for the annual pit stop of the Ride Across Britain

7.2 Councillor Vacancy

- We need to advertise for 14 days, if no call for an election for the vacancy, a Councillor can be co-opted
- The Clerk will liaise with SLDC re the process

7.3 Review of Standing Orders

- They were tidied up and an extra section added that allows a decision to be made in between meetings subject to agreement of a quorate number of Councillors
- The amended Standing Orders and unchanged Financial Regulations were agreed and accepted

8. Planning Matters:

8.1 New Planning applications and SLDC decisions received

- Discussion on the Oakmere development, where a planning application has been submitted
- A response will be drafted, approved and sent by the Clerk
- The response will appear on the application on the SLDC website

8.2 Any Related Matters

- None

9. Financial Matters

9.1 Report on bank receipts, payments and closing balances

Receipts – October

Market Trader Rent - £385.50
Parking Discs - £65.00
Interest - £0.57
Total - £451.07

Payments – February

Toilet Maintenance, Healthmatic, £650.00 (VAT - £108.33)
Fuel, UK Fuels Ltd, £1.20 (£0.20)
Payroll, Staff, Pension and HRMC, £3,019.23
Commemorative medals, Running Imp, £1,271.39 (211.90)
Electricity Pillar 3, Eon, £11.55 (£0.55)
Electricity Pillar 2, Eon, £37.14 (£1.77)
Toilet Water, Water Plus, £75.60
Toilet Wastewater, Water Plus, £142.33
Clerk Allowance, Paul Blackburn, £312.75
Payroll Admin, Athena, £250.00
Toilet Electric, Npower, £147.70, 7.03
Bank Account Service Charge, £5.00

Total - £5,932.89 (£329.78)

Bank Balances at Month end

Current Account - £23,721.40

Deposit Account - £22,048.36

Total - £45,969.76

All payments were **APPROVED** and balances reconciled

9.2 A brief summary of the accounts for 2021/22

- The first draft of the accounts were presented, these will be finalised and the AGAR completed prior to sign off at the May meeting

9.3 Any Other Matters

- The Bank account signatories need to be updated with the removal and addition of signatories. It was agreed that Cllr Pete Hill will act as a signatory

10 Market Report

- Rent received - £450.50
- It was agreed that the car boot sale on Good Friday (15th April) will be advertised on Facebook

11 To consider matters from around the Parish

- Cllr Bingham said that his book is almost complete and that sale proceeds will be gifted to the Parish Church to be used for the benefit of the community
- Cllr Hurst suggested that it is probably time for a tree survey to be carried out especially after the recent storms. The Clerk will arrange
- Cllr Hurst asked that the Allotment Association are allowed to use the Green on the 7th May (Produce sale) and 3rd September (Show). This was provisionally agreed but will be added to the agenda for the next meeting for formal agreement

12 To receive notice of items to be included on the agenda of the next meeting

- Use of the Green by the Allotment Association

13 Date of next scheduled meeting

- Monday 9th May 2022. It will follow the Annual meeting. This will commence at 7pm and will take place at the Church Hall on Haverflatts Lane

The meeting closed at 20:25

Paul Blackburn

Parish Clerk

April 2022

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