

# MILNTHORPE PARISH COUNCIL

**Minutes of the normal monthly meeting of Milnthorpe Parish Council held on Monday 8<sup>th</sup> June 2020 at 7pm. The meeting was held remotely via a video conference. A virtual meeting protocol was circulated to all attendees prior to the meeting**

**Present:** Cllrs Steven Hurst (Chair), Jen Scrogam (Vice Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Capasso, Peter Hill, Clare Lachman, Jim Robson, C Cllr Pete McSweeney (part), D Cllr Rupert Audland and member of public – Tim Farron

1. **Apologies for Absence** –None. C Cllr McSweeney had to leave part way through the meeting to attend another Parish Council meeting
2. **Minutes of the meeting held on 11<sup>th</sup> May 2020** - had been circulated by email and were **APPROVED**. The Clerk will obtain the signature of the Chair
3. **Announcements by the Chair** – None
4. **Declaration of interest by members in respect of items on this agenda** – None.
5. **Matters arising from the minutes of the meeting on 11<sup>th</sup> May 2020.**
  - 5.1 **Milnthorpe public toilets (14.1)** – The water leak claim is progressing. We are awaiting info from Healthmatic to complete a claim form for Water Plus. Progress being made
  - 5.2 **CCTV coverage for Milnthorpe (14.2)** – After discussion, a decision was made to carry out the survey which would then provide final costs and recommended positioning of the camera. The final decision would be made upon receipt of that report following members discussion. D Cllr Audland has asked to be involved in the survey
  - 5.3 **Market Square Improvement Plan (14.5)** – Several items have progressed with orders placed for tree guards and the 'Jubilee' seat. It will take several months to complete. Cllr Hurst and D Cllr Audland are to have a look around The Square to see if there are any other areas that need addressing
  - 5.4 **Milnthorpe Local Plan Review (14.6)** – No changes of the previously were discussed
  - 5.5 **Footpaths (21)** – Excellent report from Cllr Robson. Cllr Bingham requested that the report should make reference to Laking Steps and should be used to seek grants for the proposed repairs. The report as amended was accepted by all. Cllr Robson will liaise with Dallam Tower Estate, D Cllr Audland and C Cllr McSweeney regarding the implementation of repairs
  - 5.6 **Rapeseed Seedlings (21)** – All done, with seedlings removed or sprayed
6. **Public Participation**
  - 6.1 **Police Report** – None. This item is to be removed from ongoing agendas
  - 6.2 **County Council** – C Cllr McSweeney provided updates on the roadworks that are to take place on Park Road. Work to the traffic lights at the A6 junction will follow these works, followed by resurfacing work on the A6 (details have been added to the Parish website).
  - 6.3 **District Council** – Now that lockdown is easing, D Cllr Audland is to have a walk around the village to see if there are things that need addressing
  - 6.4 **Electors** – Several members of the public had raised the matter of a lock being placed on the gate to the play area. After much discussion, the members decided that the lock should remain until the Government directive is that play areas can be re-opened.
7. **New Matters for Consideration:**
  - 7.1 **Review of Standing Orders and update to Financial Regulations:** As part of the annual review, the Financial Regulations of the Parish Council were updated. These updates were proposed by Cllr Hurst and seconded by Cllr Scrogam; they were approved by all members. There was a resolution to dispense with the position of Past Chair and remove from the Parish Council Standing Orders. This was proposed by Cllr Capasso and seconded by Cllr Bingham. This was agreed by all members. The Council Chair said thank you to Cllr Baverstock for his work as Past Chair over the previous 6 years, it had been much appreciated.
  - 7.2 **Field Rents:** Due to the playing fields being out of action, a proposal to forgo rents, for 2020/21 was put forward by the Chair. This was agreed by all. The Clerk will inform the tenants

## 8. Planning Matters:

### 8.1 New Planning applications and SLDC decisions received:

#### New Applications

SLDC ref	Address	Applicant	Development	Deadline	Response
SL/2020/0253	11a, The Square, Milnthorpe	Nikita Fairchild	Change of Use to café and restaurant	26/5/2020	No Objections
SL/2020/0254	20 Church Street, Milnthorpe	Scott Thwaites	Removal of two branches on a tree (preservation order)	None	Request for removal to be done sensitively

