

MILNTHORPE PARISH COUNCIL

Draft Minutes of a meeting of Milnthorpe Parish Council held on Monday 8th April 2019 in the Catholic Church Hall, Milnthorpe at 7.30pm.

Present: Cllrs Peter Capasso (Chair), Barbara Adair, Alan Baverstock, Roger Bingham, Peter Hill, and Jen Scrogam. Also C Cllr P McSweeney (as from item 6.2, rearranged to be dealt with after item 9.1) & D Cllr R Audland (as from item 5.8), Parish Clerk John Scargill and six members of the public.

1. **Apologies for Absence** – Cllrs Hurst, Lachmann (family commitment) and Robson (family commitment).
2. **Minutes of the meeting held on 11th March 2019** - had been circulated, were **APPROVED** by the meeting and signed by Cllr Capasso.
3. **Announcements by the Chair** – none.
4. **Declaration of interest by members in respect of items on this agenda** – Cllrs Bingham re agenda item 5.2 and who took no part in the discussion of this item.
5. **Matters arising from the minutes of the meeting on 11th March 2019.**
 - 5.1 **Playing field boundary wall (5.2)** – expressions of interest had been received from an additional ten contractors as a result of recent advertising. Contract specifications had been sent to all and site meetings held where requested.
 - 5.2 **St. Thomas's Church communications mast (5.3)** – no further developments. Ongoing.
 - 5.3 **Renewal of dog fouling signs on playing field (5.4)** – SLDC Legal Dept had responded with advice on a number of issues, with one issue still outstanding. Ongoing.
 - 5.4 **Village Centre signs (5.5)** – now satisfactorily completed thanks to Cllrs Capasso and Hurst.
 - 5.5 **Milnthorpe public toilets (5.6)** – MPC's proposal for renewal of its grant was now being considered by SLDC. Ongoing.
 - 5.6 **Inappropriate parking on The Square (5.7)** – was a continuing problem, much of it in the loading bay in front of Refresh, where CCC had previously accepted responsibility. Clerk to email Cllr McSweeney with supporting details at an early date.
 - 5.7 **MPC's Maintenance Operative (7.1)** – an expression of interest in taking over these duties on retirement of the present incumbent had been received from Rod and Elaine Stott, who were in attendance at the meeting. After questions by members, Mr & Mrs Stott accepted members' formal offer to take over these duties forthwith. Cllr Capasso to provide the necessary induction. Clerk to attend to recruitment details.
 - 5.8 **Milnthorpe war memorial centenary (7.2)** - Cllr Capasso had spoken with Sheila Ashburner and British Legion had nothing planned. Cllr Bingham to look into appropriate ways to commemorate this important occasion. **Agreed** – to have memorial cleaned by Able.
 - 5.9 **CCTV demo by police (6.3)** – it had been established that this demonstration would take up more time than could be accommodated in the agenda of a PC meeting. Cllr Capasso and the Clerk to arrange a suitable date, time and venue, with all members invited to attend.
6. **Public Participation:**
 - 6.1 **Police Report** – report received, showing 5 crimes recorded for Milnthorpe area in the month – three burglaries, one outdoor theft and one shoplifting offence.
 - 6.2 **County Council** – repair work to the Sandside B5282 wall scheduled to begin 8 April, with completion expected 10 May - cost to be split between CCC and Dallam Estate. Projects on the Highways work schedule for 2019/20 included the B6384 (Ackenthwaite – Holme road) and the footway outside The Smithy, Ackenthwaite. On the list for 2020/21 are Paradise Lane, the upper stretch of Haverflatts Lane and the footway in Wyndsore Avenue. Park Road resurfacing continues to be delayed due to a responsibility dispute between CCC and BT. No early prospect of additional pedestrian crossings in the village. A supplementary bus service, organised by Arnside & District Community Wheels Steering Group, will operate between Arnside and Milnthorpe. MPC felt no need to have a representative on this steering group. Two large trees overhanging the B6384 at Ackenthwaite would be inspected, photographed and reported to CCC via the Highways website.
 - 6.3 **District Council** – cost figures for CCTV cameras were now available. Following the police demonstration (to be organised - see 5.9 above); funding will need to be sourced and organised. Key locations to be identified.

6.4 Electors – general frustration at the slow pace with which parish council business progresses to completion, but acknowledgement that the problem often lies with third parties. Some trees around the church thought to be in need of pruning. Some tree work has been commissioned following the recent tree survey. Two large potholes in the Harmony Hill area now filled.

7. New matters for consideration:

7.1 Annual review of MPC Standing Orders – an adapted version of NALC model SOs had been made available to MPC by a neighbouring parish and were currently being scrutinised by Cllr Baverstock and the Clerk for use by MPC. Ongoing.

8. Planning matters:

8.1 Applications under consideration by MPC, and SLDC decisions

April 2019 meeting

Type A applications – SLDC response deadline precedes next PC meeting – Clerk to respond. (Members to email Clerk ASAP & before deadline)

SLDC ref	Address	Applicant	Development	Deadline	MPC Response

Type B applications – SLDC deadline falls after next PC meeting – Members to discuss at mtg.

SL/2019/0199	2 Scotland Court, Church Street		Rear extension & canopy, plus alterations to front widow	09/04/19	Objection that neighbours' light & privacy may be affected

Decisions received from SLDC

SLDC decision

(More planning information available on SLDC website – southlakeland.gov.uk)

8.2 Related matters & correspondence: no satisfactory conclusion to Flames take-away planning infringements.

9. Finance.

MPC – FINANCIAL REPORT

MONTH – MARCH 2019

MEETING – 8th April 2019

9.1 Report on bank receipts, bank payments (for approval) & bank balances.

Date	Transaction	Payee/er	Detail	Current a/c	Reserve Funds
				£	£
01/03/19	Opening balances			44,158.68	21,979.33
31/03/19	Receipts:	Market HSBC	Rents collected March	515.60	
			Bank interest to		10.12
	Payments:				
	766	DD	UKFuels	Guard card Jan (pd Feb) 0.50	
				VAT 0.10	
				.60	
	767	773	Healthmatic	Toilets mtce Mar 500.00	
				VAT 100.00	
				600.00	
	768	774	Athena	Payroll admin 2018/19 250.00	
	769	775	ChristTK	Meeting room hire 75.00	
	770	784	Adair	High viz vests 10.71	
				VAT 2.14	
				12.85	
	771	777	Scargill	Adverts reimbursement 322.12	
				VAT 64.42	
				386.54	
	772	778	WaterP	Toilets water 68.90	
	773	779-783	Payroll	Mar 2019 901.51	
			Total payments in month	-2,295.40	
31/03/19	Closing balances			42,378.88	21,989.45
31/03/19	Total funds all accounts				£64,368.

Resolved – that the above payments be **approved**.

- 9.2 **MPC annual accounts for 2018/19** - a preview of these accounts had been circulated in advance of the meeting, were presented by the Clerk and accepted by members. Formal presentation and approval to be included on the agenda for the May meeting, following internal audit.
10. **Market.** Rents for Mar 2019 £515 (Mar 2018 £553), year to date £6,781 (2017/18 £8,256). No market Report. No attendance at meeting (and no apologies) by Market supervisor. No advertising organised for Good Friday market (now only 10 days away on 18 April). No update on special arrangements for extra Good Friday attractions and enquiries from extra Good Friday traders.
11. **To receive any reports from representatives on outside bodies** – none.
12. **Parish Matters** (for information only):
Cllr Baverstock – reminded members about the plaque damaged by Storm Desmond. Cllr Bingham offered to take this back to the supplier in Derbyshire for repair at an early date.
Cllr Capasso – had received a complaint about the condition of the Strands Lane road surface – to be brought back for members’ attention following completion of the Playing Field wall repair. An old concrete seat on the Playing Field badly needed attention – to be repaired for the short term, but with a view to eventual replacement.
13. **General correspondence** – none.
14. **Reading Matter** – none.
15. **Notice of items to be included on agenda for next meeting, and additional to those referred to above** – none.
15. **Date of next meeting** – confirmed as Monday 8 April 2019 at 7.30pm in Milnthorpe Catholic Church Hall, to be preceded at 7.00pm by the MPC annual meeting.

The meeting closed at 8.45pm