#### Decisions

	None			
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**8.2 Any Related Matters** – The application for Sandside Quarry goes before the County Council Planning Committee on Tuesday 9<sup>th</sup> June

## 9. Financial Matters

### 9.1 Report on bank receipts, payments and closing balances

MPC - FINANCIAL REPORT

May-20

Meeting 8th June

Date	<u>Current Account</u>						
1/5/20	Opening Balance				£40,000.85		
31/5/20	<u>Receipts</u>	Payee/er	Detail	Gross	VAT	Net	
		Market	Rents collected - May	£1,040.00			
		Thompson	Pony Field Rent	£650.00			
		Market (3rd April)		£24.00			
	Total Receipts in Month				£1,714.00		
			Balance after deposits	£41,714.85			
	<u>Payments</u>						
6/5/20	894	DD	UK Fuels	Guard Card	£22.99	£2.30	£20.69
13/5/20	895	DD	E.ON	Market Electric 1	£80.51	£3.83	£76.68
13/5/20	896	DD	E.ON	Market Electric 2	£24.51	£1.17	£23.34
14/5/00	897	DD	E.ON	Market Electric 2	£8.17	£0.39	£7.78
1/6/20	898	153	Dallam Tower	1/2 year Recreation	£2.50		£2.50
1/6/20	899	149	Milne Moser	Interim Bill	£350.40	£58.40	£292.00
1/6/20	900	152	Healthmatic	Toilets Maintenance	£600.00	£100.00	£500.00
1/6/20	901	162	J Harvey	Internal Audit	£50.00		£50.00
1/6/20	902	154	Scargill	Clerk Expenses	£335.58	£2.00	£333.58
1/6/20	903	162	Payroll	May-20	£2,443.03		£2,443.03
	Total Payments in month				£3,917.69		
31/5/20	Closing Balance				£37,797.16		
	<u>Deposit Account</u>						
	Opening Balance				£22,034.19		
	Closing Balance				£22,034.19		

All payments were **APPROVED**

**9.2 Any other Financial Matters - None**

- 10. Market** – No rents received from the traders in May apart from the annual payment from Nat West Bank. Market fully reopened on June 5<sup>th</sup> 2020. It was agreed that from Friday 12<sup>th</sup> June the Square will not be accessible to general vehicle traffic and the access roads will be closed.
- 11. To receive reports from representatives on outside bodies** - None
- 12. To consider matters from around the Parish**
- Cllr Bingham** – Asked that the poppies be removed from the memorial  
**Cllr Adair** – Pointed out that the growth around the Ackenthaite sign had been trimmed  
**Cllr Baverstock** – Stated that the hedge between the Cross Keys Pub and the park had been trimmed but trimmings not removed and looked unsightly. Cllr Capasso said that he would address  
**Cllr Robson** – Stated that a couple had asked that consideration is given to erecting a bus shelter on the A6. This is to be added to the agenda for the next meeting  
**Cllr Hurst** – Stated that the planter had been well received. It has been a community effort and is being watered etc by a resident on The Square. The Council wished to say a big thank you to Cllr Hurst who had built and erected the planter without cost to the Parish. It was agreed that the Clerk would send a letter of thanks to the resident who is monitoring the planter.
- 13. General Correspondence** - None
- 14. Reading Matter** – Continues to be sent via email on a regular basis. It is generally updates from District and County Councils on the Coronavirus situation
- 15. To receive notice of items to be included on the agenda of the next meeting** – a) Bus shelter and b) consideration to change the Parish Council meeting to the first Monday of the month. Members are reminded that suggested projects are required for the Heversham and Leasgill Quarry Fund Project
- 16. Date of next scheduled meeting** – confirmed as Monday 13<sup>th</sup> July. This is likely to be using virtual technology

*Paul Blackburn*

Parish Clerk  
9<sup>th</sup> June 2020

**The next meeting will, again, be a remote, virtual meeting. If members of the General Public wish to attend, please can they contact the Clerk, [milnthorpeparishclerk@gmail.co.uk](mailto:milnthorpeparishclerk@gmail.co.uk) for details on how to join the meeting**